

SERVICE INFORMATION

BOOTH EQUIPMENT

Each 10' x 10' booth will be set with 8' high BLACK backwall drape, and 3' high BLACK side dividers. Booths 300 sqft or less will receive a 7" x 44" one-line identification sign. Booths larger than 300 sqft may receive a 7" x 44" one-line identification sign upon request.

EXHIBIT HALL CARPET

The exhibit area is NOT carpeted; however the aisles will be carpeted in Tuxedo. NCSI requires that all booths have floor covering. Exhibitors may bring their own or rent from Freeman. Any booths without floor covering at the open of the show will be carpeted at the exhibitor's expense.

DISCOUNT PRICE DEADLINE DATE

Order early to take advantage of advance order discount rates, place your order by July 29, 2019.

SHOW SCHEDULE

**Hours are subject to change.*

EXHIBITOR MOVE-IN

For more information and helpful hints on pre-show procedures and move-in, please go to [Pre-Show FAQ](#)

Saturday	August 17, 2019	1:00 PM - 5:00 PM
Sunday	August 18, 2019	8:00 AM - 3:30 PM

EXHIBIT HOURS

Sunday	August 18, 2019	5:00 PM - 7:00 PM
Monday	August 19, 2019	9:00 AM - 4:30 PM
Tuesday	August 20, 2019	9:00 AM - 4:30 PM
Wednesday	August 21, 2019	9:00 AM - 2:30 PM

EXHIBITOR MOVE-OUT

For more information and helpful hints on post-show procedures and move-out, please go to [Post-Show FAQ](#)

Wednesday	August 21, 2019	2:30 PM - 10:00 PM
Thursday	August 22, 2019	8:00 AM - 1:00 PM

We will begin returning empty containers once aisle carpet is removed.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Thursday, August 22, 2019 at 1:00 PM.

To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Thursday, August 22, 2019 at 9:00 AM.

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

EXCESSIVE TRASH AND BOOTH ABANDONMENT

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee. Please call our Exhibitor Services Department at (407) 816-7900 for a quote.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN

1601 Boice Pond Rd
 Orlando, FL 32837
 (407) 816-7900 fax (469) 621-5605
 FreemanOrlandoES@freeman.com

FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email exhibit.transportation@freeman.com

SERVICE CENTER HOURS

Saturday	August 17, 2019	1:00 PM - 5:00 PM
Sunday	August 18, 2019	8:00 AM - 7:00 PM
Monday	August 19, 2019	9:00 AM - 4:30 PM
Tuesday	August 20, 2019	9:00 AM - 4:30 PM
Wednesday	August 21, 2019	9:00 AM - 10:00 PM
Thursday	August 22, 2019	8:00 AM - 1:00 PM

FREEMAN ONLINE®

Take advantage of discount pricing by ordering online at www.freeman.com by July 29, 2019. Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during** and **after** your show. Additionally, you can now access Freeman Online from any device - **desktop, laptop, tablet** or via our new **FreemanOnline Mobile App**.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the "**Create an Account**" link. To access Freeman Online without using the email link, visit www.freeman.com. You can also download and use the FreemanOnline Mobile App from the Apple or Android store, or here: folmobile.freemanco.com. A mobile web version is available to extend mobile use for those users that do not have an Apple or Android devices or who do not want to download the app.

If you need assistance with Freeman Online please call our Customer Support Center at (888) 508-5054 Toll Free US & Canada or +1 (512) 982-4186 or +1 (817) 607-5000 Local & International.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____
2019 DODIIS WORLDWIDE
C/O FREEMAN
5113 W IDLEWILD AVE
TAMPA, FL 33634

Please do not ship perishable material to the Freeman Advance Warehouse. Freeman does not provide temperature-controlled storage or shipping services from the Advance Warehouse.

Freeman will accept crated, boxed or skidded materials beginning Wednesday, July 17, 2019, at the above address. **Material arriving after August 09, 2019 will be received at the warehouse with an additional after deadline charge.** Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (407) 816-7900.

Show Site Shipping Address:

Exhibiting Company Name / Booth # _____
2019 DODIIS WORLDWIDE
C/O FREEMAN
TAMPA CONVENTION CENTER
333 S FRANKLIN ST
TAMPA, FL 33602-5369

Freeman will receive shipments at the exhibit facility beginning Saturday, August 17, 2019. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (407) 816-7900.

Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors.

Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Service Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (407) 816-7900.

WE APPRECIATE YOUR BUSINESS!

FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Freeman Exhibitor Services at (407) 816-7900 or Freeman's Customer Support Center at (888) 508-5054.

HELPFUL HINTS

SAVE MONEY

Order early to take advantage of advance order discount rates, place your order by July 29, 2019.

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC's). Thank you for your cooperation.

EXHIBITOR ASSISTANCE

For more information and helpful hints on pre-show procedures and move-in, please go to [Pre-Show FAQ](#)

For more information and helpful hints on post-show procedures and move-out, please go to [Post-Show FAQ](#)

Call Freeman's Exhibitor Services department at (407) 816-7900 with any questions or needs you may have.



REDUCING YOUR FOOTPRINT

Freeman actively engages in green practices within day-to-day operations and is committed to producing events in the most environmentally friendly way possible. Freeman has collaborated with a number of customers to make their events greener and is dedicated to broadening this effort.

Green Tips for Exhibitors

Interested in going Green and saving money with your exhibit booth? Follow these tips to assist you in making your sustainable booth strategies at least cost-neutral, and possibly cost-saving!

Supplies and Ordering

- Order exhibit supplies early and utilize online ordering systems to eliminate paper waste.
- Consider renting a booth from Freeman or buying materials locally, preventing shipping cost and lowering emissions.
- Rent Freeman Classic Carpet which contains recycled content and is also recyclable.
- Provide giveaways made of recycled, responsibly grown natural fiber, nontoxic and biodegradable materials. Ensure giveaways are useful, not merely promotional in nature. Electronic Giveaways are smart and trendy, like a USB storage drive with your content already loaded.

Printing, Recycling and Waste Management

- Encourage less printing and provide more information digitally when it comes to booth literature, fulfilling requests via email and website referrals.
- If you need to print, use a local printer in the city where the show will be held and choose paper that contains at least 50% post-consumer recycled content.
- Ask Freeman about new paper-based signage materials that are comparably priced to plastic. There are good alternatives to foam core and PVC which are not as easily recyclable.
- Participate in the exhibit donation program by providing materials that are eligible for donation to local charities, such as pens, bags and notepads.

Shipping and Transportation

- If you must ship materials, planning out your booth in a timely way to meet shipping deadlines can also help maximize consolidation and cost-savings.
- Choose a SmartWay™-certified hauler at no additional cost to ensure your transportation company is practicing sustainable shipping.
- Set a goal to leave no trace behind by shipping out all booth properties and packing materials and donating extra giveaways thereby minimizing any waste for the show.
- If you are attending another trade show that many of your fellow exhibitors are also participating in, ask your General Service Contractor or Show Management to set up a caravan service to save on fuel emissions—and cost of transportation.

Personnel and Best Practices

- Take advantage of local or regional representatives to staff your booth, rather than bringing staff from far away offices, reducing travel cost.
- Bring Green as part of your company message providing recycling bins in your booth and information on what you have done to exhibit in a sustainable way.

These steps can help as we all strive to make smarter and more environmentally sound decisions. For more information on the Freeman Sustainability Initiative, contact goinggreen@freemanco.com.



Please return form to:

<p>NATL CONF SVC INC. 5565 STERRETT PLACE, SUITE 200 COLUMBIA, MD 21044-2686</p> <p>Attn: RACHEL LYONS Phone: 443-561-2418 Email: LYONS@NCSI.COM</p>
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**DEADLINE TO SUBMIT:
July 20, 2019**

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

EXHIBITING COMPANY NAME: _____ BOOTH #: _____

PRINT NAME: _____ BOOTH SIZE: _____ X _____

SIGNATURE: _____ DATE: _____

If your company plans to use a firm which is not the official service contractor as designated by Show Management, please complete this form and mail to the address listed above.

Company Name: _____ Booth No.: _____

Contact at Show: _____

Exhibitor Appointed Contractor: _____

Address of Contractor: _____

Type of Service to be Performed: _____

*Inform your **Exhibitor Appointed Contractor** that they **MUST** send a copy of their General Liability Insurance Certificate no later than **30 days** prior to the first day of exhibitor move-in or they will not be permitted to service your exhibit.*

It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Contractor abides by the official rules and regulations of this event.

This form must be received 30 DAYS PRIOR TO THE FIRST DAY OF EXHIBITOR MOVE-IN.

NOTIFICATION OF INTENT TO USE eac

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605

**DISCOUNT PRICE
DEADLINE DATE
JULY 29, 2019**

**INCLUDE THIS FORM
WITH YOUR ORDER
PLEASE USE BLACK INK**

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____

ADDRESS: _____ BOOTH SIZE : _____ X

CITY/STATE/ZIP: _____

PHONE: _____ EXT.: _____ FAX #: _____

SIGNATURE: _____ PRINT NAME: _____

CONTACT'S E-MAIL: _____

E-MAIL FOR INVOICE: _____ Check if you are a new Freeman customer
Invoices will be sent by e-mail; please provide e-mail address of the person who reconciles your invoices if different than contact's email.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

COMPANY CHECK
Please make check payable to: Freeman
Checks must be in U.S. funds drawn on a U.S. or Canadian bank. ("U.S. FUNDS" MUST BE PRE-PRINTED on Canadian checks.)
Please reference (484478) on your remittance.

CREDIT/DEBIT CARD
For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

AMERICAN EXPRESS **MASTER CARD** **VISA** **We do not accept credit card information via email.**

BANK TRANSFER
Bank transfer to Bank of America, N.A.; Dallas, TX
Wire Transfer
ABA#: 026009593 ACCT# 1252039192 Freeman
International Wire Transfer
Swift Code: BOFAUS3N ACCT# 1252039192 Freeman
ACH Direct Deposit
ABA#: 111000012 ACCT# 1252039192 Freeman

Bank Address for Wire and ACH is 901 Main St, Dallas, TX 75202
Please reference Name of Show & Booth Number so we can properly credit your account.
Note: Customers are responsible for any bank processing fees.

ACCOUNT NO.: _____ EXP. DATE: _____

CARDHOLDER NAME (PRINT): _____ SIGNATURE: _____

CARDHOLDER BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

ENTER TOTALS HERE

FURNISHINGS & ACCESSORIES	CARPET	CLEANING/ SHAMPOOING	PORTER SERVICE	RENTAL EXHIBITS & ACCESSORIES	SIGNS	INSTALLATION LABOR	DISMANTLE LABOR
MATERIAL HANDLING	RIGGING INSTALLATION	RIGGING DISMANTLE	EXHIBIT TRANSPORTATION	HANGING SIGNS	GRAND TOTAL		

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freeman.com.
- Orders received after the deadline or without payment will be charged the Standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for Exhibitor Sales.

FREEMAN method of payment

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605

2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019

In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

EXHIBITOR NAME: (PLEASE PRINT)

EXHIBITOR SIGNATURE:

DATE:

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME:

BOOTH #:

EXHIBITING COMPANY ADDRESS:

CITY/STATE/ZIP:

PHONE:

EXT.

FAX:

CONTACT'S E-MAIL:

Indicate which services are to be invoiced to the Third Party:

- | | |
|---|---|
| <input type="checkbox"/> ALL FREEMAN SERVICES | <input type="checkbox"/> FREEMAN EXHIBIT TRANSPORTATION |
| <input type="checkbox"/> I&D LABOR/SUPERVISION | <input type="checkbox"/> RENTAL FURNITURE/CARPET/SIGNS |
| <input type="checkbox"/> MATERIAL HANDLING/IN & OUT | <input type="checkbox"/> BOOTH CLEANING |
| | <input type="checkbox"/> OTHER _____ |

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME:

CONTACT NAME:

THIRD PARTY BILLING ADDRESS:

CITY/STATE/ZIP:

PHONE:

EXT:

FAX:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE:

Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact's e-mail.

THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION

- AMERICAN EXPRESS MASTERCARD VISA **We do not accept credit card information via email.**

ACCOUNT NO:

EXP. DATE:

CARDHOLDER NAME (PLEASE PRINT):

CARD TYPE:

AUTHORIZED SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/ZIP:

01/17 (484478)

FREEMAN third party authorization

PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, Inc., Freeman Expositions, Ltd., Freeman Audio Visual, Inc., Exhibit Surveys, Inc., Freeman Exhibit, Freeman Transportation, FreemanXP, Inc., Stage Rigging, Inc., The Freeman Company, Freeman Electrical, Inc., Freeman Digital Ventures, Inc., and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. secure funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional charges as indicated on each order form. Payment for Audio Visual services and equipment is due in advance of move-in, unless otherwise agreed in writing with Freeman. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals (excluding Audio Visual equipment and computers) include delivery, installation, and removal from EXHIBITOR'S booth. Rental prices on Audio Visual equipment and computers do not include labor, delivery, electrical services or removal of the equipment from the booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. Audio Visual orders cancelled within 7 days from the show opening date will be charged a one-day rental rate on equipment. On-site cancellation of Audio Visual services will result in a one-day rental charge of equipment and any applicable labor. If the Show or Event is canceled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR'S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR'S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

ELECTRICAL

If FREEMAN provides electrical services, claims will not be considered, or adjustments made unless filed in writing, by EXHIBITOR, prior to the close of the event. FREEMAN is not responsible for any damage or loss caused by the loss of power beyond its control and EXHIBITOR agrees to hold FREEMAN, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. EXHIBITOR shall indemnify and hold harmless FREEMAN, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with EXHIBITOR'S actions or omissions under this Agreement. Please note that electrical services are NOT automatically included in Audio Visual rentals and must be ordered separately from the designated electrical provider.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. If any labor secured through Freeman is conducting overhead work, the Exhibitor is responsible for ensuring that everyone in the area of overhead work is wearing a hard hat. If the Exhibitor does not have its own hard hats, Freeman can assist with obtaining them. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.

MATERIAL HANDLING

YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to Freeman's warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term "Exhibitor" means the Exhibitor, its employees, agents, and representatives.

2. PACKAGING/CRATES AND STORAGE. Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. **FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.**

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or obliterated. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. **FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.**

4. INBOUND/OUTBOUND SHIPMENTS. There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times, Exhibitor materials will be left unattended. **FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT.** Freeman recommends the securing of security services from Facility or Show Management. All MHA's submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth at the time of pickup. Freeman is not responsible for any wait time or other charges including business center charges arising from delivery or pickup of Exhibitor's materials.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. **FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.**

6. DESIGNATED CARRIERS. Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. **IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.**

7. FORCE MAJEURE. Freeman's performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman's reasonable control, nor for ordinary wear and tear in the handling of Exhibitor's materials.

8. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than **thirty (30) business days** after the date when Exhibitor's materials are delivered to the carrier for transportation from show site or from Freeman's warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman **more than one (1) year** after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

b. MAXIMUM RECOVERY. If found liable for any loss, Freeman's sole and exclusive maximum liability for loss or damage to Exhibitors materials and Exhibitor's sole and exclusive remedy is limited to \$50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less. All shipment weights are subject to correction and final charges determined by the actual or re-weighted weight of the shipment.

c. LIMITATION OF LIABILITY. IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF FREEMAN HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOST PROFITS, LOSS OF USE, AND INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

9. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman's maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, **FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.**

10. JURISDICTION / VENUE. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICITON IN DALLAS COUNTY, TEXAS.

11. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out or contributed to by Exhibitor's negligent supervision of any labor secured through Freeman; Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor's violation of Federal, State, County or Local ordinance and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

12. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor's materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor ("Obligations"). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. DRIVER LIABILITY WAIVER. IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND/OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS FREEMAN, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.

AIR CARGO

AIR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or another on Shipper's behalf, it shall be deemed, conclusively, to have been prepared by the Shipper. The Shipper agrees that this shipment is subject to the TERMS stated herein All TERMS, including but not limited to, all the limitations of liability, shall apply to our agents and their contracting carriers.

1. DEFINITIONS: In this Contract, "Freeman" means Freeman Decorating Services, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for Shipper's payments and Freeman's services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions), Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. Freeman's RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED: Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals of firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. EXCEPT FOR ELIGIBLE GUARANTEED SERVICE SHIPMENTS, Freeman DOES NOT GUARANTEE DELIVERY BY ANY SPECIFIC TIME OR DATE.

4. PACKAGING AND CRATES: Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Each piece must be legibly and durably marked with the name and address, including correct ZIP code of the Shipper and Consignee. When a container is used repeatedly by Shipper, Shipper must remove all old labels, tags, markings, etc., and Shipper must ensure that the container retains adequate strength for transportation. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padded or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. For shipments of Perishable Commodities, U.S. and Canadian shipments must be packed to travel without spoilage for 72 hours from time of pickup; all International shipments must be packed to travel without spoilage for 24 hours beyond an agreed deadline. Freeman reserves the right to periodically embargo regions of the world due to conditions that may cause damage to perishable commodities. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

5. REFUSED SHIPMENTS: If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignor or Consignee, Freeman's liability shall then become that of a warehouseman.

- Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated to receive notice in these instructions.
- Storage charges, based on Freeman's applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.
- If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.
- Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.
- When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. Where Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

6. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES: FREEMAN'S LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO FAILURE TO FOLLOW SHIPPER OR CONSIGNEE INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OF OR DAMAGE TO CARGO, SHALL BE LIMITED TO THE HIGHER OF \$50.00 (USD) PER SHIPMENT OR \$.50 (USD) PER POUND (\$1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES APPLICABLE TO THAT PART OF THE SHIPMENT ADVERSELY AFFECTED THEREBY, UNLESS AT TIME OF SHIPMENT THE SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SERVICE REQUEST AND SHIPPING INSTRUCTIONS FORM AND PAYS THE APPROPRIATE VALUATION CHARGE. IN NO EVENT SHALL FREEMAN'S LIABILITY EXCEED THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, WHICHEVER IS LOWER. IF CARRIAGE OF THE SHIPMENT IS SOLELY OR PARTLY BY AIR AND INVOLVES AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE, Freeman's LIABILITY FOR CARGO LOST, DAMAGED OR DELAYED SHALL BE LIMITED TO \$9.07 PER POUND (\$20.00 PER KILOGRAM) FOR CARRIAGE SUBJECT TO THE UNAMENDED WARSAW CONVENTION OR THE WARSAW CONVENTION AS AMENDED BY THE HAGUE PROTOCOL OF 1955, 17 SPECIAL DRAWING RIGHTS PER KILOGRAM FOR CARRIAGE SUBJECT TO THE WARSAW CONVENTION AS AMENDED BY THE MONTREAL PROTOCOL NO. 4 OF 1975, OR \$9.07 PER POUND (\$20.00 PER KILOGRAM) FOR CARRIAGE WHERE THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS, DOES NOT APPLY FOR ANY REASON, UNLESS A HIGHER DECLARED VALUE IS REQUESTED, AND THE FEES SET FORTH IN THE SERVICE GUIDE FOR SUCH HIGHER DECLARED VALUE ARE PAID. FOR INTERNATIONAL SHIPMENTS, THIS SHIPPING REQUEST AND SHIPPING INSTRUCTION CONTRACT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION.

Notwithstanding the above limitations, domestic shipments containing the following items of extraordinary value are limited to a maximum declared value of \$500.00 (USD):

- artworks and objects of art, including without limitation original paintings, drawings, etchings, water colors, tapestries and sculpture;
 - clocks, watches, jewelry (including costume jewelry), furs and fur-trimmed clothing;
 - personal effects;
 - and other inherently fragile or unique items, including prototypes, etc.
- Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a show due to loss of, theft of, or damage to its property, Freeman shall never be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties:
- whenever or wherever the claimed loss or damage may occur;
 - even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause, and;
 - even though Freeman may have been advised or be on notice of the possibility or even the probability of such damages. Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties. Except for Freeman's failure to deliver in accordance with the Guaranteed Service section of the Service Guide, Freeman will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including but not limited to failure to follow Shipper or Consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay on International shipments, loss or damage unless caused by Freeman's sole negligence.

7. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:

- Shipper must pay in full for the services rendered under this Contract at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim submitted by or on behalf of Shipper will be processed unless Shipper's account is current.
- Shipper understands and acknowledges that Freeman does not accept or transport illegal, dangerous or hazardous materials of any kind or nature. Shipper warrants and ensures that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically Hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
- Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with (b) of this Agreement regarding the inclusion of any dangerous substances in the property placed with Freeman.

8. CLAIMS: Shipper, Consignee, or any other party claiming an interest in the shipment must notify Freeman immediately upon delivery, or in the case of loss or damage which could not have been noted at the time of delivery, within five (5) business days of delivery, of any loss or damage to the shipment. Notice of concealed damage must be confirmed in writing or via email at exhibit.transportation@freeman.com within 5 business days of receipt of the property. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Receipt of the shipment by the Consignee or the Consignee's agent without written notice on the delivery receipt and/or delivery manifest will be prima facie evidence that the shipment was delivered in good condition. The amount of the claim may not be deducted from the transportation charges. Notice of loss or damage MUST be reported to Freeman at 800-995-3579. The shipment, its container(s), and packing material must be made available to Freeman for inspection at the delivery location. All shipments are subject to opening for inspection by Freeman; however, Freeman is not obligated to perform such inspection. All claims for loss or damage MUST be made in writing to Freeman within one hundred and twenty (120) calendar days after the date of acceptance of the shipment by Freeman. Please refer to the Service Guide for claim procedures. All claims for service failure must be made within thirty (30) calendar days from the date of shipment and Freeman's sole liability for such claims arising from Guaranteed Service shipments shall be limited to the transportation charges as provided in the Guaranteed Service section of the Service Guide. All claims for overcharge must be made in writing to Freeman within sixty (60) calendar days after the invoice date. No claim for loss or damage may be maintained against Freeman unless (a) claimant complies with all requirements of this section and (b) for domestic shipments, if the claimant commences the action within one (1) year of the shipment by Freeman unless otherwise required by International, Federal or State Law. If the claim is for loss or damage involving International shipments, claimant must commence the action within two (2) years from the date of acceptance of the shipment by Freeman unless otherwise required by International, Federal or State Law. For purposes of this section, no action shall be deemed to have commenced until receipt by Freeman of service of process of the action on Freeman. Claims for loss or damage must be delivered to the following address: Sedgwick, PO Box 14151, Lexington, KY 40512-4151.

For shipping containers designed for repeated use (tradeshow cases, totes, crates), Freeman shall have no liability for superficial damage to said containers in the form of scuffs, scratches, dents or dings. Freeman will only accept liability for "catastrophic" damage to these shipping containers (crushing, puncture, or complete destruction). Freeman's maximum liability in cases of "catastrophic" damage or total loss will be limited to a depreciated value of the container based on the time elapsed from the original purchase and the purchase price established on the provided original invoice. This maximum liability will be subject to all other applicable limits of liability such as repair costs.

9. CHOICE OF FORUM: THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES (INCLUDING ADOPTED INTERNATIONAL CONVENTIONS) AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE'S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, ITS PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN THE CITY OF DALLAS, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. IF BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY AND IT IS NECESSARY TO LITIGATE THE DISPUTE, THE DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

10. MISCELLANEOUS: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment; stop the shipment in transit, or divert or reschedule same, and that Shipper will have no control over the property until it is delivered pursuant to the instructions in this Contract. Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment.

MOTOR CARGO

MOTOR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

This Contract establishes your legal obligations with regard to the property described herein being shipped with Freeman Transportation. It specifically limits your rights and possible recovery if your property is lost or damaged. You must accept all terms and conditions of this Contract. You confirm that you have read and agree with all the terms and conditions of this Contract by receipt without contest. This Contract may not be waived or varied, except in writing, and then only by an authorized representative of Freeman.

1. DEFINITIONS. In this Contract, "Freeman" means Freeman Expositions, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES. In exchange for Shipper's payments and Freeman's services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED. Freeman shall not be responsible for the performance of individuals or firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. Freeman shall not be liable for delay caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment, or from any cause other than the negligence of Freeman. Freeman shall not be bound to transport by any particular schedule, means, vehicle or otherwise, other than with reasonable dispatch.

4. PACKAGING AND CRATES. Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

5. PERISHABLE GOODS. Goods of a perishable nature are carried in dry trailers without environmental or atmospheric control or other special services unless Shipper states on the face of the "Service Request and Shipping Instructions" that the goods are to be carried in a refrigerated, heated, specially ventilated or otherwise specially equipped trailer. This carriage may be subject to additional charges. Shipper is responsible for bringing the goods to the proper temperature before loading the goods into the trailer, for the proper stowage of the goods within the trailer, and for setting the temperature (including maintenance and repair), during all times after the trailer is spotted by Freeman and before the trailer is received by Freeman. Freeman is not responsible for product deterioration caused by inherent vice, defects in the merchandise or transit times in excess of product shelf life. Refrigerated, heated, specially ventilated or otherwise specially equipped trailers are not equipped to change the temperature of goods (they are equipped only to maintain temperature). Shipper will give written notice of requested temperature setting of the thermostatic controls before receipt of the goods by Freeman. When a loaded trailer is received, Freeman will verify that the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the trailer is delivered to Freeman. Air temperature at the unit sensor will be maintained within a proper range of plus or minus 5 degrees Fahrenheit of the temperature requested by Shipper on the face of the "Service Request and Shipping Instructions" if the goods were at that temperature when loaded into the container and if the temperature controls were properly set when the container was loaded.

6. REFUSED SHIPMENTS. If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of Freeman, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated in these instructions to receive notice.

(b) Storage charges, if applicable, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.

(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.

(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. When Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

7. INSURANCE. Freeman IS NOT AN INSURER. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

8. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES. Shipper understands that even if shipper's property is lost, stolen, or damaged, Freeman does not pay replacement or restoration cost of any property. **FREEMAN'S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF FAIR MARKET VALUE.**

(THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHOW TO WHICH PRICE A WILLING BUYER AND A WILLING SELLER WOULD AGREE IN AN ORDINARY COURSE OF BUSINESS, ARM'S LENGTH SALE.) OR \$5.00 (USD) PER POUND OF CARGO LOST OR DAMAGED UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE. Even if Shipper has made a declaration of value, liability shall never exceed the depreciated original invoice value or the fair market value of the property, whichever is less. The value per pound for applying declared valuation charges shall be determined by dividing Shipper's declared value for carriage by the actual weight of the shipment. In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by Shipper or has been agreed upon in writing as the released value of the property upon which the rate is based, such lower value plus freight charges, if paid, shall be the maximum recoverable amount for loss or damage. **Notwithstanding the above limitations, all shipments containing the following items of extraordinary value are limited to a maximum declared value of \$500.00 (USD):** (a) Artworks and objects of art, including without limitation, original paintings, drawings, etchings, watercolors, tapestries and sculptures or prototypes; (b) Clocks, jewelry, including costume jewelry, furs, and fur-trimmed clothing; (c) Personal effects, including without limitation, papers and documents; or (d) Coin money, currency, gift certificates, debit cards, credit cards, and any other items of extraordinary value. (e) For either unmarked, unlabeled, or improperly packaged television monitors, the maximum liability is the lesser of \$3.00 (USD) per pound or the actual invoice price.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman of carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, (excluding small package program shipments) **Freeman's MAXIMUM LIABILITY WILL NEVER BE MORE THAN \$100,000 PER SHIPMENT.** Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, or damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties: **(a) WHENEVER OR WHEREVER THE CLAIMED LOSS OR DAMAGE MAY OCCUR; (b) EVEN THOUGH THE ALLEGED LOSS OR DAMAGE IS CLAIMED TO RESULT FROM NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY, BREACH OF CONTRACT, BREACH OF STATUTE OR REGULATION, OR ANY OTHER LEGAL THEORY OR CAUSE, AND; (c) EVEN THOUGH FREEMAN MAY HAVE BEEN ADVISED OR BE ON NOTICE OF THE POSSIBILITY OR EVEN THE PROBABILITY OF SUCH DAMAGES.**

9. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:

(a) Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted by or on behalf of Shipper to Freeman unless Shipper's account is current.

(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gasses, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of Freeman persons, property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.

(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in the property placed with Freeman.

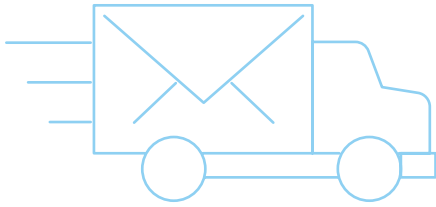
10. CLAIMS. Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given by Freeman to the claimant that Freeman has disallowed the claim or any part or parts of the claim specified in the notice. Shipper shall deliver notice of claim for loss or damage by hand, U.S. mail, courier, facsimile, or electronic means to Sedgwick, PO Box 14151, Lexington, KY 40512-4151 as soon as loss or damage is discovered. The notice of claim shall invite a prompt joint survey of the damage, at a time and place to be agreed between the parties, and such survey shall go forward promptly. However, if in any case the property is received by the Consignee or the Consignee's agent without notice of loss or damage to property being served on Freeman within 5 business days of the receipt of the property, it is agreed between Freeman and Shipper that in that instance the presumption shall arise that the property was delivered in proper quantity and in good condition. Notice of concealed damage must be confirmed in writing or via email at exhibit.transportation@freeman.com within 5 business days of receipt of the property. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Claims filed more than nine (9) months following the date on which the property was delivered or should have been delivered are agreed to be forever time barred.

For shipping containers designed for repeated use (tradeshow cases, totes, crates), Freeman shall have no liability for superficial damage to said containers in the form of scuffs, scratches, dents or dings. Freeman will only accept liability for "catastrophic" damage to these shipping containers (crushing, puncture, or complete destruction). Freeman's maximum liability in cases of "catastrophic" damage or total loss will be limited to a depreciated value of the container based on the time elapsed from the original purchase and the purchase price established on the provided original invoice. This maximum liability will be subject to all other applicable limits of liability such as repair costs.

11. CHOICE OF FORUM / ARBITRATION. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF CONTRACT, TORT, COMMON LAW OR RELATING TO THE ENFORCEMENT OR INTERPRETATION OF THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be exclusively settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

12. MISCELLANEOUS. (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract; (b) Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment, stop the shipment in transit, or divert or reschedule same. (c) Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment. Shipper agrees that all shipments are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

13. SMALL PACKAGE PROGRAM. If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in Freeman's possession, **FREEMAN'S MAXIMUM LIABILITY SHALL BE \$100 per package UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** If small packages are received by the Shipper and notice of loss or damage is not received by Freeman within 15 days of the delivery of the property, the parties agree that the presumption shall arise that the property was delivered in proper quantity and in good condition.



TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- ▮ ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ▮ PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ▮ ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- ▮ RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- ▮ PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

Benefits:

- ▮ TURNKEY PRICING ENSURES PRECISE BUDGETING
- ▮ NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- ▮ NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- ▮ NO CARRIER WAITING TIME FEES
- ▮ EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- ▮ LTL (LESS THAN TRUCK LOAD) SHIPPING

*Services apply to destinations anywhere in the Continental U.S.

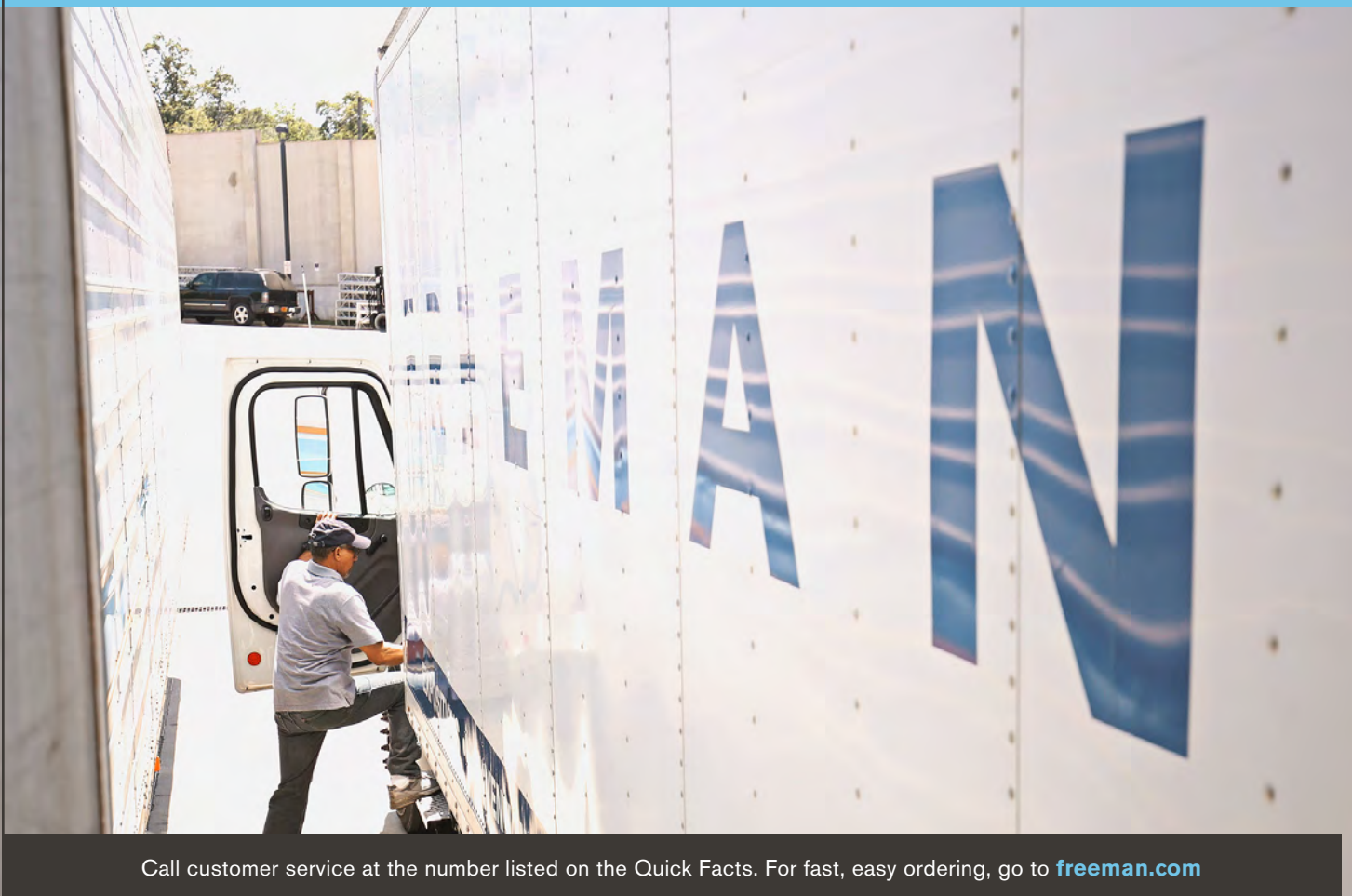


To take advantage, call **1-800-995-3579** or email **exhibit.transportation@freeman.com** for a quote.

RESULTS, DELIVERED

With more than 85 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

EXHIBIT TRANSPORTATION SERVICES

Freeman works directly with you and show site decision makers to transport your exhibit to any location with ease. Freeman Exhibit Transportation is an EPA Smartway Partner dedicated to supporting efforts and partners that are focused on improving fuel efficiency, and reducing greenhouse gas and air pollution from the transportation supply chain.

The Freeman Exhibit Transportation promise:

- // ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- // ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- // ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- // RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

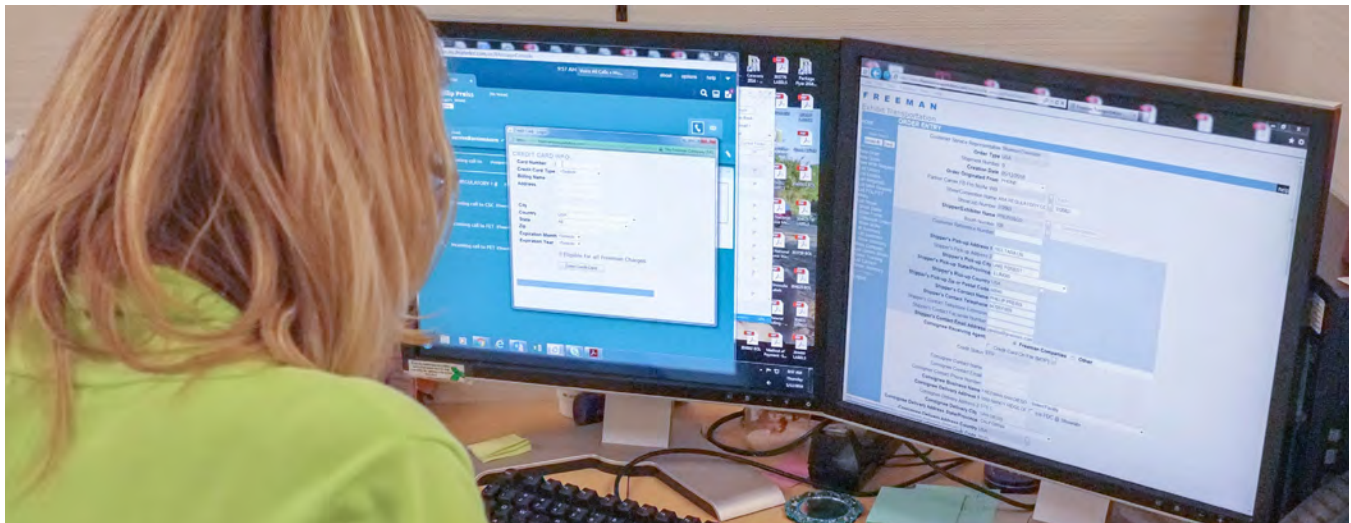
questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM TO ORDER YOUR INBOUND AND OUTBOUND SHIPPING.



FREEMAN

(800) 995-3579 Toll Free US & Canada
(817) 607-5183 Local & International

COMPLETE THIS FORM ONLY IF YOU ARE
SHIPPING YOUR EXHIBIT MATERIALS BY
FREEMAN EXHIBIT TRANSPORTATION

FREEMAN exhibit transportation

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call applicable number listed above to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:
(800) 995-3579 Toll Free US & Canada
(817) 607-5183 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION

Requested Pick Up Date: _____

SHIPPER NAME _____

SHIPPER ADDRESS _____

(City) (State) (Zip Code)

DESTINATION

- I will be shipping to the **WAREHOUSE**

FREEMAN / Exhibiting Company Name / Booth #

2019 DODIIS WORLDWIDE

C/O: FREEMAN
5113 W IDLEWILD AVE
TAMPA, FL 33634

MUST BE DELIVERED BY AUGUST 09, 2019

- I will be shipping to **SHOW SITE**

FREEMAN / Exhibiting Company Name / Booth #

2019 DODIIS WORLDWIDE

C/O: FREEMAN
TAMPA CONVENTION CENTER
333 S FRANKLIN ST
TAMPA, FL 33602-5369

CANNOT BE DELIVERED BEFORE AUGUST 17, 2019

TYPE OF SERVICE

- Next Day Air: Delivery next business day by 5:00 PM
 Second Day Air: Delivery second business day by 5:00 PM
 3-5 Day Service: Delivery within 3 - 5 business days
 Declared Value \$ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

- Standard Ground: Dependent on distance
 Expedited Ground: Tailored to specific requirements
 Specialized: Pad wrapped, uncrated, truck load

SHIPPING INFORMATION

Items to be shipped

Number of Pieces	Est. Weight
___ Crates (wooden)	_____
___ Cartons (cardboard)	_____
___ Cases/Trunks (fiber) (color _____)	_____
___ Skids/Pallets	_____
___ Carpet (color _____)	_____
___ Other (_____)	_____
___ Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

- I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

Number of Labels : _____

FAX THIS COMPLETED FORM VIA:

E-mail:

exhibit.transportation@freeman.com

or

Fax: (469) 621-5810

**A TRANSPORTATION SPECIALIST
WILL CALL YOU TO CONFIRM
RECEIPT OF SHIPMENT REQUEST
AND FINALIZE DETAILS.**

SHOW # (484478) _____

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one “cwt.” (one hundred weight). All shipments are subject to reweigh.
- On the Material Handling Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the rate for the freight category that best describes your shipment. There are four categories of freight:

Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special Handling: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

Uncrated: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

Carpet and/or Pad Only: shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

- All inbound and outbound shipments are subject to overtime charges if the shipments are received, loaded or unloaded during the overtime hours specified on the Material Handling Order Form. This includes both warehouse and show site shipments.
- Add any late delivery or off-target charges listed on the Material Handling Order Form if the freight will be received after the deadlines listed on the Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.

- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman’s carrier choice or delivered back to the warehouse at the exhibitor’s expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

Freeman's Marshalling Yard Tampa

From I-275

Heading towards Orlando on I-4 East (Exit 45B),
Take Exit 1 off of I-4; take ramp right for SR 585 / 21st Street Turn
right onto SR 585 South / N 21st Street
Turn Left onto US 41 Bus / Adamo Dr
Keep straight onto SR 60 / Adamo Dr
Turn right onto 34th St
Turn right onto E Clark St
Lot is 100 yards on the left

From I-75

Heading West on I-4
Take exit 3; take ramp right for 50th Street / US 41
Turn left onto US 41 south / N 50th Street
Turn right onto SR 60 west / Adamo Dr
Turn left onto 34th Street
Turn right on E Clark St
Lot is 100 yards on the left

From Freeman's Marshalling Yard to Tampa Convention Center

Head east and turn left from Clark Street
Onto 34th Street
Turn left at Adamo Drive (SR60)
Turn left on Channelside Street
Turn right on E Brorein Street
Turn left on Franklin Street
Tampa Convention center will be on Right

From Tampa Convention Center to Freeman's Marshalling Yard

Turn right on Franklin Street
Turn left on Channelside Drive
Turn right on Adamo (SR60)
Turn right on 34th Street
Turn right on E Clark Street
Lot is 100 yards on the left

FREEMAN

1601 Boice Pond Road
Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

FREEMAN material handling

NAME OF SHOW: 2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you.
Log on to www.freeman.com, select your show and click on "Estimate My Material Handling Costs". From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

- CRATED:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- SPECIAL HANDLING:** Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation, and shipments that require additional time, equipment or labor to unload.
(See definitions on back) **Federal Express, UPS & DHL** are included in this category due to their delivery procedures.
- UNCRATED:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper
- CARPET AND/OR PAD ONLY:** Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
- STRAIGHT TIME:** 8:00 A.M. to 4:30 P.M. Monday through Friday
- OVERTIME:** 4:30 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays
(Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

Description	Price Per CWT	200LB Minimum
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RATE CLASSIFICATIONS:

Warehouse Shipment (200 lb. minimum)		
Crated or Skidded Shipment.....	\$ 91.25	182.50
Special Handling Shipment.....	\$ 118.75	237.50
Carpet and/or Pad Only Shipment.....	\$ 137.00	274.00
Show Site Shipment (200 lb. minimum)		
Crated or Skidded Shipment.....	\$ 85.25	170.50
Special Handling Shipment.....	\$ 111.00	222.00
Uncrated or Pad Wrapped Shipment.....	\$ 128.00	256.00
Carpet and/or Pad Only Shipment.....	\$ 128.00	256.00
Small Package - Maximum weight is 30 lbs per shipment*		
Per Shipment	\$ 40.00	

*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

Cart Service - Intended for "privately owned vehicles"*
Per Trip.....\$123.50

*A "privately owned vehicle" is any vehicle that is primarily designated to transport passengers, not cargo or freight. Included in this category are: pick-up, passenger van, taxi and limousine.

ADDITIONAL SURCHARGES:

Shipment Delivered after Deadline Date (in addition to above rates)		
Warehouse Shipment after Deadline AUGUST 12, 2019	\$ 23.00	46.00
Show Site Shipment after Deadline AUGUST 18, 2019	\$ 21.50	43.00

Overtime Charge - Inbound (in addition to above rates)		
Crated or Skidded Shipment.....	\$ 21.50	43.00
Special Handling Shipment.....	\$ 27.75	55.50
Uncrated or Pad Wrapped Shipment.....	\$ 32.00	64.00
Carpet and/or Pad Only Shipment.....	\$ 32.00	64.00

Overtime Charge - Outbound (in addition to above rates)		
Crated or Skidded Shipment.....	\$ 21.50	43.00
Special Handling Shipment.....	\$ 27.75	55.50
Uncrated or Pad Wrapped Shipment.....	\$ 32.00	64.00
Carpet and/or Pad Only Shipment.....	\$ 32.00	64.00

Description	Weight	CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =			
Surcharges	÷ 100 =			
			Tax(8.5%)	
			Total	

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to www.freeman.com

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have "No Documentation"?

Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What is the difference between Crated and Uncrated Shipments?

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting bars and hooks.

What about carpet only shipments?

Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

FREEMAN

1601 Boice Pond Rd
 Orlando, FL 32837
 (407) 816-7900 Fax: (469) 621-5605

**OUTBOUND MATERIAL HANDLING
 AND SHIPPING LABELS**

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

SHIPPING INFORMATION

SHIP TO: COMPANY NAME: _____

DELIVERY ADDRESS: _____

CITY: _____ STATE/ PROVINCE: _____ ZIP/ POSTAL CODE: _____

PHONE#: _____ ATTN: _____

SPECIAL INSTRUCTIONS: _____

BILL TO: Same as Ship to:

COMPANY NAME: _____

DELIVERY ADDRESS: _____

CITY: _____ STATE/ PROVINCE: _____ ZIP/ POSTAL CODE: _____

METHOD OF SHIPMENT

Select a Carrier:

Freeman Exhibit Transportation **Other Carrier**

No need to schedule your outbound shipment. Carrier Name: _____
 Charges will appear on your Freeman invoice. Carrier Phone: _____

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.
 Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

1 Day: Delivery next business day Standard Ground
 2 Day: Delivery by 5:00 PM second business day Specialized: Pad wrapped, uncrated, or truckload
 Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable)

Have loading dock Lift gate required
 Inside delivery Air ride required
 Pad wrap required Residential
 Do not stack

Select Desired Number of Labels: _____

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.

F R E E M A N

R U S H

DO NOT DELAY

F R E E M A N

R U S H

DO NOT DELAY

RECEIVING DATE BEGINS: JULY 17, 2019

RECEIVING DATE BEGINS: JULY 17, 2019

DEADLINE DATE IS: AUGUST 09, 2019

DEADLINE DATE IS: AUGUST 09, 2019

TO: _____

EXHIBITOR NAME

TO: _____

EXHIBITOR NAME

**C/O: FREEMAN
5113 W IDLEWILD AVE
TAMPA, FL 33634**

**C/O: FREEMAN
5113 W IDLEWILD AVE
TAMPA, FL 33634**

WAREHOUSE

WAREHOUSE

EVENT: 2019 DODIIS WORLDWIDE

EVENT: 2019 DODIIS WORLDWIDE

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

F R E E M A N

F R E E M A N

R U S H

R U S H

DO NOT DELAY

DO NOT DELAY

CANNOT DELIVER BEFORE AUGUST 17, 2019

CANNOT DELIVER BEFORE AUGUST 17, 2019

TO: _____

TO: _____

EXHIBITOR NAME

EXHIBITOR NAME

**C/O: FREEMAN
TAMPA CONVENTION CENTER
333 S FRANKLIN ST
TAMPA, FL 33602-5369**

**C/O: FREEMAN
TAMPA CONVENTION CENTER
333 S FRANKLIN ST
TAMPA, FL 33602-5369**

SHOW SITE

SHOW SITE

EVENT: 2019 DODIIS WORLDWIDE

EVENT: 2019 DODIIS WORLDWIDE

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

F R E E M A N

F R E E M A N

RUSH

RUSH

DO NOT DELAY

DO NOT DELAY

TO: _____
(EXHIBITOR NAME)

TO: _____
(EXHIBITOR NAME)

**C/O FREEMAN
10088 GENERAL DRIVE
ORLANDO, FL 32824**

**C/O FREEMAN
10088 GENERAL DRIVE
ORLANDO, FL 32824**

**HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
AUGUST 12, 2019**

**HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
AUGUST 12, 2019**

Event 2019 DODIIS WORLDWIDE
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

Event 2019 DODIIS WORLDWIDE
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

F R E E M A N

F R E E M A N

RUSH

RUSH

DO NOT DELAY

DO NOT DELAY

TO: _____
(EXHIBITOR NAME)

TO: _____
(EXHIBITOR NAME)

**C/O FREEMAN
10088 GENERAL DRIVE
ORLANDO, FL 32824**

**C/O FREEMAN
10088 GENERAL DRIVE
ORLANDO, FL 32824**

**HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
AUGUST 12, 2019**

**HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
AUGUST 12, 2019**

Event 2019 DODIIS WORLDWIDE
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

Event 2019 DODIIS WORLDWIDE
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

FURNISH FORWARD

Freeman sets the stage for success with temporary furnishings that make lasting impressions. With high-quality furniture in shapes and styles that suit your budget and design needs, Freeman always provides an ideal solution for your exhibit.

- Sleek and professional furniture products transform your exhibit into a destination
- Extensive selection of seating, surfaces, and display fixtures provides a completely custom and comprehensive approach to your brand experience
- No assembly required. Hassle-free shipment, setup, and tear down allow your exhibitors to focus on what matters: new business
- Prices are all-inclusive and cover delivery, installation and material handling with no hidden fees



SUPERIOR SEATING

Sit back and relax – your search for comfortable seating is over. Choose from a sleek selection of sofas, loveseats and chairs that are sure to take your exhibit design to the next level.

ITEMS PICTURED BELOW

Swanson Swivel Chair | 810875 | **Page 12**

Silverado Cocktail Table | 82014 | **Page 21**

Powered Locking Pedestal, 42" | 85063 | **Page 31**



SEATING

Naples



CHAIR *SELECT*
black vinyl **810119**

36"L 30"D 33"H
⊕ Powered options available



LOVESEAT *SELECT*
black vinyl **830120**

62"L 30"D 33"H
⊕ Powered options available



SOFA *SELECT*
black vinyl **830119**

87"L 30"D 33"H
⊕ Powered options available

Munich



CORNER CHAIR *SELECT*
gray **810150**

26"L 27"D 28.5"H



ARMLESS CHAIR *SELECT*
gray **810151**

22.5"L 27"D 28.5"H



ARMLESS LOVESEAT *SELECT*
gray **830200**

45"L 27"D 28.5"H



SECTIONAL - 3 PIECE *SELECT*
gray **830201**

93.5"L 27"D 28.5"H

Baja

CHAIR *SELECT*
white vinyl **81050**

36"L 30.5"D 28"H

LOVESEAT *SELECT*
white vinyl **83020**

61"L 30.5"D 28"H



⊕ See pages 30 and 31 for all Powered options.

*Electrical power must be ordered separately

SEATING

South Beach

SOFA *SELECT*
platinum suede **8301**

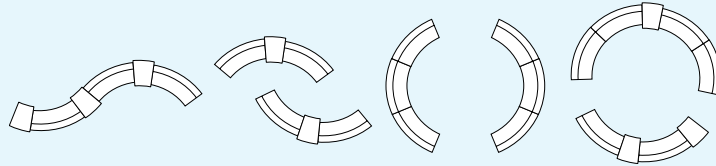
69"L 29"D 33"H

OTTOMAN *SELECT*
platinum suede **8151**

25"L 31"D 18"H



possible configurations



Key Largo



LOVESEAT *SELECT*
black fabric **830950**

57"L 35"D 34"H



SOFA *SELECT*
black fabric **830951**

79"L 35"D 34"H



CHAIR *SELECT*
black fabric **810950**

35"L 35"D 34"H

Allegro

CHAIR *SELECT*
blue fabric **81019**

36"L 34.5"D 30"H

SOFA *SELECT*
blue fabric **83015**

73"L 34.5"D 30"H



SEATING

Fairfax

CHAIR *SELECT*
white vinyl/brushed metal **810949**
27"L 26"D 30"H



SOFA *SELECT*
white vinyl/brushed metal **830949**
62"L 26"D 30"H



Hopi

CHAIR *SELECT*
gray linen **810140**
21"L 25"D 34"H



LOVESEAT *SELECT*
gray linen **830150**
48"L 25"D 34"H



Tangiers

CHAIR *SELECT*
ivory/cream/beige fabric **810118**
34"L 37"D 36"H



LOVESEAT *SELECT*
ivory/cream/beige fabric **830220**
57.5"L 37"D 37"H



SOFA *SELECT*
ivory/cream/beige fabric **830118**
78"L 37"D 36"H



CASUAL SEATING

Look no further for a great variety of **informal, modern seating options**. Here you will find chairs, sofas, stools, ottomans – even sophisticated bar sets – that turn exhibits into destinations.

OTTOMANS

ENDLESS SQUARE OTTOMAN **SELECT**

white vinyl **815122**

black vinyl **815123**

34"L 34"D 15"H



ENDLESS CURVE OTTOMAN **SELECT**

white vinyl **815953**

black vinyl **815952**

60.5"L 37.5"D 15"H



ITEMS PICTURED BELOW

Roma Sofa, Powered | 83017 | **Page 30**

Regis Bench/Table | 82074 | **Page 23**

Swanson Swivel Chair | 810875 | **Page 12**

Regis End Table | 82075 | **Page 23**



OTTOMANS

HALF BENCH OTTOMAN *SELECT*
white vinyl **815119**

39"L 23"D 18"H



VIBE CUBE OTTOMAN *SELECT*

- blue vinyl **81518**
- red vinyl **81519**
- orange vinyl **81525**
- pink vinyl **81520**
- yellow vinyl **81517**
- black vinyl **81530**
- white vinyl **81531**
- steel blue vinyl **81532**
- silver vinyl **81533**
- purple vinyl **81534**

18"L 18"D 18"H



MARCHE SWIVEL OTTOMAN *SELECT*

- gray fabric **815151**
- red fabric **815154**
- blue fabric **815159**
- linen fabric **815152**
- meadow green fabric **815157**
- pear yellow fabric **815158**
- plum fabric **815156**
- raspberry fabric **815153**
- rose quartz fabric **815155**
- white vinyl **815150**

17" Round 18"H



EDGE LED CUBE OTTOMAN* *SELECT*

high-density plastic **81526**

20"L 20"D 20"H



BANQUETTES

CENTER CONE **SELECT** 8506

38" Round 51"H

⊗ Powered

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.



QUARTER CURVE OTTOMAN **SELECT** 8507

53"L 22"D 18"H

possible configurations



(4) quarter curve ottoman

72" Round 18"H



(1) center cone
(4) quarter curve ottomans

72" Round 51"H

⊗ See pages 30 and 31 for all Powered options.
*Electrical power must be ordered separately

OTTOMANS



BEVERLY BENCH OTTOMAN *SELECT*
black vinyl **81550**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
brown fabric **81551**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
gray fabric **81552**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
linen fabric **81553**
ivory/cream/beige

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
ocean blue fabric **81554**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
red fabric **81555**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
white vinyl **81556**

60"L 20"D 18"H

OCCASIONAL CHAIRS

**BLACK DIAMOND
SIDE CHAIR** **ESSENTIALS**
71089

21"W | 23"L | 32"H

**BLACK DIAMOND
ARMCHAIR** **ESSENTIALS**
71090

20"W | 21"L | 33"H

LAGUNA CHAIR **SELECT**
maple/chrome 810861

18"L | 19"D | 34"H



**LIMERICK® CHAIR
BY HERMAN MILLER** **ESSENTIALS**
gray 210108

18"W | 17.75"L | 33"H

MADRID CHAIR **SELECT**
black vinyl/chrome 8102
white vinyl/chrome 810816

30"L | 30"D | 31"H



ITEMS PICTURED BELOW

Powered Locking Pedestal, 36" | 85061 | **Page 31**

White Vibe Cube Ottoman | 81531 | **Page 7**



OCCASIONAL CHAIRS

MEETING CHAIR **SELECT**

white vinyl **810948**
 espresso vinyl **810835**
 taupe microfiber **810836**

25.5"L 23.5"D 34"H



KEY WEST CHAIR **SELECT**

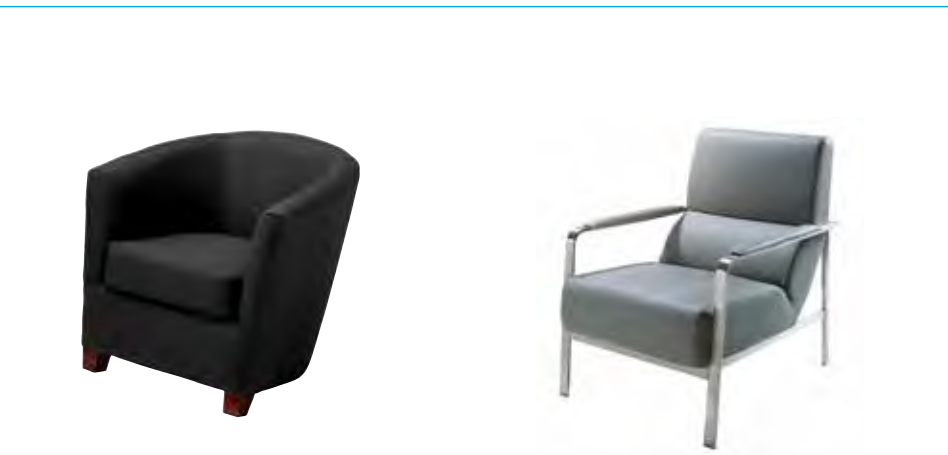
black fabric **8103**

31"L 31"D 31"H

MADDEN CHAIR **SELECT**

light gray vinyl **810843**

27"L 32"D 33"H



MALBA CHAIR **SELECT**

gray molded plastic **810131**
 green molded plastic **810130**

20"L 20"D 32"H



FREEMAN

OCCASIONAL CHAIRS

CHRISTOPHER CHAIR **SELECT**

white vinyl/chrome **810846**

17"L 19"D 35"H

ZENITH CHAIR **SELECT**

white/chrome **810851**

19"L 22"D 32"H

RUSTIQUE CHAIR **SELECT**

gunmetal **810841**

20"L 18"D 31"H



RAZOR ARMLESS CHAIR **SELECT**

white high-density plastic **810837**

15.38"L 15.5"D 30.5"H

SWANSON SWIVEL CHAIR **SELECT**

white vinyl **810875**

28"L 25"D 30"H



BERLIN STACK CHAIR **SELECT**

white & red plastic/chrome **810811**

white & black plastic/chrome **810810**

18"L 22"D 32"H

WENDY CHAIR **SELECT**

clear acrylic **810847**

15"L 20"D 36"H



CONFERENCE CHAIRS

GRAY GASLIFT CHAIR **ESSENTIALS**

with arms **71046**
without arms **71045**

26"W 20"L 38"H Adjustable

LA BREA SWIVEL CHAIR **SELECT**

charcoal gray fabric **810874**

35"L 27"D 40"H

ALTURA GUEST CHAIR **SELECT**

black fabric/black steel **81063**

25"L 20"D 34"H



PRO EXECUTIVE HIGH BACK CHAIR **SELECT**

white vinyl **810844**
black vinyl **810946**

25"L 24"D 48"H Adjustable



PRO EXECUTIVE MID BACK CHAIR **SELECT**

white vinyl **810945**
black vinyl **810944**

24"L 22"D 40"H Adjustable

PRO EXECUTIVE GUEST CHAIR **SELECT**

black vinyl **810947**

24"L 22"D 36"H



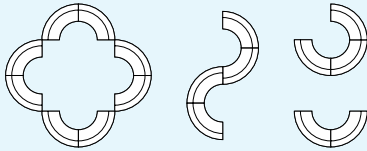
FREEMAN

BARS & BARSTOOLS

MARTINI BAR **SELECT**
gray metal rounded bar with frosted
glass top and chrome legs **8501**

67"L | 22"D | 45"H

possible configurations



BLACK DIAMOND STOOL **ESSENTIALS**
71088

22"W | 18"L | 46"H

GRAY GASLIFT STOOL **ESSENTIALS**
with arms **71048**
without arms **71047**

24"W | 20"L | 46"H | Adjustable

LAGUNA BARSTOOL **SELECT**
maple/chrome **810860**

18"L | 20"D | 47"H



LIMERICK® STOOL
BY HERMAN MILLER **ESSENTIALS**
gray **210109**

18"W | 17.75"L | 44"H

LIFT BARSTOOL **SELECT**
gray vinyl/chrome **810872**
red vinyl/chrome **810873**
black vinyl/chrome **810871**
white vinyl/chrome **810870**

15" Round | 23-33.5"H | Adjustable



APEX BARSTOOL **SELECT**
black vinyl **810951**
blue ultra suede **810952**
red vinyl **810953**
white vinyl **810954**

21"L | 21"D | 33"H



BARS & BARSTOOLS

BANANA BARSTOOL **SELECT**

white vinyl/chrome **810103**
black vinyl/chrome **810104**

21"L 22"D 41"H

ZENITH BARSTOOL **SELECT**

white/chrome **810850**

19"L 20"D 44"H

ZOEY BARSTOOL **SELECT**

white vinyl/chrome **810840**
black vinyl/chrome **810834**

15"L 16"D 26-30.5"H Adjustable



CHRISTOPHER BARSTOOL **SELECT**

white **810848**

19"L 15"D 41"H

SHARK BARSTOOL **SELECT**

white plastic/chrome **810202**

22"L 19"D 34-44"H Adjustable



RUSTIQUE BARSTOOL **SELECT**

gunmetal **810839**

13"L 13"D 30"H

OSLO BARSTOOL **SELECT**

blue plastic/chrome **810200**
white plastic/chrome **810201**

17"L 20"D 45"H



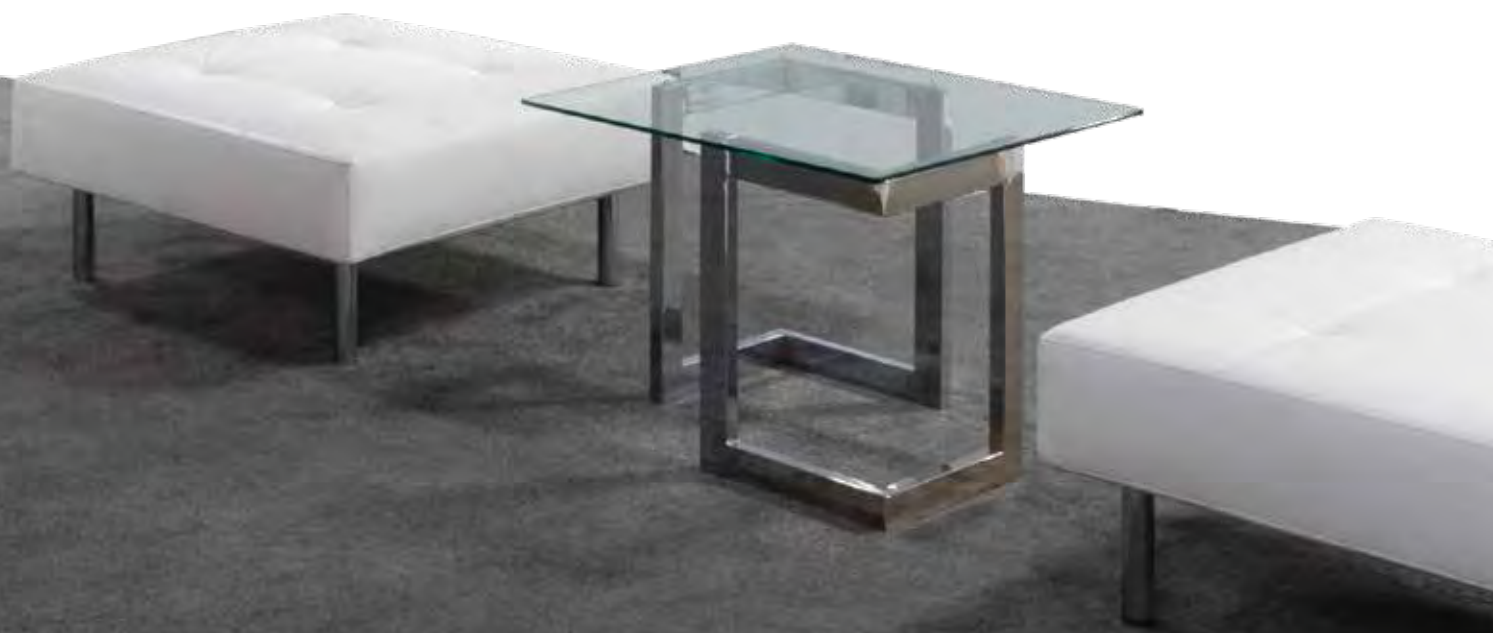
TURN THE TABLES IN YOUR FAVOR

Bring professionalism to the table with our sleek variety of surfaces and tabletops. Choose from modern glass tops and more.

ITEMS PICTURED BELOW

Endless Square Ottoman | 815122 | **Page 6**

Geo End Table | 82035 | **Page 22**



DRAPED OR UNDRAPED TABLES & COUNTERS



ESSENTIALS

TABLES

24"D / 30"H	3'L	4'L	6'L	8'L
Draped	124330	124430	124630	124830
Draped on Fourth Side			12404630	12404830
Undraped	125330	125430	125630	125830

COUNTERS

24"D / 42"H	3'L	4'L	6'L	8'L
Draped	124342	124442	124642	124842
Draped on Fourth Side			12404642	12404842
Undraped	125342	125442	125642	125842

TABLES*

30"D / 30"H	3'L	4'L	6'L	8'L
Draped	130330	130430	130630	130830
Draped on Fourth Side			12404630	12404830
Undraped	131330	131430	131630	131830

COUNTERS*

30"D / 42"H	3'L	4'L	6'L	8'L
Draped	130342	130442	130642	130842
Draped on Fourth Side			12404642	12404842
Undraped	131342	131442	131642	131842

*Table and counter widths available in select cities



PEDESTAL TABLES

Soho Series



BLACK-TOP CAFÉ **ESSENTIALS**
72069

24" Round 30"H

72067

36" Round 30"H

BLACK-TOP MINI **ESSENTIALS**
72066

18" Round 18"H



BLACK-TOP BISTRO **ESSENTIALS**
72070

24" Round 42"H

72068

36" Round 42"H

Chelsea Series



BUTCHER BLOCK-TOP CAFÉ **ESSENTIALS**
72063

30" Round 30"H

72064

36" Round 30"H



BUTCHER BLOCK-TOP BISTRO **ESSENTIALS**
720163

30" Round 42"H

720164

36" Round 42"H



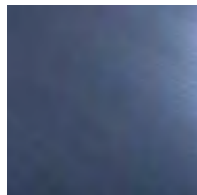
HYDRAULIC BASE CAFÉ TABLE **SELECT**
maple 8201208

30" Round 29"H



HYDRAULIC BASE BAR TABLE **SELECT**
maple 8201207

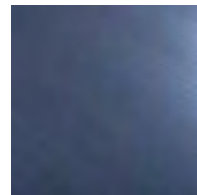
30" Round 45"H



actual color

STANDARD BASE CAFÉ TABLE **SELECT**
blue steel 8201203

30" Round 29"H



actual color

STANDARD BASE BAR TABLE **SELECT**
blue steel 8201204

30" Round 42"H

PEDESTAL TABLES



**HYDRAULIC BASE
CAFÉ TABLE** *SELECT*
graphite **8201209**
36" Round 29"H



**HYDRAULIC BASE
BAR TABLE** *SELECT*
graphite **8201211**
36" Round 45"H



**HYDRAULIC BASE
CAFÉ TABLE** *SELECT*
maple **8201206**
36" Round 29"H



**HYDRAULIC BASE
BAR TABLE** *SELECT*
maple **8201205**
36" Round 45"H



**HYDRAULIC BASE
CAFÉ TABLE** *SELECT*
white laminate **820126**
36" Round 29"H



**HYDRAULIC BASE
BAR TABLE** *SELECT*
white laminate **820125**
36" Round 45"H



**MADISON HYDRAULIC BASE
CAFÉ TABLE** *SELECT*
gray acajou **820241**
30" Round 29"H



**MADISON HYDRAULIC BASE
BAR TABLE** *SELECT*
gray acajou **820240**
30" Round 45"H



**MADISON
CAFÉ TABLE** *SELECT*
gray acajou **820265**
30" Round 29"H



**MADISON
BAR TABLE** *SELECT*
gray acajou **820264**
30" Round 42"H

PEDESTAL TABLES



**30" CAFE TABLE W/ BLACK
BASE - WHITE TOP** **SELECT**
white laminate **8201220**
30" Round 29"H



**30" BAR TABLE W/ BLACK
BASE - WHITE TOP** **SELECT**
white laminate **8201221**
30" Round 42"H



**30" BAR TABLE W/
HYDRAULIC BASE
-WHITE TOP** **SELECT**
white laminate **8201222**
30" Round 45"H



**30" CAFE TABLE W/
HYDRAULIC BASE
-WHITE TOP** **SELECT**
white laminate **8201223**
30" Round 29"H



**30" BAR TABLE W/
HYDRAULIC BASE - RED**
SELECT
red laminate **820920**
30" Round 45"H



**30" CAFE TABLE W/
HYDRAULIC BASE - RED**
SELECT
red laminate **820921**
30" Round 29"H



**30" BAR TABLE W/
HYDRAULIC BASE
-GRAPHITE** **SELECT**
gray laminate **820922**
30" Round 45"H



**30" CAFE TABLE W/
HYDRAULIC BASE
-GRAPHITE** **SELECT**
gray laminate **820923**
30" Round 29"H



**30" BAR TABLE W/
HYDRAULIC BASE - SILVER**
SELECT
silver **820924**
30" Round 45"H



**30" CAFE TABLE W/
HYDRAULIC BASE - SILVER**
SELECT
silver **820925**
30" Round 29"H

OCCASIONAL, END & COCKTAIL TABLES

Silverado

END TABLE **SELECT**
tempered glass/painted steel **82015**

24" Round 22"H

COCKTAIL TABLE **SELECT**
tempered glass/painted steel **82014**

36" Round 17"H



Alondra

END TABLE **SELECT**
glass/chrome **820252**

20"L 20"D 20"H

COCKTAIL TABLE **SELECT**
glass/chrome **820250**

47"L 24"D 16"H



END TABLE **SELECT**
wood/chrome **820253**

20"L 20"D 21"H

COCKTAIL TABLE **SELECT**
wood/chrome **820251**

47"L 24"D 17"H



Atomic

36" ROUND TABLE **SELECT**
glass/chrome **8201224**

36" Round 30"H

42" ROUND TABLE **SELECT**
glass/chrome **8201225**

42" Round 30"H



FREEMAN

OCCASIONAL, END & COCKTAIL TABLES

Geo

END TABLE **SELECT**
wood/black steel **82028**

20"L 20"D 21"H



COCKTAIL TABLE **SELECT**
wood/black steel **82027**

47"L 24"D 17"H



END TABLE **SELECT**
glass/chrome **82035**

26"L 26"D 20"H



COCKTAIL TABLE **SELECT**
glass/chrome **82034**

50"L 22"D 16"H

Sydney

END TABLE **SELECT**
black laminate/brushed steel **82054**
white laminate/brushed steel **82055**

27"L 23"D 22"H



COCKTAIL TABLE **SELECT**
black laminate/brushed steel **82052**
white laminate/brushed steel **82053**

48"L 26"D 18"H

⚡ Powered options available



⚡ See pages 30 and 31 for all Powered options.

*Electrical power must be ordered separately

OCCASIONAL, END & COCKTAIL TABLES

Regis

END TABLE *SELECT*
brushed metal **82075**

16"L 15.5"D 16.5"H

BENCH/TABLE *SELECT*
brushed metal **82074**

47"L 15.5"D 16"H



AURA
ROUND TABLE *SELECT*
white metal **820844**

15" Round 22"H

EDGE LED
CUBE TABLE* *SELECT*
white plastic/clear
acrylic top **82057**

20"L 20"D 20"H



GEO SQUARE-ROUND
TABLE *SELECT*
glass/black steel **82043**
glass/chrome **82044**

42"L 42"D 29"H



OCCASIONAL, END & COCKTAIL TABLES

Oliver

END TABLE **SELECT**
walnut finish **82088**

22" Round 22"H

TABLE **SELECT**
walnut finish **82087**

47"L 27"D 19"H



Rustique

SQUARE METAL BAR TABLE **SELECT**
gray finish **8201226**

23.75"L 23.75"D 41.25"H



ITEMS PICTURED BELOW

Endless Curve Ottoman | 815953 | **Page 6**

Silverado Cocktail Table | 82014 | **Page 21**



CONFERENCE TABLES

GEO CONFERENCE TABLE *SELECT*

glass/black steel **82041**
 glass/chrome **82051**

60"L 36"D 29"H



MADISON CONFERENCE TABLE *SELECT*

gray acajou **820260**

42" Round 29"H



42" ROUND WHITE CONFERENCE TABLE *SELECT*

white laminate **820708**

42" Round 29"H



6' OVAL CONFERENCE TABLE *SELECT*

granite nebula **820203**

72"L 42"D 29"H



CONFERENCE TABLES

MADISON 5' TABLE **SELECT**

gray acajou **820261**

60"L 48"D 29"H



MADISON 8' TABLE **SELECT**

gray acajou **820262**

96"L 60"D 29"H



MADISON 10' TABLE **SELECT**

gray acajou **820263**

120"L 48"D 29"H

G30 CAFÉ TABLE (MAPLE W/ GROMMETS) **SELECT**

laminated/metal

82058

72"L 26"D 30"H



G30 CAFÉ TABLE (SOLID MAPLE TOP) **SELECT**

laminated/metal

82067

72"L 26"D 30"H

G30 CAFÉ TABLE (SOLID WHITE TOP) **SELECT**

laminated/metal

82063

72"L 26"D 30"H



CONFERENCE TABLES



VENTURA BAR TABLE *SELECT*
W/ GROMMET HOLES
maple **820951**
 72.25"L 26.25"D 42"H



VENTURA COMMUNAL *SELECT*
BAR TABLE
black **820952**
 72.25"L 26.25"D 42"H



VENTURA BAR TABLE *SELECT*
W/ GROMMET HOLES
white **820953**
 72.25"L 26.25"D 42"H



VENTURA COMMUNAL *SELECT*
BAR TABLE
maple **820954**
 72.25"L 26.25"D 42"H



VENTURA COMMUNAL *SELECT*
BAR TABLE
white **820956**
 72.25"L 26.25"D 42"H

FREEMAN

OFFICE



MADISON DESK *SELECT*
gray acajou **84075**

60"L 30"D 29"H



MADISON CREDENZA *SELECT*
gray acajou **84077**

60"L 20"D 29"H



MADISON BOOKCASE *SELECT*
gray acajou **84078**

36"L 12"D 72"H



COMPUTER DESK / TABLE



WORK DESK *SELECT*
white laminate **820706**

48"L 24"D 30"H



MERLIN TABLE *SELECT*
gray laminate **820707**

46"L 29"D 30"H

ITEMS PICTURED BELOW

Key Largo Sofa | 830951 | **Page 4**

Key Largo Chair | 810950 | **Page 4**

Sydney Table, Powered | 82076 | **Page 31**

Aura Round Table | 820844 | **Page 23**

Black Diamond Stool | 71088 | **Page 14**

Soho Black Top Bistro | 36" Round - 72068 | **Page 18**



 **POWERED**

Powered options do not include charging adapters with rental and will need to be supplied by the exhibitor if needed.

POWERED SEATING

NAPLES CHAIR, POWERED* *SELECT*

black vinyl **810120**

36"L **30"D** **33"H**



Power Panel Detail



NAPLES LOVESEAT, POWERED* *SELECT*

black vinyl **830122**

62"L **30"D** **33"H**



Power Panel Detail



NAPLES SOFA, POWERED* *SELECT*

black vinyl **830121**

87"L **30"D** **33"H**



Power Panel Detail

ROMA CHAIR, POWERED* *SELECT*

white vinyl **81021**

37"L **31"D** **33"H**



Power Panel Detail



ROMA SOFA, POWERED* *SELECT*

white vinyl **83017**

78"L **31"D** **33"H**



Power Panel Detail

**Electrical power must be ordered separately*

POWERED TABLES

VENTURA COMMUNAL BAR TABLE POWERED* **SELECT**
black **820950**

72.25"L | 26.25"D | 42"H

VENTURA COMMUNAL BAR TABLE POWERED* **SELECT**
white **820955**

72.25"L | 26.25"D | 42"H



G30 CAFÉ TABLE, POWERED* **SELECT**
white top **82071**

72"L | 26"D | 30"H

G30 CAFÉ TABLE, W/ GROMMETS POWERED* **SELECT**
white top **82069**

72"L | 26"D | 30"H



TECH DESK WITH 3 DRAWER FILE CABINET, POWERED* **SELECT**
black metal **84083**
desk only **84084**

60"L | 30"D | 30"H

SYDNEY COCKTAIL TABLE, POWERED* **SELECT**
black laminate/brushed steel **82076**
white laminate/brushed steel **82073**

48"L | 26"D | 18"H



POWERED PRODUCT PEDESTALS

POWERED* LOCKING PEDESTAL, 36" **SELECT**
black **85060**
white **85061**

24"L | 24"D | 36"H

POWERED* LOCKING PEDESTAL, 42" **SELECT**
black **85062**
white **85063**

24"L | 24"D | 42"H



Power Panel Detail

BANQUETTE

CENTER CONE **SELECT**
8506

38" Round | 51"H

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.



*Electrical power must be ordered separately

POWERED

STORAGE

3 DRAWER
FILE CABINET
ON CASTORS **SELECT**
84080

16"L 20"D 28"H



FILE CABINET
WITH LOCK **ESSENTIALS**
standard size

TWO-DRAWER
74082

15"W 29"L 28"H

FOUR-DRAWER
74081

15"W 29"L 50"H



POSH SHELVING
W/ CHROME FRAME **ESSENTIALS**
white 85020

36"W 18"L 72"H



REFRIGERATOR



SMALL
REFRIGERATOR* **ESSENTIALS**
75057

19"W 19"L 34"H



REFRIGERATOR* **SELECT**
white - 14.0 cubic feet 8503001

28"L 28"D 64"H

LIGHTING



MASON TABLE
LAMP* **SELECT**
white/brushed silver 850707

16" Round 26"H



MASON FLOOR
LAMP* **SELECT**
white/brushed silver 850708

18" Round 55"H

*Electrical power must be ordered separately

DISPLAY

Some of the most essential elements of your exhibit are the surfaces on which you display your show materials. That's why we have an appealing variety of displays, from standing cylinders to sleek computer desks to draped tables and counters, to ensure your show space will be both attractive and interactive.

DISPLAY CYLINDERS **ESSENTIALS**

black

low **75020**

30"W 15"H

medium **75021**

18"W 20"H

high **75022**

24"W 36"H

Available in rectangular sizes.



DISPLAY CUBES **ESSENTIALS**

black

12" small **75030**

12"W 12"L 42"H

18" medium **75031**

18"W 18"L 36"H

24" large **75032**

24"W 24"L 42"H



ORION COMPUTER KIOSK **ESSENTIALS**

black **75079**

28"L 28"D 40.5"H

Computer not included.



DISPLAY COUNTER **ESSENTIALS**

black **72056**

24"W 49"L 42"H



ACCESSORIES

We know that every exhibit is different and requires certain pieces that may be hard to find. That's why we offer an assortment of accessories that will meet your needs, from literature racks to bulletin boards to refrigerators and file cabinets. No matter the requirement, your exhibit will always stand out with these striking and functional pieces.

TABLET STAND

MOBILE TABLET STAND *SELECT*

white **850714**

black **850715**

14"L 13"D 44.5"H

The Mobile Tablet Stand will adjust to fit any tablet with dimensions of at least 6.75"x 9.375" but not larger than 8.5"x 2.5", including Apple iPad, Samsung Galaxy Tab and Lenovo IdeaPad.



TABLET STAND ACCESSORIES

BROCHURE HOLDER* *SELECT*

black **850711**

8.625"L 1.1"D 11.325"H

WIRELESS PRINTER HOLDER* *SELECT*

black **850712**

3.3"L 1.9"D 5.28"H

CHARGING SHELF* *SELECT*

black **850713**

14.85"L 7.17"D 1"H



**To be ordered with the tablet stand*

ACCESSORIES

CHROME STANCHION WITH 8' RETRACTABLE BELT **ESSENTIALS**
220121

42"H

CHROME SIGN HOLDER **ESSENTIALS**
220118

Holds 22" x 66" sign

ROUND LITERATURE RACK **ESSENTIALS**
750135

17"W 17"L 57"H

Revolving black display holds printed materials for easy access from 20 pockets.



FLAT LITERATURE RACK **ESSENTIALS**
750136

10"W 55"H

Forward-facing black display presents printed materials in six pockets.

CHROME COAT TREE **ESSENTIALS**
220109

8 1/4"W (21"W at the base) x 69 1/2"H

BRUSHED ALUMINUM EASEL **ESSENTIALS**
220134

When open 5 1/4" (W) x 64 1/4" (H) 26"W x 62"H

CHROME BAG RACK **ESSENTIALS**
220110

1"W (3" at center) x 41" H x 26"W



SPECIAL DRAPING (not pictured)

Special drape is available in a variety of colors. Refer to the order form for details.



FLOOR-STANDING BULLETIN BOARD **ESSENTIALS**
10201484

48"W 96"L 78"H



CORRUGATED WASTEBASKET **ESSENTIALS**
220106



WASTEBASKET **ESSENTIALS**
wastebasket color may vary.
220107

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605

**ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE**

JULY 29, 2019

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: **X**

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

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For fast, easy ordering, go to www.freeman.com

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SEATING						
Naples Group - Black Vinyl						
	810119*	Chair.....	465.35	511.90	651.50	_____
	830120*	Loveseat.....	624.10	686.50	873.75	_____
	830119*	Sofa.....	692.40	761.65	969.35	_____
Munich Group - Gray Fabric						
	810150*	Corner Chair.....	564.35	620.80	790.10	_____
	810151*	Armless Chair.....	493.35	542.70	690.70	_____
	830200*	Armless Loveseat.....	827.50	910.25	1,158.50	_____
	830201*	Sectional - 3 Piece.....	1,885.10	2,073.60	2,639.15	_____
Baja Group - White Vinyl						
	81050*	Chair.....	530.45	583.50	742.65	_____
	83020*	Loveseat.....	583.50	641.85	816.90	_____
South Beach Group - Platinum Suede						
	8301*	Sofa.....	596.75	656.45	835.45	_____
	8151*	Ottoman.....	261.60	287.75	366.25	_____
Key Largo Group - Black Fabric						
	830950*	Loveseat.....	490.80	539.90	687.10	_____
	830951*	Sofa.....	542.70	596.95	759.80	_____
	810950*	Chair.....	387.00	425.70	541.80	_____
Allegro Group - Blue Fabric						
	81019*	Chair.....	471.35	518.50	659.90	_____
	83015*	Sofa.....	752.40	827.65	1,053.35	_____
Fairfax Group - White Vinyl						
	830949*	Sofa.....	521.00	573.10	729.40	_____
Hopi Group - Gray Linen						
	810140*	Chair.....	212.10	233.30	296.95	_____
	830150*	Loveseat.....	271.00	298.10	379.40	_____
Tangiers Group - Beige Fabric						
	810118*	Chair.....	412.35	453.60	577.30	_____
	830220*	Loveseat.....	695.90	765.50	974.25	_____
	830118*	Sofa.....	577.85	635.65	809.00	_____
CASUAL SEATING						
Ottomans						
	815122*	Endless Square - White Vinyl.....	298.35	328.20	417.70	_____
	815123*	Endless Square - Black Vinyl.....	298.35	328.20	417.70	_____
	815953*	Endless Curve - White Vinyl.....	404.25	444.70	565.95	_____
	815952*	Endless Curve - Black Vinyl.....	404.25	444.70	565.95	_____
	815119*	Half-Bench - White Vinyl.....	337.10	370.80	471.95	_____
	81518*	Vibe Cube - Blue Vinyl.....	136.20	149.80	190.70	_____
	81519*	Vibe Cube - Red Vinyl.....	136.20	149.80	190.70	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
CASUAL SEATING (cont'd)						
_____	81525*	Vibe Cube - Orange Vinyl.....	136.20	149.80	190.70	_____
_____	81520*	Vibe Cube - Pink Vinyl.....	136.20	149.80	190.70	_____
_____	81517*	Vibe Cube - Yellow Vinyl.....	136.20	149.80	190.70	_____
_____	81530*	Vibe Cube - Black Vinyl.....	119.05	130.95	166.65	_____
_____	81531*	Vibe Cube - White Vinyl.....	119.05	130.95	166.65	_____
_____	81532*	Vibe Cube - Steel Blue Vinyl.....	136.20	149.80	190.70	_____
_____	81533*	Vibe Cube - Silver Vinyl.....	136.20	149.80	190.70	_____
_____	81534*	Vibe Cube - Purple Vinyl.....	136.20	149.80	190.70	_____
_____	815151*	Marche Swivel - Gray Fabric.....	209.15	230.05	292.80	_____
_____	815154*	Marche Swivel - Red Fabric.....	209.15	230.05	292.80	_____
_____	815159*	Marche Swivel - Blue Fabric.....	209.15	230.05	292.80	_____
_____	815152*	Marche Swivel - Linen Fabric.....	209.15	230.05	292.80	_____
_____	815157*	Marche Swivel - Meadow Green Fabric.....	209.15	230.05	292.80	_____
_____	815158*	Marche Swivel - Pear Yellow Fabric.....	209.15	230.05	292.80	_____
_____	815156*	Marche Swivel - Plum Fabric.....	209.15	230.05	292.80	_____
_____	815153*	Marche Swivel - Raspberry Fabric.....	209.15	230.05	292.80	_____
_____	815155*	Marche Swivel - Rose Quartz Fabric.....	209.15	230.05	292.80	_____
_____	815150*	Marche Swivel - White Vinyl.....	209.15	230.05	292.80	_____
_____	81526*	Edge LED Cube - High Density Plastic.....	190.95	210.05	267.35	_____
Banquettes						
_____	8506*	Center Cone w/Electrical Charging Outlet.....	568.60	625.45	796.05	_____
_____	8507*	Quarter Curve Ottoman.....	375.85	413.45	526.20	_____
Beverly Bench Ottomans						
_____	81550*	Black Vinyl.....	419.65	461.60	587.50	_____
_____	81551*	Brown Fabric.....	419.65	461.60	587.50	_____
_____	81552*	Gray Fabric.....	419.65	461.60	587.50	_____
_____	81553*	Linen Fabric.....	419.65	461.60	587.50	_____
_____	81554*	Ocean Blue Fabric.....	419.65	461.60	587.50	_____
_____	81555*	Red Fabric.....	419.65	461.60	587.50	_____
_____	81556*	White Vinyl.....	419.65	461.60	587.50	_____
Occasional Chairs						
_____	71089	Black Diamond Side Chair.....	137.25	151.00	192.15	_____
_____	71090	Black Diamond Arm Chair.....	160.45	176.50	224.65	_____
_____	810861*	Laguna Chair - Maple/Chrome.....	129.45	142.40	181.25	_____
_____	210108	Limerick® Chair by Herman Miller.....	72.85	80.15	102.00	_____
_____	8102*	Madrid Chair - Black Vinyl/Chrome.....	745.85	820.45	1,044.20	_____
_____	810816*	Madrid Chair - White Vinyl/Chrome.....	745.85	820.45	1,044.20	_____
_____	810948*	Meeting Chair - White Vinyl.....	268.05	294.85	375.25	_____
_____	810835*	Meeting Chair - Espresso Vinyl.....	201.55	221.70	282.15	_____
_____	810836*	Meeting Chair - Taupe Microfiber.....	263.75	290.15	369.25	_____
_____	8103*	Key West Tub Chair - Black Fabric.....	374.45	411.90	524.25	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Occasional Chairs (cont.)						
	810131*	Malba Chair - Gray Molded Plastic.....	90.45	99.50	126.65	
	810130*	Malba Chair - Green Molded Plastic.....	90.45	99.50	126.65	
	810846*	Christopher Chair - White Vinyl/Chrome.....	110.35	121.40	154.50	
	810851*	Zenith Chair - White/Chrome.....	146.40	161.05	204.95	
	810841*	Rustique Chair - Gunmetal.....	116.70	128.35	163.40	
	810837*	Razor Armless Chair - White High Density Plastic....	54.05	59.45	75.65	
	810875*	Swanson Swivel Chair - White Vinyl.....	253.65	279.00	355.10	
	810810*	Berlin Stack Chair - White & Black Plastic/Chrome...	101.85	112.05	142.60	
	810847*	Wendy Chair - Clear Acrylic.....	113.85	125.25	159.40	
Conference Chairs						
	71046	Gray Gaslift Chair With Arms.....	242.90	267.20	340.05	
	71045	Gray Gaslift Chair Without Arms.....	248.40	273.25	347.75	
	810874*	La Brea Swivel Chair - Charcoal Gray Fabric.....	297.75	327.55	416.85	
	81063*	Altura Conference/Guest Chair - Black Fabric/Black Steel.....	298.35	328.20	417.70	
	810844*	Pro Executive High Back Chair - White Vinyl.....	263.60	289.95	369.05	
	810946*	Pro Executive High Back Chair - Black Vinyl.....	268.05	294.85	375.25	
	810945*	Pro Executive Mid Back Chair - White Vinyl.....	332.95	366.25	466.15	
	810944*	Pro Executive Mid Back Chair - Black Vinyl.....	326.75	359.45	457.45	
	810947*	Pro Executive Guest Chair - Black Vinyl.....	348.05	382.85	487.25	
Bars & Barstools						
	71088	Black Diamond Stool.....	191.70	210.85	268.40	
	71048	Gray Gaslift Stool with Arms.....	316.55	348.20	443.15	
	71047	Gray Gaslift Stool without Arms.....	280.70	308.75	393.00	
	810860*	Laguna Barstool - Maple/Chrome.....	163.35	179.70	228.70	
	210109	Limerick® Stool by Herman Miller.....	127.60	140.35	178.65	
	810872*	Lift Barstool - Gray Vinyl/Chrome.....	153.50	168.85	214.90	
	810873*	Lift Barstool - Red Vinyl/Chrome.....	153.50	168.85	214.90	
	810871*	Lift Barstool - Black Vinyl/Chrome.....	153.50	168.85	214.90	
	810870*	Lift Barstool - White Vinyl/Chrome.....	153.50	168.85	214.90	
	810951*	Apex Barstool - Black Vinyl.....	193.10	212.40	270.35	
	810952*	Apex Barstool - Blue Ultra Suede.....	193.10	212.40	270.35	
	810953*	Apex Barstool - Red Vinyl.....	193.10	212.40	270.35	
	810954*	Apex Barstool - White Vinyl.....	193.10	212.40	270.35	
	810103*	Banana Barstool - White Vinyl/Chrome.....	177.30	195.05	248.20	
	810104*	Banana Barstool - Black Vinyl/Chrome.....	177.30	195.05	248.20	
	810850*	Zenith Barstool - White/Chrome.....	146.35	161.00	204.90	
	810840*	Zoey Barstool - White Vinyl/Chrome.....	287.55	316.30	402.55	
	810834*	Zoey Barstool - Black Vinyl/Chrome.....	287.55	316.30	402.55	
	810848*	Christopher Barstool - White.....	198.95	218.85	278.55	
	810202*	Shark Swivel Barstool - White Plastic/Chrome.....	315.60	347.15	441.85	
	810839*	Rustique Barstool - Gunmetal.....	116.70	128.35	163.40	
	810201*	Oslo Barstool - White Plastic/Chrome.....	224.85	247.35	314.80	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Draped Tables & Counters						
Draped Tables - Tables are 24" wide						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Brown <input type="checkbox"/> Green <input type="checkbox"/> Flax <input type="checkbox"/> Gold <input type="checkbox"/> Gray <input type="checkbox"/> Plum <input type="checkbox"/> Red <input type="checkbox"/> White						
_____	124330	Draped Table 3'L x 30"H.....	N/A	N/A	N/A	_____
_____	124430	Draped Table 4'L x 30"H.....	149.05	163.95	208.65	_____
_____	124630	Draped Table 6'L x 30"H.....	186.30	204.95	260.80	_____
_____	124830	Draped Table 8'L x 30"H.....	232.90	256.20	326.05	_____
_____	12404630	4th Side Drape 6'L x 30"H.....	32.30	35.55	45.20	_____
_____	12404830	4th Side Drape 8'L x 30"H.....	32.30	35.55	45.20	_____
_____	124342	Draped Counter 3'L x 42"H.....	N/A	N/A	N/A	_____
_____	124442	Draped Counter 4'L x 42"H.....	189.95	208.95	265.95	_____
_____	124642	Draped Counter 6'L x 42"H.....	237.50	261.25	332.50	_____
_____	124842	Draped Counter 8'L x 42"H.....	296.85	326.55	415.60	_____
_____	12404642	4th Side Drape 6'L x 42"H.....	32.30	35.55	45.20	_____
_____	12404842	4th Side Drape 8'L x 42"H.....	32.30	35.55	45.20	_____
Undraped Tables & Counters						
_____	125330	Undraped Table 3'L x 30"H.....	N/A	N/A	N/A	_____
_____	125430	Undraped Table 4'L x 30"H.....	56.20	61.80	78.70	_____
_____	125630	Undraped Table 6'L x 30"H.....	70.30	77.35	98.40	_____
_____	125830	Undraped Table 8'L x 30"H.....	87.85	96.65	123.00	_____
_____	125342	Undraped Counter 3'L x 42"H.....	N/A	N/A	N/A	_____
_____	125442	Undraped Counter 4'L x 42"H.....	92.95	102.25	130.15	_____
_____	125642	Undraped Counter 6'L x 42"H.....	116.20	127.80	162.70	_____
_____	125842	Undraped Counter 8'L x 42"H.....	145.20	159.70	203.30	_____
Table Top Risers - Risers are 8" wide						
_____	1504100	Black 4'L x 7"H Corrugated Riser.....	35.20	38.70	49.30	_____
_____	1504101	White 4'L x 7"H Corrugated Riser.....	35.20	38.70	49.30	_____
_____	1506100	Black 6'L x 7"H Corrugated Riser.....	44.00	48.40	61.60	_____
_____	1506101	White 6'L x 7"H Corrugated Riser.....	44.00	48.40	61.60	_____
_____	1508100	Black 8'L x 7"H Corrugated Riser.....	55.00	60.50	77.00	_____
_____	1508101	White 8'L x 7"H Corrugated Riser.....	55.00	60.50	77.00	_____
_____	1504200	Black 4'L x 14"H Corrugated Riser.....	53.90	59.30	75.45	_____
_____	1504201	White 4'L x 14"H Corrugated Riser.....	53.90	59.30	75.45	_____
_____	1506200	Black 6'L x 14"H Corrugated Riser.....	67.45	74.20	94.45	_____
_____	1506201	White 6'L x 14"H Corrugated Riser.....	67.45	74.20	94.45	_____
_____	1508200	Black 8'L x 14"H Corrugated Riser.....	84.30	92.75	118.00	_____
_____	1508201	White 8'L x 14"H Corrugated Riser.....	84.30	92.75	118.00	_____
Pedestal Tables - Soho Series						
_____	72069	Black Top Cafe Table - 30"H x 24"W.....	233.60	256.95	327.05	_____
_____	72067	Black Top Cafe Table - 30"H x 36"W.....	233.60	256.95	327.05	_____
_____	72066	Black Top Mini Table - 18"H x 18"W.....	184.05	202.45	257.65	_____
_____	72070	Black Top Bistro Table - 42"H x 24"W.....	295.40	324.95	413.55	_____
_____	72068	Black Top Bistro Table - 42"H x 36"W.....	307.40	338.15	430.35	_____
Pedestal Tables - Chelsea Series						
_____	72063	Butcher Block Top Cafe Table - 30"H x 30"W.....	212.85	234.15	298.00	_____
_____	72064	Butcher Block Top Cafe Table - 30"H x 36"W.....	212.85	234.15	298.00	_____

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME:	BOOTH #:	BOOTH SIZE:	X
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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Pedestal Tables - Chelsea Series (continued)						
	720163	Butcher Block Top Bistro Table - 42"H x 30"W.....	271.50	298.65	380.10	
	720164	Butcher Block Top Bistro Table - 42"H x 36"W.....	271.50	298.65	380.10	
Pedestal Tables						
	8201208*	Hydraulic Base Cafe Table - Maple.....	326.75	359.45	457.45	
	8201207*	Hydraulic Base Bar Table - Maple.....	339.50	373.45	475.30	
	8201203**	Standard Base Cafe Table - Blue Steel.....	226.15	248.75	316.60	
	8201204**	Standard Base Bar Table - Blue Steel.....	271.40	298.55	379.95	
	8201209*	Hydraulic Base Cafe Table - Graphite.....	362.80	399.10	507.90	
	8201211*	Hydraulic Base Bar Table - Graphite.....	373.45	410.80	522.85	
	8201206*	Hydraulic Base Cafe Table - Maple.....	371.30	408.45	519.80	
	8201205*	Hydraulic Base Bar Table - Maple.....	369.20	406.10	516.90	
	820126*	Hydraulic Base Cafe Table - White Laminate.....	371.30	408.45	519.80	
	820125*	Hydraulic Base Bar Table - White Laminate.....	388.30	427.15	543.60	
	820241*	Madison Hydraulic Base Cafe Table - Gray Acajou.	290.00	319.00	406.00	
	820240*	Madison Hydraulic Base Bar Table - Gray Acajou...	290.00	319.00	406.00	
	820265*	Madison Cafe Table - Gray Acajou.....	228.90	251.80	320.45	
	820264*	Madison Bar Table - Gray Acajou.....	250.70	275.75	351.00	
	8201220*	30" Cafe Table Black Base - White Laminate.....	243.40	267.75	340.75	
	8201221*	30" Bar Table Black Base - White Laminate.....	261.80	288.00	366.50	
	8201222*	30" Bar Table Chrome Base - White Laminate.....	374.95	412.45	524.95	
	8201223*	30" Cafe Table Chrome Base - White Laminate.....	374.95	412.45	524.95	
	820920*	30" Bar Table Chrome Hydraulic Base - Red.....	290.00	319.00	406.00	
	820921*	30" Cafe Table Chrome Hydraulic Base - Red.....	290.00	319.00	406.00	
	820922*	30" Bar Table Chrome Hydraulic Base - Gray.....	290.00	319.00	406.00	
	820923*	30" Cafe Table Chrome Hydraulic Base - Gray.....	290.00	319.00	406.00	
	820924*	30" Bar Table Chrome Hydraulic Base - Silver.....	353.85	389.25	495.40	
	820925*	30" Cafe Table Chrome Hydraulic Base - Silver.....	353.85	389.25	495.40	
Occasional, End & Cocktail Tables						
	82015*	Silverado End Table - Tempered Glass/Painted Steel.....	240.00	264.00	336.00	
	82014*	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	255.15	280.65	357.20	
	820252*	Alondra End Table - Glass/Chrome.....	212.10	233.30	296.95	
	820250*	Alondra Cocktail Table - Glass/Chrome.....	294.35	323.80	412.10	
	820253*	Alondra End Table - Wood/Chrome.....	212.10	233.30	296.95	
	820251*	Alondra Cocktail Table - Wood/Chrome.....	294.35	323.80	412.10	
	8201224*	Atomic 36" Round Table - Glass/Chrome.....	327.60	360.35	458.65	
	8201225*	Atomic 42" Round Table - Glass/Chrome.....	327.60	360.35	458.65	
	82028*	Geo End Table - Wood/Black Steel.....	251.25	276.40	351.75	
	82027*	Geo Cocktail Table - Wood/Black Steel.....	256.50	282.15	359.10	
	82035*	Geo End Table - Glass/Chrome.....	184.60	203.05	258.45	
	82034*	Geo Cocktail Table - Glass/Chrome.....	203.70	224.05	285.20	
	82054*	Sydney End Table - Black Laminate/Brushed Steel..	222.80	245.10	311.90	
	82055*	Sydney End Table - White Laminate/Brushed Steel..	222.80	245.10	311.90	
	82052*	Sydney Cocktail Table - Black Laminate/Brushed Steel.....	271.60	298.75	380.25	
	82053*	Sydney Cocktail Table - White Laminate/Brushed Steel.....	271.60	298.75	380.25	

FREEMAN furnishings

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NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: **X**

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Occasional, End & Cocktail Tables (continued)						
_____	82075*	Regis End Table - Brushed Metal.....	227.00	249.70	317.80	_____
_____	82074*	Regis Bench Table - Brushed Metal.....	319.95	351.95	447.95	_____
_____	820844*	Aura Round Table - White Metal.....	123.30	135.65	172.60	_____
_____	82057*	Edge LED Cube Table-White Plastic/Clear Acrylic....	190.95	210.05	267.35	_____
_____	82043*	Geo Square-Round Table - Glass/Black Steel.....	297.05	326.75	415.85	_____
_____	82044*	Geo Square-Round Table - Glass/Chrome.....	297.05	326.75	415.85	_____
_____	82088*	Oliver End Table - Walnut Finish.....	222.80	245.10	311.90	_____
_____	82087*	Oliver Table - Walnut Finish.....	250.35	275.40	350.50	_____
_____	8201226*	Rustique Square Metal Bar Table - Gray.....	288.10	316.90	403.35	_____
Conference Tables						
_____	82041*	Geo Conference Table - Glass/Black Steel.....	405.25	445.80	567.35	_____
_____	82051*	Geo Conference Table - Glass/Chrome.....	361.05	397.15	505.45	_____
_____	820260*	Madison Conference Table - Gray Acajou.....	392.00	431.20	548.80	_____
_____	820708*	42" Round Conference Table - White Laminate.....	387.20	425.90	542.10	_____
_____	820203*	6' Oval Conference Table - Graphite Nebula.....	526.20	578.80	736.70	_____
_____	820261*	Madison 5' Conference Table - Gray Acajou.....	474.90	522.40	664.85	_____
_____	820262*	Madison 8' Conference Table - Gray Acajou.....	948.45	1,043.30	1,327.85	_____
_____	820263*	Madison 10' Conference Table - Gray Acajou.....	948.45	1,043.30	1,327.85	_____
_____	82067*	G30 Cafe Table - Maple.....	473.45	520.80	662.85	_____
_____	82063*	G30 Cafe Table - White.....	473.45	520.80	662.85	_____
_____	820951*	Ventura Bar Table - Maple w/ Grommets.....	674.35	741.80	944.10	_____
_____	820952*	Ventura Communal Bar Table - Black.....	695.95	765.55	974.35	_____
_____	820953*	Ventura Bar Table - White w/ Grommets.....	674.35	741.80	944.10	_____
_____	820954*	Ventura Communal Bar Table - Maple.....	674.35	741.80	944.10	_____
_____	820956*	Ventura Communal Bar Table - White.....	674.35	741.80	944.10	_____
Office						
_____	84075*	Madison Desk - Gray Acajou.....	566.50	623.15	793.10	_____
_____	84077*	Madison Credenza - Gray Acajou.....	473.15	520.45	662.40	_____
_____	84078*	Madison Bookcase - Gray Acajou.....	403.15	443.45	564.40	_____
Computer Desks/Tables						
_____	820706*	Work Desk - White Laminate.....	333.10	366.40	466.35	_____
_____	820707*	Merlin Table - Gray Laminate.....	347.20	381.90	486.10	_____

POWERED

Powered Seating						
_____	810120*	Naples Chair, Powered - Black Vinyl.....	659.40	725.35	923.15	_____
_____	830122*	Naples Loveseat, Powered - Black Vinyl.....	886.45	975.10	1,241.05	_____
_____	830121*	Naples Sofa, Powered - Black Vinyl.....	1,020.45	1,122.50	1,428.65	_____
_____	81021*	Roma Chair, Powered - White Vinyl.....	659.40	725.35	923.15	_____
_____	83017*	Roma Sofa, Powered - White Vinyl.....	1,020.45	1,122.50	1,428.65	_____
Powered Tables						
_____	820950*	Ventura Communal Bar Table, Powered - Black.....	861.45	947.60	1,206.05	_____
_____	820955*	Ventura Communal Bar Table, Powered - White.....	782.75	861.05	1,095.85	_____
_____	82071*	G30 Cafe Table, Powered - White.....	601.00	661.10	841.40	_____
_____	82069*	G30 Cafe Table w/ Grommets, Powered - White.....	481.05	529.15	673.45	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
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POWERED

Powered Tables (continued)

_____	84083*	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal.....	588.05	646.85	823.25	_____
_____	84084*	Tech Desk, Powered - Black Metal.....	516.70	568.35	723.40	_____
_____	82076*	Sydney Cocktail Table, Powered - Black.....	400.00	440.00	560.00	_____
_____	82073*	Sydney Cocktail Table, Powered - White.....	400.00	440.00	560.00	_____

Powered Product Pedestals

_____	85060*	Powered Locking Pedestal 36" H, Black.....	482.10	530.30	674.95	_____
_____	85061*	Powered Locking Pedestal 36" H, White.....	482.10	530.30	674.95	_____
_____	85062*	Powered Locking Pedestal 42" H, Black.....	575.10	632.60	805.15	_____
_____	85063*	Powered Locking Pedestal 42" H, White.....	575.10	632.60	805.15	_____

DISPLAY & ACCESSORIES

Product Storage

_____	84080*	3 Door File Cabinet on Castors - Black	179.40	197.35	251.15	_____
_____	74082	File Cabinet w/Lock - Two Drawer - Standard Size..	136.65	150.30	191.30	_____
_____	74081	File Cabinet w/Lock - Four Drawer - Standard Size..	176.50	194.15	247.10	_____
_____	85020*	Posh Shelving w/ Chrome Frame - White.....	524.05	576.45	733.65	_____

Refrigerator

_____	75057	Small Refrigerator.....	459.90	505.90	643.85	_____
_____	8503001*	Refrigerator - White.....	736.25	809.90	1,030.75	_____

Lighting

_____	850707*	Mason Table Lamp - White/Brushed Silver.....	148.50	163.35	207.90	_____
_____	850708*	Mason Floor Lamp - White/Brushed Silver.....	218.55	240.40	305.95	_____

Display

_____	75020	Display Cylinder - Black - Low.....	208.40	229.25	291.75	_____
_____	75021	Display Cylinder - Black - Medium.....	244.65	269.10	342.50	_____
_____	75022	Display Cylinder - Black - High.....	281.55	309.70	394.15	_____
_____	75030	Display Cube - Black - 12" Small.....	238.20	262.00	333.50	_____
_____	75031	Display Cube - Black - 18" Medium.....	258.95	284.85	362.55	_____
_____	75032	Display Cube - Black - 24" Large.....	307.75	338.55	430.85	_____
_____	75079	Orion Computer Kiosk - Black.....	453.25	498.60	634.55	_____
_____	72056	Display Counter - Black.....	501.85	552.05	702.60	_____

Accessories

_____	220121	Chrome Stanchion w/ 8' Retractable Belt.....	105.15	115.65	147.20	_____
_____	220118	Chrome Sign Holder.....	105.15	115.65	147.20	_____
_____	750135	Round Literature Rack.....	218.20	240.00	305.50	_____
_____	750136	Flat Literature Rack.....	186.30	204.95	260.80	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
DISPLAY & ACCESSORIES						

Accessories (continued)

_____	220109	Chrome Coat Tree.....	70.00	77.00	98.00	_____
_____	220134	Aluminum Easel.....	44.75	49.25	62.65	_____
_____	220110	Chrome Bag Rack.....	107.15	117.85	150.00	_____
_____	10201484	Floor Standing Bulletin Board.....	256.35	282.00	358.90	_____
_____	220106	Corrugated Wastebasket.....	19.20	21.10	26.90	_____

Special Drape

- Black Blue Brown Green Flax
 Gold Gray Plum Red White

_____	12103	Special Drape 3'H (per ft.).....	22.60	24.85	31.65	_____
_____	12108	Special Drape 8'H (per ft.).....	28.05	30.85	39.25	_____

TOTAL COST		
_____	+	_____ = _____
Sub-Total	8.5% Tax	Total Cost

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

*Asterisk indicates item is a Freeman Select furnishing

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Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
JULY 29, 2019

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____

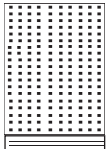
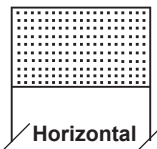
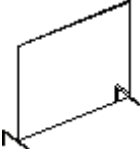



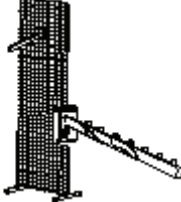
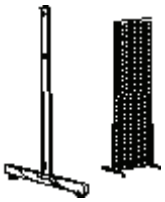

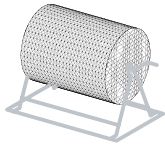
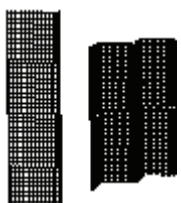

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ACCESSORIES

 Vertical PERFBOARD - SINGLE SIDED	 Horizontal PERFBOARD - SINGLE SIDED	 CHROME GARMENT RACK	 BULLETIN BOARD
 2 WAY STRAIGHT ARM	 4 WAY SLANT ARM	 GRID ACCESSORIES	 GRID LEGS
 PERFBOARD HOOKS AND ACCESSORIES	 TICKET TUMBLER	 2' x 8' GRID PANELS	 4 WAY CONNECTORS

Qty	Part #	Description	Online Special Price	Discount Price	Standard Price	Total
PERFBOARD / BULLETIN BOARDS						
___	10201180	1M x 8'H Single Side-Vert....	\$256.35	282.00	358.90	_____
___	10201182	1/2M x 8'H Single Side-Vert...	\$151.50	166.65	212.10	_____
___	10201482	4' x 8' Double Sided-Horz....	\$256.35	282.00	358.90	_____
___	10201484	Bulletin Board.....	\$256.35	282.00	358.90	_____
___	10202	Loop Hook per dozen.....	\$10.40	11.45	14.55	_____
___	10203	Single Hook per dozen.....	\$22.55	24.80	31.55	_____
___	10204	Double Hook per dozen.....	\$10.40	11.45	14.55	_____

GRIDS						
___	103028	Chrome Grid.....	\$119.50	131.45	167.30	_____
___	103010	Black Grid.....	\$119.50	131.45	167.30	_____
___	103029	Grid Legs - Chrome.....	\$46.05	50.65	64.45	_____
___	103029	Grid Legs - Black.....	\$46.05	50.65	64.45	_____
___	103030	Grid Connectors.....	\$15.00	16.50	21.00	_____

Qty	Part #	Description	Online Special Price	Discount Price	Standard Price	Total
GRIDS (continued)						
___	10307	7-Ball Waterfall.....	\$21.60	23.75	30.25	_____
___	10403	2-way Straight Arm.....	\$152.40	167.65	213.35	_____
___	10402	2-way Slant Arm.....	\$152.40	167.65	213.35	_____
___	10404	4-way Slant Arm.....	\$196.40	216.05	274.95	_____

ACCESSORIES						
___	10405	Garment Rack.....	\$78.55	86.40	109.95	_____
___	15905	Fish Bowl.....	\$43.75	48.15	61.25	_____
___	6605	40 Gallon Trash Receptacle	\$171.50	188.65	240.10	_____
___	159011	Ticket Tumbler - Small.....	\$99.20	109.10	138.90	_____
___	159020	Ballot Box 12"x12" square....	\$76.95	84.65	107.75	_____
___	159021	Ballot Box 18"x18" square....	\$97.55	107.30	136.55	_____
___	15104	Pad Lock.....	\$63.40	69.75	88.75	_____

TOTAL COST			
Sub-Total	+ Tax (8.5%)	= TOTAL	_____

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 Take advantage of the Online price by ordering at www.freeman.com by JULY 29, 2019.

FREEMAN

1601 Boice Pond Road
Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
JULY 29, 2019

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____

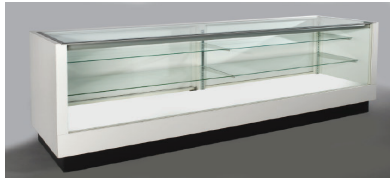
CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

SHOWCASES



FULL VISION CASE



TOWER CASE

QUARTER VISION CASE



CORNER VISION CASE

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
FULL VISION CASE						
1-8" & 1-10" Glass Shelves with Adjustable Brackets						
26" High Front Glass Display Section						
Case is 20" Deep						
Available in 4', 5' and 6' lengths						
_____	101043	4'.....	\$556.80	\$612.50	\$779.50	\$ _____
_____	101051	5'.....	\$556.80	\$612.50	\$779.50	\$ _____
_____	101061	6'.....	\$556.80	\$612.50	\$779.50	\$ _____

HALF VISION CASE						
1-10" Glass Shelf with Adjustable Brackets						
17" High Front Glass Display Section						
Case is 20" Deep						
Available in 4', 5' and 6' lengths						
_____	101042	4'.....	\$556.80	\$612.50	\$779.50	\$ _____
_____	101050	5'.....	\$556.80	\$612.50	\$779.50	\$ _____
_____	101060	6'.....	\$556.80	\$612.50	\$779.50	\$ _____

TOWER CASE						
Dimensions are 20"L x 20"D x 80"H						
3 Glass Shelves						
Lights						
Locks						
Available in 20 x 20 Square Only						
_____	1010200	20 x 20.....	\$589.15	\$648.05	\$824.80	\$ _____

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
QUARTER VISION CASE						
9 5/16" High Front Glass Display Section						
Case is 20" Deep						
Available in 4', 5' and 6' lengths						
_____	101044	4'.....	\$556.80	\$612.50	\$779.50	\$ _____
_____	101052	5'.....	\$556.80	\$612.50	\$779.50	\$ _____
_____	101062	6'.....	\$556.80	\$612.50	\$779.50	\$ _____

CORNER VISION CASE						
Includes Rear Access and Glass Shelf with Adjustable Brackets						
Case is 10" Deep x 33" at the longest point						
Available in HALF Size						
_____	101090	Half.....	\$556.80	\$612.50	\$779.50	\$ _____

PLEASE NOTE:

- Include the Freeman Method of Payment form with your order
- All Showcases are 20"D x 38"H, have lights, locks, sliding doors, white exterior, and white interior frames.
- All keys must be left with the showcase or a charge of \$10.00 will be assessed.
- Electrical hook-up service is NOT included. Please order this from the electrical contractor.
- Remember to order in advance to save time, money and ensure availability. Rental prices are for the duration of the show and include delivery to and removal from your booth space.

TOTAL COST

Sub-Total _____ + Tax (8.5%) _____ = TOTAL _____

FROM THE GROUND UP

Engage your audience from the moment they set foot in your exhibit with Freeman's custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you'll be floored by the quality. Freeman's custom options include borders, patterns and logo applications in both our classic and prestige carpeting lines.

- Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup
- Renting carpet from Freeman minimizes your shipping footprint



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

PRESTIGE CARPET

Freeman's prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman's prestige carpet packages include new 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Custom Options

Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.



**Colors available in both 28 oz. and 40 oz.*

CLASSIC CARPET

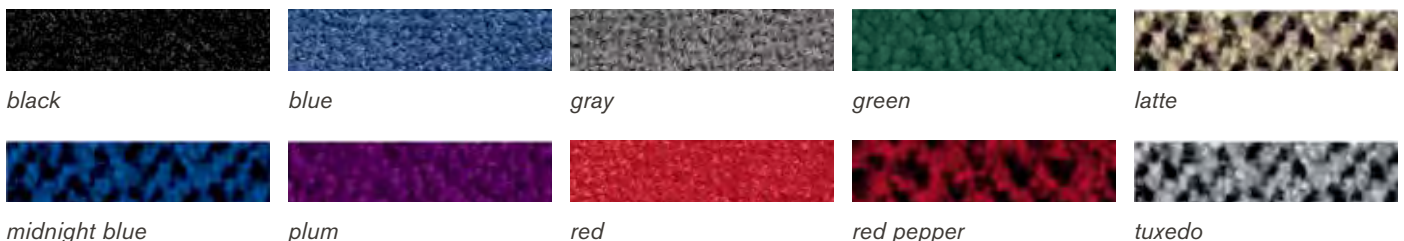
Custom Cut

Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Freeman Classic carpet is reused a minimum of four times before retired from inventory and recycled. Darker colored carpets such as black and gray, as well as the two-toned carpet are made of 20-25% recycled content.

Standard Cut

Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.



Actual colors may vary slightly

FREEMAN

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**ONLINE PRICE
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JULY 29, 2019**

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

- Orders received after the deadline or without payment will be charged the Standard price.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.

All carpets, padding and plastic covering contain recycled content and are recyclable.

For fast, easy ordering, go to www.freeman.com

10' CLASSIC CARPET , PADDING & PLASTIC COVERING

CHOOSE YOUR CARPET COLOR:

- Black Blue Gray Green Latte Midnight Blue Plum Red Red Pepper Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	10' x 10' Classic Carpet	\$ 331.75	\$ 364.95	\$ 464.45	_____
_____	10' x 20' Classic Carpet	\$ 663.45	\$ 729.80	\$ 928.85	_____
_____	10' x 30' Classic Carpet	\$ 995.15	\$ 1,094.65	\$ 1,393.20	_____
_____	10' x 40' Classic Carpet	\$ 1,326.85	\$ 1,459.55	\$ 1,857.60	_____
_____	10' x 10' Carpet Padding - Single Layer.....	\$ 128.10	\$ 140.90	\$ 179.35	_____
_____	10' x 20' Carpet Padding - Single Layer.....	\$ 256.15	\$ 281.75	\$ 358.60	_____
_____	10' x 30' Carpet Padding - Single Layer.....	\$ 384.25	\$ 422.70	\$ 537.95	_____
_____	10' x 40' Carpet Padding - Single Layer.....	\$ 512.35	\$ 563.60	\$ 717.30	_____
_____	10' x 10' Carpet Padding - Double Layer.....	\$ 256.15	\$ 281.75	\$ 358.60	_____
_____	10' x 20' Carpet Padding - Double Layer.....	\$ 512.35	\$ 563.60	\$ 717.30	_____
_____	10' x 30' Carpet Padding - Double Layer.....	\$ 768.50	\$ 845.35	\$ 1,075.90	_____
_____	10' x 40' Carpet Padding - Double Layer.....	\$ 1,033.95	\$ 1,137.35	\$ 1,447.55	_____
_____	Plastic Covering (price per sq. ft.).....	\$.65	\$.70	\$.90	_____

9' CLASSIC CARPET , PADDING & PLASTIC COVERING

CHOOSE YOUR CARPET COLOR:

- Black Blue Gray Green Latte Midnight Blue Plum Red Red Pepper Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	9' x 10' Classic Carpet	\$ 214.45	\$ 235.90	\$ 300.25	_____
_____	9' x 20' Classic Carpet	\$ 428.90	\$ 471.80	\$ 600.45	_____
_____	9' x 30' Classic Carpet	\$ 643.35	\$ 707.70	\$ 900.70	_____
_____	9' x 40' Classic Carpet	\$ 857.80	\$ 943.60	\$ 1,200.90	_____
_____	9' x 10' Carpet Padding - Single Layer.....	\$ 115.25	\$ 126.80	\$ 161.35	_____
_____	9' x 20' Carpet Padding - Single Layer.....	\$ 230.50	\$ 253.55	\$ 322.70	_____
_____	9' x 30' Carpet Padding - Single Layer.....	\$ 345.75	\$ 380.35	\$ 484.05	_____
_____	9' x 40' Carpet Padding - Single Layer.....	\$ 461.00	\$ 507.10	\$ 645.40	_____
_____	9' x 10' Carpet Padding - Double Layer.....	\$ 230.50	\$ 253.55	\$ 322.70	_____
_____	9' x 20' Carpet Padding - Double Layer.....	\$ 461.00	\$ 507.10	\$ 645.40	_____
_____	9' x 30' Carpet Padding - Double Layer.....	\$ 691.50	\$ 760.65	\$ 968.10	_____
_____	9' x 40' Carpet Padding - Double Layer.....	\$ 922.00	\$ 1,014.20	\$ 1,290.80	_____
_____	Plastic Covering (price per sq. ft.).....	\$.65	\$.70	\$.90	_____

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.

TOTAL COST		
Sub- Total	+	8.5% Tax
	=	Total Cost

FREEMAN standard size carpet

Take advantage of the Online price by ordering at www.freeman.com before JULY 29, 2019

FREEMAN

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NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

- Guaranteed new, high-quality carpet.
- Orders received after the deadline or without payment will be charged the Standard price and are subject to availability.
- Prestige and Custom Cut Classic Carpet are subject to a 100% cancellation charge.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.

All carpets, padding and plastic covering contain recycled content and are recyclable.

For fast, easy ordering, go to www.freeman.com

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

- Order Custom Cut Classic Carpeting by the sq. ft. if your size is not listed on the standard size order form.

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ \$ **3.45**

CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:

- Black Blue Gray Green Latte Midnight Blue Plum Red Red Pepper Tuxedo

16 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

Per sq. ft.	Booth Size: _____ x _____ = _____ sq. ft. @	Online Price	Discount Price	Standard Price	Total
		\$ 3.45	\$ 3.80	\$ 4.85	_____

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

- Black Cardinal Charcoal Cream Gray Pearl Navy Toast Wedgewood White

28 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

	Booth Size: _____ x _____ = _____ sq. ft. @	Online Price	Discount Price	Standard Price	Total
1 - 700 sq. ft.		\$ 4.15	\$ 4.55	\$ 5.80	_____
Over 700 sq. ft.		\$ 3.75	\$ 4.15	\$ 5.25	_____

CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:

- Black Charcoal Gray Pearl Navy White

40 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

	Booth Size: _____ x _____ = _____ sq. ft. @	Online Price	Discount Price	Standard Price	Total
1 - 700 sq. ft.		\$ 4.70	\$ 5.15	\$ 6.60	_____
Over 700 sq. ft.		\$ 4.25	\$ 4.70	\$ 5.95	_____

CARPET PADDING - includes delivery, material handling, installation and removal

- Order Carpet Padding by the sq. ft. if your size is not listed on the standard size order form.

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ \$ **1.35**

Qty	Description	Price per sq. ft. (90 sq. ft. minimum)	Online Price	Discount Price	Standard Price	Total
_____	Carpet Padding -1/2" (90 - 700 sq. ft.)		\$ 1.35	\$ 1.50	\$ 1.90	_____
_____	Carpet Padding-1/2" (Over 700 sq. ft.)		\$ 1.25	\$ 1.40	\$ 1.75	_____
_____	Double Carpet Padding - 1/2" (90 - 700 sq. ft.)		\$ 2.70	\$ 2.95	\$ 3.80	_____
_____	Double Carpet Padding -1/2" (Over 700 sq. ft.)		\$ 2.45	\$ 2.70	\$ 3.45	_____

TOTAL COST		
_____	+	_____
Sub- Total		8.5% Tax
	=	Total Cost

FREEMAN

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INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

CLEANING SERVICES

- **Cleaning is an exclusive service. This includes all floor services and trash removal.**
- Prices are based on total square footage of booth regardless of area to be cleaned.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

VACUUMING (per sq. ft. - 100 sq. ft. minimum)

Qty (sq. ft.)	Part #	Description	Advance Price	Show Site Price	Total
_____	610100	Booth Vacuuming - One Time60	.85	_____
_____	610200	Booth Vacuuming - 2 Days	1.00	1.40	_____
_____	610300	Booth Vacuuming - 3 Days	1.50	2.10	_____
_____	610400	Booth Vacuuming - 4 Days	1.95	2.75	_____

• Includes emptying of your booth's wastebasket(s) at the time of vacuuming.

SHAMPOOING (per sq ft - 100 sq ft minimum)

Qty (sq. ft.)	Part #	Description	Advance Price	Show Site Price	Total
_____	630100	Shampoo Carpet - One Time	1.15	1.60	_____
_____	630200	Shampoo Carpet - 2 Days	N/A	N/A	_____
_____	630300	Shampoo Carpet - 3 Days	N/A	N/A	_____

PORTER SERVICE (per day)

Qty (# days)	Part #	Description	Advance Price	Show Site Price	Total
_____	620500	Exhibit Area / Under 500 sq.ft.	148.15	207.40	_____
_____	6201500	Exhibit Area / 501 - 1,500 sq. ft.	161.45	226.05	_____
_____	6202500	Exhibit Area / 1,501 - 2,500 sq. ft.	212.50	297.50	_____
_____	6203500	Exhibit Area / Over 2,500 sq.ft.....			Call for Quote

TOTAL COST

_____	+	_____	=	_____
Sub-Total		8.5 %Tax		Total Cost

FREEMAN cleaning

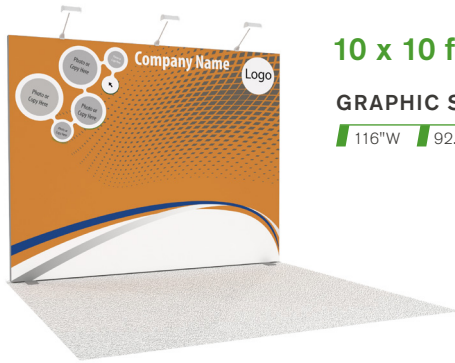
FIT TO PRINT

SmartFabric® is a triple-layered fabric made of 100 percent polyester that's ideal for printed graphics. It's an extremely versatile all-in-one fabric and has been treated to meet NFPA 701 small-scale flammability standards. This lightweight material provides an easy way to make a big impact and has a small shipping footprint to reduce your shipping cost and carbon emissions.



* Client to provide print-ready artwork, or Freeman can design artwork for an additional fee.

SMARTFABRIC® RENTAL EXHIBITS



10 x 10 ft. unit

GRAPHIC SIZE

116"W 92.5"H



10 x 20 ft. unit

GRAPHIC SIZE

233.5"W 92.5"H

RENTAL EXHIBITS INCLUDE:

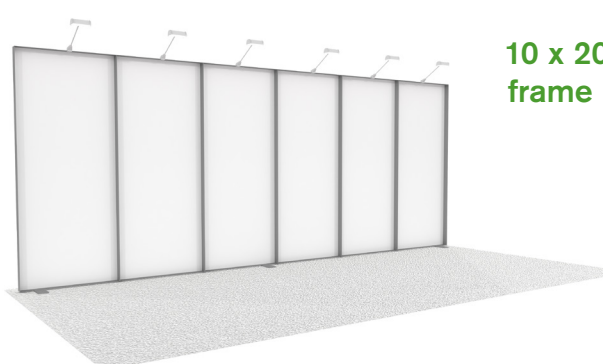
- Custom Fabric Graphic* with zippered carrying case (fabric graphic purchased to keep)
- Rental Frame, a 100% recyclable structure
- 9' x 10' or 9' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

FRAME ONLY UNIT

If you rented a SmartFabric booth previously, you own the graphic. For subsequent shows, all you need to do is rent the frame. We will install your fabric graphic over the frame.**



10 x 10 ft. frame



10 x 20 ft. frame

RENTAL EXHIBITS INCLUDE:

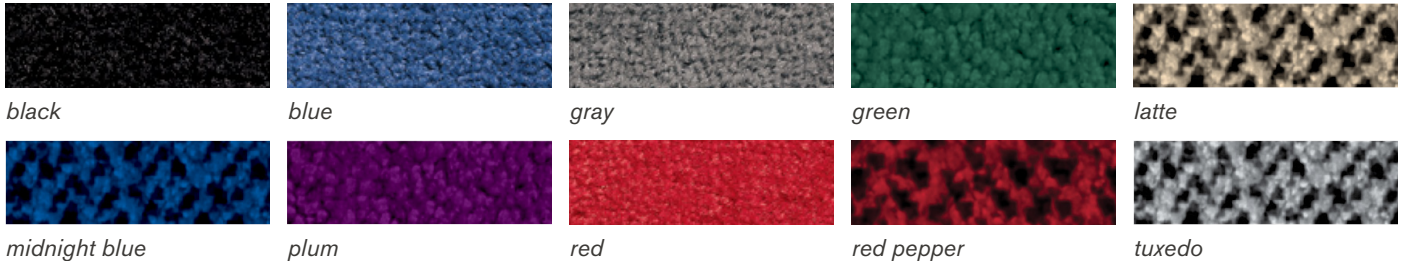
- Rental Frame
- 9' x 10' or 9' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

*Client to provide print-ready artwork, or Freeman can design artwork for an additional fee. **Only Freeman SmartFabric will be installed on the frame.

CLASSIC CARPET

Freeman Classic carpet is reused a minimum of four times before being retired from inventory and recycled. Darker-colored carpets such as black and gray, as well as two-toned carpets, are made of 20-25 percent recycled content.

9' x 10' or 9' x 20' (16 oz.) – Color Options Included with Rental Package Options

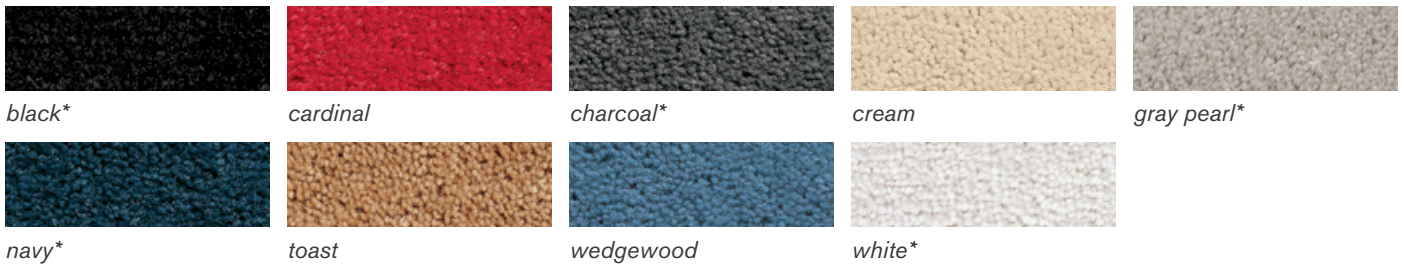


9' carpet is laid toward the front edge, leaving 1' at the back of the booth for utility port access. Actual colors may vary slightly.

PRESTIGE CARPET

Prestige carpet is for one time use. The carpet for your booth will be brand new and recycled at the end of the show. Renting carpet from Freeman minimizes your shipping footprint.

(28 oz.) – Available Upgrade Color Options



**Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.*

OPTIONAL ACCESSORIES

SMARTFABRIC® ZIPPERED CARRYING CASE

20"W | 8"H | 16"D

One SmartFabric zipper bag is included with purchase.



CLEAR ACRYLIC SHELF

36"W | .25"H | 12"D


(holds up to 15 lbs each)



CUSTOM GRAPHICS

An exhibitor sales specialist will contact you to review the process for providing your own graphic files or options for using our graphic design services to design your back wall.

FREEMAN SUSTAINABILITY FOCUS

 This solution is a clean footprint booth. This rental unit includes a 100 percent recyclable aluminum frame. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused or recycled.

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CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

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SMARTFABRIC EXHIBIT

SmartFabric Exhibits provide a custom printed fabric graphic to keep and reuse on future events.



SmartFabric Rental Exhibit Includes:

- 116.5" X 92.5" Custom Fabric Graphic (Purchased item to keep)
- Carrying Case for Graphic (To carry the purchased fabric graphic)
- Classic Carpet 9' X 10' or 9' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only

Classic Carpet: Black Blue Gray Green Latte
 Midnight Blue Plum Red Red Pepper Tuxedo

Qty	Description	Discount	Standard	Total
_____	10' x 10' SmartFabric Exhibit.....	\$ 2,155.00	\$ 3,017.00	_____
_____	10' x 20' SmartFabric Exhibit.....	\$ 4,155.00	\$ 5,817.00	_____

CUSTOM GRAPHICS

A Freeman Exhibitor Sales Specialist will be contacting you to review the process for providing graphic files and helpful tips that will ensure a successful graphic print.

FRAME ONLY UNIT

The SmartFabric frame only unit is for exhibitors who have previously rented the SmartFabric exhibit (above) and have the fabric graphic ready for reuse. If you need a new graphic made, please select the SmartFabric Rental Exhibit (above). No fabric graphics will be printed without the rental unit.



Frame Only Unit Includes:

- Classic Carpet 9' X 10' or 9' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only

Classic Carpet: Black Blue Gray Green Latte
 Midnight Blue Plum Red Red Pepper Tuxedo

Qty	Description	Discount	Standard	Total
_____	10' x 10' Frame Only Unit.....	\$ 1,410.00	\$ 1,974.00	_____
_____	10' x 20' Frame Only Unit.....	\$ 2,350.00	\$ 3,290.00	_____

ACCESSORIES

Qty	Description	Discount	Standard	Total
_____	SmartFabric Arm Light	\$ 65.00	\$ 91.00	_____
_____	SmartFabric Acrylic Shelf (supports up to 15 lbs).....	\$ 150.00	\$ 210.00	_____
_____	SmartFabric Carrying Case (purchase).....	\$ 20.00	\$ 28.00	_____

QUICK TIPS

• Orders received after the deadline or without payment will be charged the Standard price and are subject to availability. All graphics are subject to a 100% cancellation charge once production begins.

☑ The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer's specifications.

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.

TOTAL COST

_____	+	_____	=	_____
Sub-Total		8.5 % Tax		Total Cost

RENTAL EXHIBITS THAT IMPRESS

When it comes to designing your exhibit, effective solutions don't require expensive investments. Take the stress out of your upcoming show with a rental exhibit from Freeman. With quality rental options that meet your budget requirements, we'll have you exhibit ready at a moment's notice, without the hassle of ownership.

PACKAGE 1



10 X 20



10 X 10

PACKAGE 1 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



FREEMAN

PACKAGE 2



10 X 20



10 X 10

PACKAGE 3



10 X 20



10 X 10

PACKAGE 4



10 X 20



10 X 10

PACKAGE 2 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



PACKAGE 3 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



PACKAGE 4 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



FREEMAN

PACKAGE 5



10 X 20



10 X 10

PACKAGE 6



10 X 20



10 X 10

PACKAGE 5 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



PACKAGE 6 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10



FREEMAN

There are upgrade options available that allow you to change the panels to slatwall, add shelves, change the metal color and add cabinets as a storage option with the dual purpose of a reception counter.



10 X 10

SLATWALL



10 X 10

COLORED PANELS



10 X 10

SHELVES



10 X 10

BLACK METAL

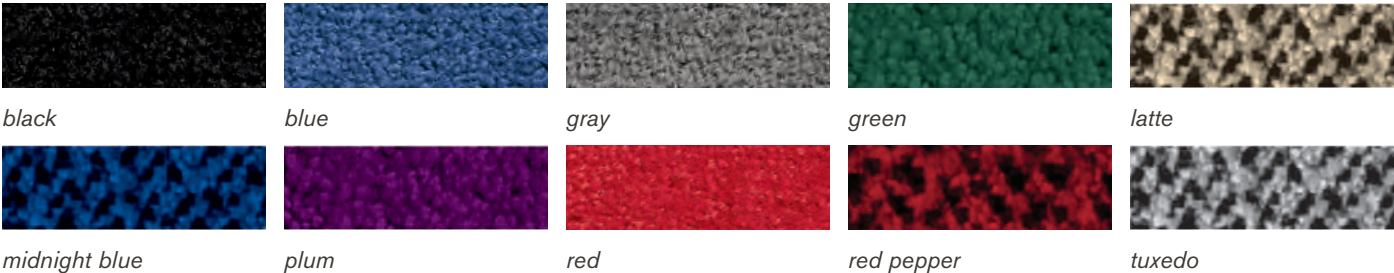


CABINETS

Booth Panel Options – Color Options Included with Rental Package

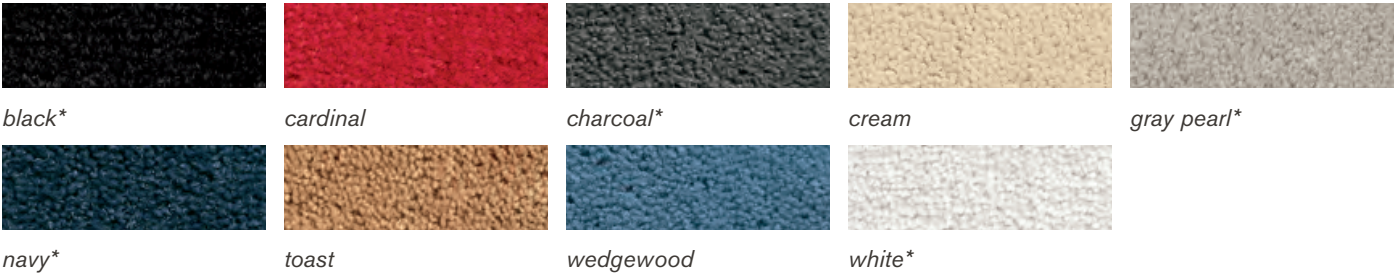


Classic Carpet (16 oz.) – Color Options Included with Rental Package Options. Darker colored Classic carpet is made of 25-50% recycled content.



9' carpet is laid toward the front edge, leaving 1' at the back of the booth for utility port access. Actual colors may vary slightly.

Prestige Carpet (28 oz.) – Available Upgrade Color Options



*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

Rental Exhibits Include:

- 9x10 or 9x20 Classic Carpet
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 2-arm lights per 10' Booth
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

questions?

All packages can be customized or modified to fit your specific needs. To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts.



“CLEAN FOOTPRINT” MATERIALS

When you select “Clean Footprint” materials for your booth we will use only materials that can be reused or recycled. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused again. Your personalized graphic panels used in the booth will be printed on reusable and 100% recyclable substrate such as Freeman honeycomb, conerd board and reboard. Using a Freeman rental unit includes 100% recyclable aluminum in the structure and virtually eliminates your shipping footprint and carbon emissions.

FREEMAN

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Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605

DISCOUNT PRICE
DEADLINE DATE
JULY 29, 2019

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: 2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019
 COMPANY NAME: _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS: _____

For assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

All exhibits include: installation & dismantle of exhibit, material handling of exhibit, classic carpet with nightly vacuuming, 2 arm lights (per 10" unit), power (500 watts) for lights ONLY and labor to hang arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

		Discount Price	Standard Price		Discount Price	Standard Price	Total
Package 1	<input type="checkbox"/> 10' x 10'	4,345.75	6,084.05	<input type="checkbox"/> 10' x 20'	8,464.75	11,850.65	_____
Package 2	<input type="checkbox"/> 10' x 10'	3,094.30	4,332.00	<input type="checkbox"/> 10' x 20'	5,961.75	8,346.45	_____
Package 3	<input type="checkbox"/> 10' x 10'	4,377.70	6,128.80	<input type="checkbox"/> 10' x 20'	8,528.80	11,940.30	_____
Package 4	<input type="checkbox"/> 10' x 10'	5,528.55	7,739.95	<input type="checkbox"/> 10' x 20'	10,830.40	15,162.55	_____
Package 5	<input type="checkbox"/> 10' x 10'	3,336.65	4,671.30	<input type="checkbox"/> 10' x 20'	6,459.10	9,042.75	_____
Package 6	<input type="checkbox"/> 10' x 10'	3,479.35	4,871.10	<input type="checkbox"/> 10' x 20'	6,796.90	9,515.65	_____

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Orders cancelled after production begins are subject to a 100% Cancellation Charge.

CHOOSE YOUR PANEL

Blue Fabric Gray Fabric Black Fabric White Hardwall White Perfboard

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibits. The following colors are available:

Check color choice

Black Blue Gray Green Latte
 Midnight Blue Plum Red Red Pepper Tuxedo

You may want to add padding or upgrade your carpet to one of our designer colors in our PRESTIGE carpet line, now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit).

Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 watts.

*Additional power must be ordered separately.

HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

Black Blue Brown Burgundy PMS Color _____
 Red Teal White Dark Green Font Type _____

*Unless font type is indicated, Helvetica will be used.

Indicate exactly how you want your company name to appear:

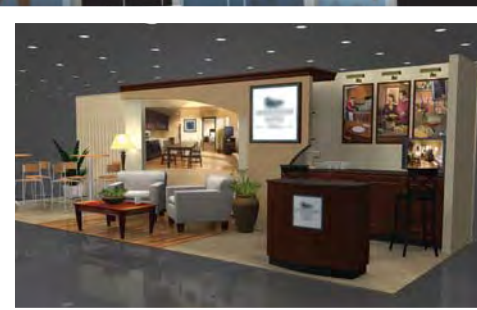
ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

Slatwall & Shelves Cabinets & Counters Specialty Colored Metal Recyclable Graphics
 Colored Panels Creating a Custom Exhibit Graphics & Custom Logo White Eco-Board

TOTAL COST

Sub-Total _____ + Tax (8.5%) _____ = TOTAL _____



Custom Exhibit Services

Make a lasting impression with turnkey solutions that provide convenience and affordability.

- Cost-effective, innovative, turnkey exhibit solutions
- Rental or purchase
- Award winning exhibit design
- Complete installation and dismantle services included
- Single point of contact from beginning to end

The right exhibit design can invite interaction & engagement.

For further information, please contact:

Freeman Exhibitor Services at 407-816-7900 or email FreemanOrlandoES@Freeman.com

F R E E M A N
INNOVATION DEDICATED TO YOUR BRAND

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
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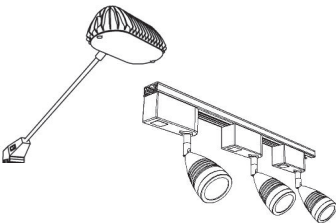
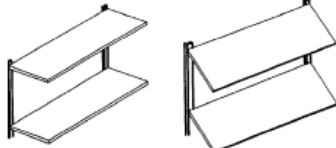
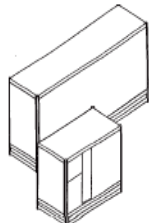
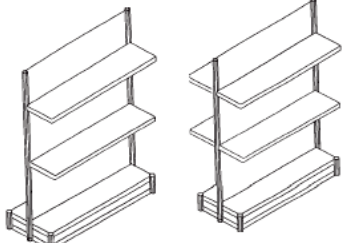


COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com
ACCESSORIES FOR RENTAL UNITS

<p>LIGHTS (use only on rentals)</p> 	<p>SHELVES (use only on rentals)</p> 	<p>CABINETS</p> 
<p>GONDOLAS</p> 	<p>RADIUS CABINET (does not have doors)</p> 	<p>LITERATURE POCKETS</p> 

Qty	Part #	Description	Discount Price	Standard Price	Total
LIGHT FIXTURES					
(electrical service & labor to install lights not included)					
___	172512	Arm Light	127.60	178.65	_____
___	172514	4' Tracklight (3 lights)	411.40	575.95	_____
___	17252	Halogen Light	137.95	193.15	_____

CABINETS & LOCKS					
Cabinets					
<input type="checkbox"/> Black Fabric <input type="checkbox"/> Blue Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> White PVC					
___	17305	1M x 1/2M x 36" High.....	505.10	707.15	_____
___	17306	1M x 1/2M x 42" High.....	544.50	762.30	_____
___	17308	2M x 1/2M x 36" High.....	766.95	1,073.75	_____
___	17309	2M x 1/2M x 42" High.....	807.15	1,130.00	_____
___	173010	1M Radius x 1/2M x 36" High.	N/A	N/A	_____
___	173011	1M Radius x 1/2M x 42" High..	514.75	720.65	_____
(Radius Cabinets do not have doors)					
___	17301	Cabinet Lock	20.55	28.75	_____
Inside Shelves Available Quoted on Request					

Qty	Part #	Description	Discount Price	Standard Price	Total
GONDOLAS					
Gondolas					
<input type="checkbox"/> Blue Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> Perboard <input type="checkbox"/> White PVC					
___	174541	Single Sided 1M x 4' High...	432.95	606.15	_____
___	174542	Double Sided 1M x 4' High..	575.55	805.75	_____
___	174581	Single Sided 1M x 8' High...	676.90	947.65	_____
___	174582	Double Sided 1M x 8' High..	899.60	1,259.45	_____

Qty	Part #	Description	Discount Price	Standard Price	Total
SHELVES					
___	17201	1M Straight (37" x 12")	113.65	159.10	_____
___	17206	1M Angled (37" x 12")	128.55	179.95	_____

Qty	Part #	Description	Discount Price	Standard Price	Total
LITERATURE POCKETS					
___	174015	For 8 1/2 x 11 Literature	40.50	56.70	_____

TOTAL COST			
Sub-Total	+	8.5% Tax	= Total Cost

Don't see what you need?
Please call Exhibitor Sales at (407) 816-7900.

** Remember to make a selection for items with checkboxes. Otherwise, a selection will be made for you.*

FLEXING TO FIT YOUR NEEDS

TotalFlex® provides the ability to configure exhibits to fit your space, budget and vision from show to show. Available for rent or for purchase, this pop-up display is versatile, lightweight and durable, and setup can be completed without tools in only a few minutes.

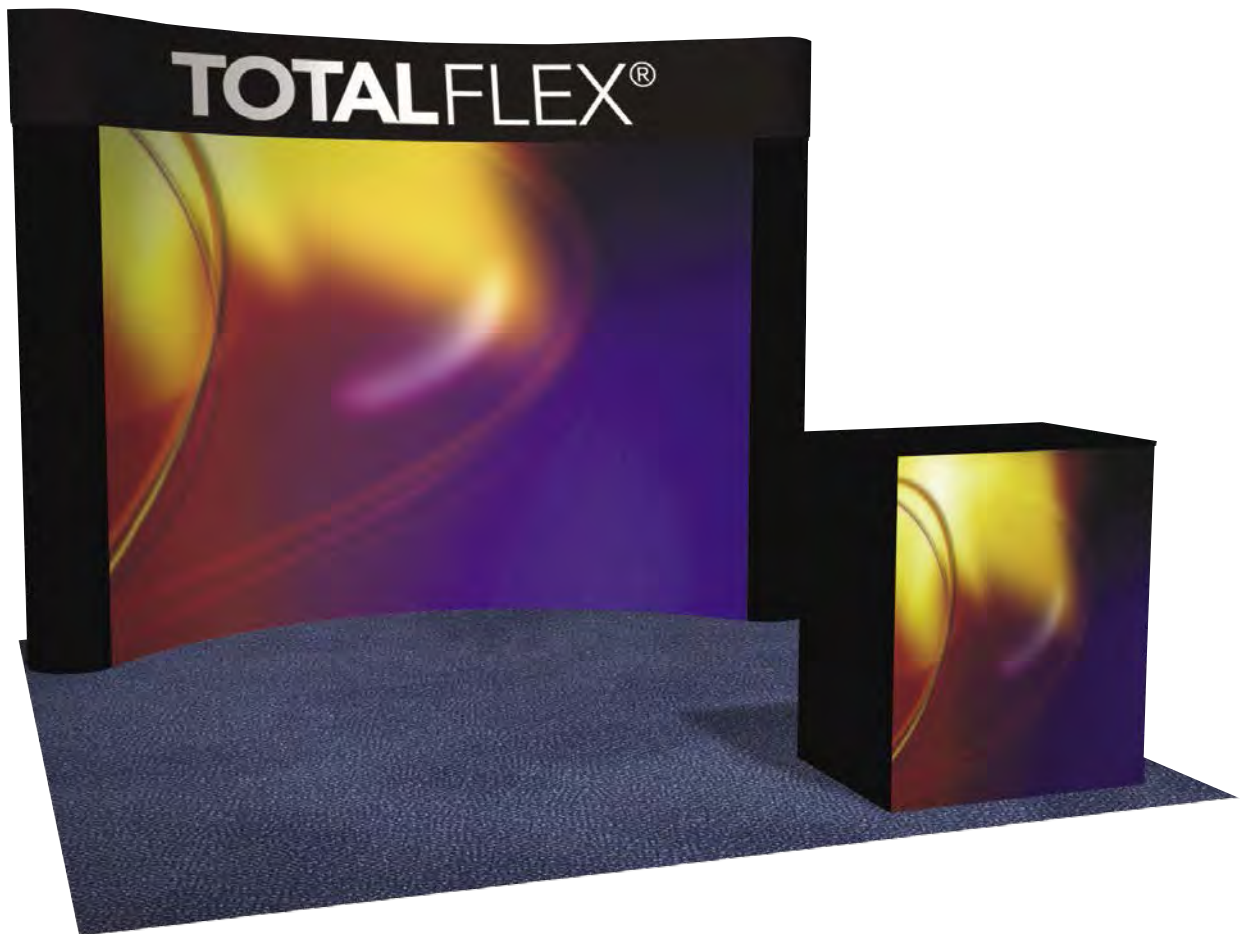


Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com

The TotalFlex® solution is the most versatile exhibit option available:

- Floor unit cases easily convert into a podium.
- Velcro-compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Available in a variety of sizes for rent or purchase, including a tabletop version (shown on front).
- Freeman offers full graphic and logo design solutions.*
- All TotalFlex® rental units include installation & dismantling of display system, material handling, 9'x10' or 9'x20' Classic Carpet with nightly vacuuming, 200-watt halogen lights (1 light for the table-top unit, 2 lights per 8x10 unit) as well as power and labor to hang them.

**Graphic design elements are priced separately and not included with TotalFlex® order.*



FLOOR UNITS

- 10'w x 8'h Floor Standing Unit
- 20'w x 8'h Floor Standing Unit

TABLE TOP UNITS

- 6'w x 40"h Table Top Unit
- 8'w x 40"h Table Top Unit

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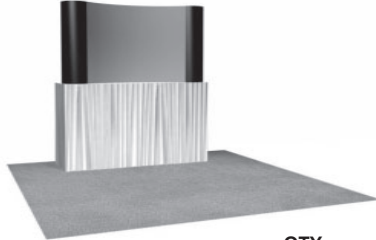
CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

TABLE TOP UNIT



RENTAL			QTY.	TOTAL
Size	Discount Price	Standard Price		
40" H x 6' W	\$1,327.15	\$1,858.00	_____	_____
40" H x 8' W	\$1,519.75	\$2,127.65	_____	_____

PURCHASE*			QTY.	TOTAL
Size	Discount Price	Standard Price		
40" H x 6' W	\$1,615.85	\$2,262.20	_____	_____
40" H x 8' W	\$1,808.45	\$2,531.85	_____	_____

*Shipping Not Included

Rental Units Include:
Draped Table (Select color below)
Classic Carpet 9' X 10' (Select color below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-200 Watt Halogen Light (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:
1-Case
One Time Installation & Dismantle

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: Black Gray Blue

Other Colors Also Available for Purchase Units

9'x10' Classic Carpet: Black Blue Gray Green
 Latte Midnight Blue Plum Red Red Pepper Tuxedo

Table Drape:

Black Blue Brown Green Flax
 Gold Gray Plum Red White

FLOOR UNIT



RENTAL			QTY.	TOTAL
Size	Discount Price	Standard Price		
8' H x 8' W	\$1,833.60	\$2,567.05	_____	_____
8' H x 10' W	\$2,474.55	\$3,464.35	_____	_____

PURCHASE*			QTY.	TOTAL
Size	Discount Price	Standard Price		
8' H x 8' W	\$2,097.20	\$2,936.10	_____	_____
8' H x 10' W	\$4,014.20	\$5,619.90	_____	_____

*Shipping Not Included

Rental Units Include:
Classic Carpet 9' X 10' (Select color below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-Podium (8'H x 10'W unit only)
2-200 Watt Halogen Lights (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:
2-Case
1-Podium (8'H x 10'W unit only)
One Time Installation & Dismantle

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: Black Gray Blue

Other Colors Also Available for Purchase Units

9'x10' Classic Carpet: Black Blue Gray Green
 Latte Midnight Blue Plum Red Red Pepper Tuxedo

All Classic carpets contain recycled content and are recyclable.

CUSTOM GRAPHIC / PHOTO PANELS

Our custom graphic panels can dramatically enhance your exhibit's appearance.

Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

OPTIONAL ACCESSORIES

RENTAL

PURCHASE

Part #	Description	Qty.	Discount Price	Standard Price	Total	Qty.	Discount Price	Standard Price	Total
1715800	2-200 Watt Halogen Light Kit	_____	\$240.90	\$337.25	_____	_____	\$342.95	\$480.15	_____
1715801	1-200 Watt Halogen Light Kit	_____	\$125.15	\$175.20	_____	_____	\$250.55	\$350.75	_____
1715802	Straight Shelf	_____	\$96.15	\$134.60	_____	_____	\$173.45	\$242.85	_____
1715803	Angled Shelf	_____	\$96.15	\$134.60	_____	_____	\$173.45	\$242.85	_____

QUICK TIPS

- If shipping literature or products, material handling rates will apply.
- Order in advance to save time, money and ensure availability. **Orders received after the deadline date or without payment will be charged the Standard Price.**

PURCHASE UNITS TOTAL COST

Sub-Total _____ + Tax (8.5) _____ = TOTAL _____

RENTAL UNITS TOTAL COST

Sub-Total _____ + Tax (8.5) _____ = TOTAL _____

MATERIAL MATTERS

The materials you use for your exhibit speak volumes about your brand. Freeman digitally prints high-resolution, photo-quality images on an impressive variety of fabrics. From custom carpeting to hanging banners, no matter the size, shape or color, Freeman can print it beyond your expectations.

- Freeman's exhibit specialists deliver one-stop solutions for design, fabrication and custom graphics that meet both long and short-term usage goals
- Stretch fabrics can be used to customize almost any three-dimensional object
- Further customize exhibits with aluminum framing to transform digital graphics into back walls and other free-standing structures
- Integrated lighting is available for enhanced effects



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

COMPREHENSIVE CAPABILITIES

Freeman can digitally print high-resolution, photo-quality images on nylon, stretch fabrics, carpeting and a variety of other materials. No matter what size, shape, or color, Freeman can print it. We can further customize exhibits with:

- Aluminum framing to transform large digital graphics into backwalls and other free-standing structures
- Integrated lighting for enhanced effects
- A wide variety of opaque and translucent materials

ONE-STOP SOLUTIONS

Freeman's exhibit specialists can deliver a range of services to fit any budget and work with both long and short-term usage goals.

- Design
- Custom Graphics
- Installation and Dismantling
- Fabrication
- Lighting Effects
- Shipping and Storage

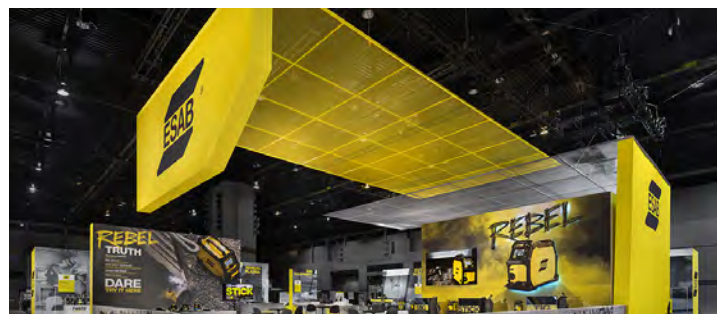
GEOMETRIC STRUCTURES

For detailed specifications on structures such as these, or for more information on our wide range of versatile fabric solutions, please contact our representatives at the number listed in your exhibitor information.

GREEN

For detailed specifications on structures such as these, or for more information on our wide range of versatile fabric solutions, please contact our representatives at the number listed in your exhibitor information.

SmartFabric® is an easy way to make an impact without the heavy shipping bill. This material is lightweight with a small shipping footprint to reduce your shipping cost and carbon emissions.



FREEMAN

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 E-MAIL ADDRESS _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

STANDARD PURCHASE -- Standard Framing, Sizes, and Fabric

- Single-sided graphics and frame hardware.
- Complete the "Hanging Sign" order form. (Labor and hardware to hang sign are NOT included.)
- Orders received after the deadline date are subject to availability and will be charged standard prices.

An Exhibitor Sales Solutionist will contact you for details.



Square Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	40'	\$3,307.65	\$4,961.50	_____
_____	10'	4'	40'	\$4,332.60	\$6,498.90	_____
_____	15'	3'	60'	\$4,897.20	\$7,345.80	_____
_____	15'	4'	60'	\$6,442.20	\$9,663.30	_____
_____	20'	4'	80'	\$8,985.00	\$13,477.50	_____



Rectangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10' x 15'	3'	50'	\$4,370.00	\$6,555.00	_____
_____	10' x 15'	4'	40'	\$5,647.50	\$8,471.25	_____



Circle Signs

Quantity	Diameter	Height	Circumference (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	31.42'	\$2,608.95	\$3,913.45	_____
_____	10'	4'	31.42'	\$3,414.80	\$5,122.20	_____
_____	15'	3'	47.12'	\$3,861.10	\$5,791.65	_____
_____	15'	4'	47.12'	\$5,066.50	\$7,599.75	_____
_____	20'	4'	62.80'	\$6,860.85	\$10,291.30	_____



Triangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	30'	\$2,490.70	\$3,736.05	_____
_____	10'	4'	30'	\$3,259.55	\$4,889.35	_____
_____	15'	3'	45'	\$3,750.35	\$5,625.55	_____
_____	15'	4'	45'	\$4,914.80	\$7,372.20	_____
_____	20'	4'	60'	\$6,784.90	\$10,177.35	_____



Serpentine Signs

Quantity	Length	Height	Double Sided (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	20'	\$1,704.55	\$2,556.85	_____
_____	10'	4'	20'	\$2,212.85	\$3,319.30	_____
_____	15'	3'	30'	\$2,513.60	\$3,770.40	_____
_____	15'	4'	30'	\$3,276.35	\$4,914.55	_____
_____	20'	4'	40'	\$4,473.70	\$6,710.55	_____

Total: _____ x Tax(8.5%) _____ = _____

CUSTOM PURCHASE -- Custom Framing, Various Custom Sizes, and Fabrics

- Please check the box to have an Exhibitor Sales Solutionist contact you regarding FREE Samples of materials and/or quotes.

FREEMAN fabric graphics

SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Freeman’s extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing



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CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

**For fast, easy ordering, go to www.freeman.com
GRAPHICS**

To order your graphics, complete this order form and attach your sign copy or electronic file.
Please see artwork guidelines for electronic files on page 2 of this form.
Note: All graphics are subject to a 100% Cancellation Charge.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq.ft.
sq. ft. _____ \$ 24.35 per sq. ft. discount price
x or = \$ _____
\$ 36.55 per sq. ft. standard price

- Minimum order per graphic 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:
Electronic File Name _____
Application _____
PMS Colors _____

Backing Material:

- | | |
|---|--|
| <input type="checkbox"/> Freeman Foam (Foamcore) | <input type="checkbox"/> Masonite |
| <input type="checkbox"/> Freeman PVC (PVC) | <input type="checkbox"/> Plexi |
| <input type="checkbox"/> Freeman HD Foam (Gatorfoam) | <input type="checkbox"/> Freeman Honeycomb (Eco-Board) |
| <input type="checkbox"/> Freeman Polyfoam (Ultra Board) | <input type="checkbox"/> Other |

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical Horizontal Use Your Judgment For Sign Layout

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

QTY.	Discount Price	Standard Price	TOTAL
7" x 11" @	70.00	105.00 =	_____
7" x 22" @	71.80	107.70 =	_____
7" x 44" @	77.25	115.90 =	_____
9" x 44" @	86.15	129.25 =	_____
11" x 14" @	91.55	137.35 =	_____
14" x 22" @	100.60	150.90 =	_____
14" x 44" @	130.80	196.20 =	_____
22" x 28" @	142.65	214.00 =	_____
28" x 44" @	202.15	303.25 =	_____
20" x 60" @	289.30	433.95 =	_____

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

* Please feel free to attach additional sign copy on separate page.

Vertical Horizontal Use Your Judgment For Sign Layout

Background Color: _____

Lettering Color: _____

TOTAL COST		
Sub-Total	+	8.5 % Tax
		= Total Cost

FREEMAN graphics

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

• Files below 10 MB can be delivered via email. Larger files may be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (407) 816-7900 for assistance.

LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

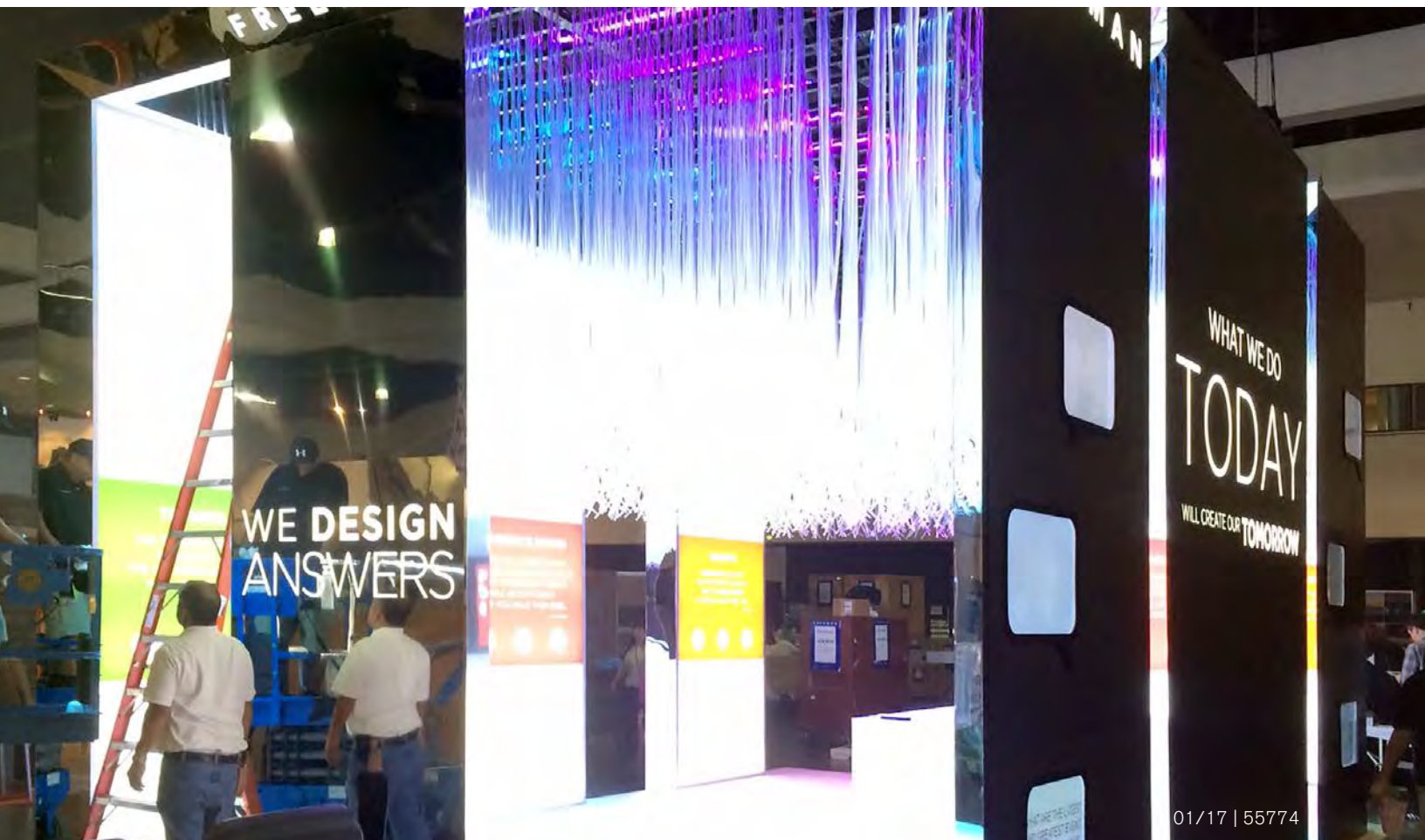
- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



01/17 | 55774

UNION JURISDICTIONS FOR TAMPA, FLORIDA

To assist you in planning for your participation in this upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following:

EXHIBIT INSTALLATION AND DISMANTLING

Currently we have an agreement with the Local 1175 Union to provide labor for display erection and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full time employees can provide, must be rendered by the Union. Labor can be ordered in advance by returning the Display Labor form, or at showsite, at the service desk. Proof of full time employment status may be requested by the Union Steward of any personnel working in your booth.

MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. FREEMAN will control access to the loading docks in order to provide for a safe and orderly move-in/out. Only full time employees of the exhibiting company will be allowed to hand-carry items. Unloading or reloading at the dock of any and all contracted carriers will be handled by FREEMAN.

TIPPING

FREEMAN requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all employees. Any request for such should be brought to the attention of a Freeman representative at the service desk or correspondence may be directed to the attention of the General Manager at the local office address.

SAFETY

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. FREEMAN cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and the necessary ladders and tools will be provided.

FREEMAN

1601 Boice Pond Road
Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605

DISCOUNT PRICE
DEADLINE DATE
JULY 29, 2019

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: 2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019
 COMPANY NAME _____ BOOTH #: _____
 CONTACT NAME: _____ PHONE #: _____
 E-MAIL ADDRESS _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

DISPLAY LABOR (One Hour Minimum per Worker)

Description	Advance Price	Show Site Price
Straight Time- 8:00 A.M. to 4:30 P.M. Monday through Friday.....	\$ 115.00	\$161.00
Overtime- 6:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday		
6:00 A.M. to 12:00 Midnight Saturday and Sunday	\$ 172.50	\$241.50
Double Time- 12:00 Midnight to 6:00 A.M. and recognized holidays.....	\$ 230.00	\$322.00

- **Show Site prices will apply to all labor orders placed at show site.**
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.**
- Installation of your exhibit will be completed at our discretion prior to show opening.
 - The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00.

Emergency contact: _____ Phone Number: _____

- Exhibitor Supervised Labor** (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	= \$ _____	
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	= \$ _____	
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	= \$ _____	
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax (8.5%)						= \$ _____
Total Installation						= \$ _____

DISMANTLE LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.**
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
 - The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00.

Emergency contact: _____ Phone Number: _____

- Exhibitor Supervised Labor** (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	= \$ _____	
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	= \$ _____	
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	= \$ _____	
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax (8.5%)						= \$ _____
Total Dismantle						= \$ _____

FREEMAN installation & dismantle

NAME OF SHOW: 2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Total No. of: _____ Crates _____ Cartons _____ Fiber Cases _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement: _____ Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

Select a Carrier:

Freeman Exhibit Transportation: **Other Carrier:**

No need to schedule your outbound shipment. Carrier Name: _____

Charges will appear on your Freeman invoice. Carrier Phone: _____

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.
 Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select Level of Service:

- 1 Day: Delivery next business day
- 2 Day: Delivery by 5:00 PM second business day
- Deferred: Delivery within 3-5 business days
- Standard Ground
- Specialized: Pad wrapped, uncrated or truckload

Freight Charges:

Same as ship to

Bill To: _____

Select Shipment Options (if applicable)

- Have loading dock
- Inside delivery
- Pad wrap required
- Do not stack
- Lift gate required
- Air ride required
- Residential

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

- Re-route via Freeman's choice
- Deliver back to the warehouse at exhibitor's expense

FREEMAN installation & dismantle

FREEMAN

1601 Boice Pond Road
Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605

DISCOUNT PRICE
DEADLINE DATE
JULY 29, 2019

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

FREEMAN forklift / rigging labor

NAME OF SHOW: 2019 DODIIS WORLDWIDE / AUGUST 18 - 21, 2019

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

FORKLIFT RIGGING EQUIPMENT AND LABOR

Straight Time - 8:00 A.M. to 4:30 P.M. Monday through Friday
Overtime - 6:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday
6:00 A.M. to 12:00 Midnight Saturday and Sunday

- **Show site prices will apply to all labor orders placed at show site**
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Freeman Service Center to pick up labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part#	Description	Advance Price	Show Site Price
FORKLIFT LABOR			
304050	Forklift w/operator - up to 5,000 lbs - ST.....	\$236.00	\$330.50
304051	Forklift w/operator - up to 5,000 lbs - OT.....	\$294.50	\$412.50
3040100	Forklift w/operator - up to 10,000 lbs - ST.....	\$311.75	\$436.50
3040101	Forklift w/operator - up to 10,000 lbs - OT.....	\$370.75	\$519.25
3040150	Forklift w/operator - up to 15,000 lbs - ST.....	\$342.75	\$480.00
3040151	Forklift w/operator - up to 15,000 lbs - OT.....	\$401.25	\$561.75
304040	Forklift w/operator - 4-Stage - ST.....	\$250.00	\$350.00
304041	Forklift w/operator - 4-Stage - OT.....	\$309.00	\$432.75
RIGGING LABOR			
3020100	Rigger - ST.....	\$117.00	\$164.00
3020101	Rigger - OT.....	\$175.50	\$245.75
EQUIPMENT			
3090600	Forklift Cage.....	\$ 52.00	\$ 73.00
3090700	Forklift Boom.....	\$ 52.00	\$ 73.00
3090800	Pallet Jack.....	\$ 59.00	\$ 82.75

INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Tax(8.5%)	
							Total	

DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Tax(8.5%)	
							Total	

DoDIIS Worldwide
Event# 21133
August 18-21, 2019



Tampa Convention Center (TCC) is pleased to host your event. Our staff and partners will do everything possible to make your exhibit profitable and your time with us rewarding.

Our partners offer the following services which can be ordered from our website:

www.TheTampaCC.com

Audio Visual & Signage and Production Rigging



Catering



Electric, Plumbing & Air



Internet & Telephone



Booth Security



Business Services



INCENTIVE RATES apply to orders with any required floor plans & full payment received by midnight **July 26, 2019**

*Standard and On-Site rates in effect after this date

The TCC Service Desk will be available during your event for orders and assistance.

Contact the Exhibit Services Office for assistance
P 813-274-8447/7761 | F 407-854-9992

WELCOME

Thank you for choosing the Tampa Convention Center (TCC). An experienced Convention Services Manager (CSM) will contact you well in advance of your event to guide you through the following General Building Policies incorporated in Section 4 of your Agreement and TCC's Emergency Procedures. TCC reserves the right to amend policies and agrees to provide an updated copy as soon as possible prior to your event.

Additionally, Licensees and their subcontractors are required to adhere to the: General Fire & Safety Requirements in the Florida Fire Prevention Code; Life Safety Code NFPA 101; Fire Code NFPA 1; and the Occupational Safety Health Act.

GENERAL BUILDING POLICIES

Abandoned Property

TCC will take possession of any property left after the event by Licensee, its contractors or exhibitors without liability. Licensee will be responsible for any associated costs.

ADA Accessibility

All restrooms are ADA accessible. Braille signage is provided throughout the facility. Auxiliary hearing devices available through in-house AV provider with advance notice. Mobility devices available for delivery to TCC through [Cloud of Goods](#).

Aircraft Displays

Interior aircraft displays require pre-approval by the Tampa Fire Marshal.

Guidelines

- Batteries must be disconnected and terminals taped before entering the facility
- Circuit breakers for fuel and starting systems must be de-activated
- All systems to spark ignition must be disconnected
- Systems will be inspected to ensure no fuel leakage
- Fire Watch services required

Animal Displays

Certificate of Insurance (with animal exemption clause) must be submitted to CSM 45 days prior to event. Visqueen or carpeting must be placed under displays.

Cadavers

Temperature in the space must be maintained at 65 degrees, all floors protected, and bio-hazardous waste managed by a reputable company.

Complimentary & Fee Services - Ancillary Fee Schedule at thetampacc.com

Air Conditioning/Heating

Provided complimentary during event hours. Air conditioning and heating requested for move-in/out is provided per the Fee Schedule.

Banners

Installation exclusively provided by Encore - see [Banner Guide](#) for many approved locations & rates. TCC flag poles are not available for event banners.

Bleachers

Aluminum sporting bleachers of various sizes available through TCC's licensed and required provider and scheduled by CSM at least 30-days in advance of event. Specialty bleachers also available. Use of an outside company requires advance approval by the Director or designee.

Boat Slips

Slips available for rent to be included in your License Agreement. Security available by in-house provider only. Signage to be approved by CSM. For more information: [TCC Boat Docks](#)

Box Office

Portable ticket booth rental available; Licensee responsible for box office operations.

Cable Television

Available for contracting through local provider Spectrum.

Cleaning Services

Provided complimentary in all spaces except those used for exhibits. Labor fees assessed if space not left in original condition.

Fire Watch Services-required by Tampa Fire Marshal

- Tents and covered areas 300 SF or more, unless automatic extinguishing systems
- Multi-level booths and covered area 900 SF or more (special fire permit also required)
- Six (6) or more display vehicles and motorized machinery using fuel
- Fog, haze and smoke machines
- Fireworks and pyrotechnics (special fire permit also required)
- Cooking and food warming devices

Front Drive Ambassador

Provided complimentary during event hours; required for move in/out and for multiple shuttles.

Guest Services/Information Desks

TCC & Visit Tampa Bay provide complimentary staffing for events with 500+ attendees.

Keys/Lock Changes

Four (4) keys per room complimentary; fees for additional keys, lock changes, and non-returned keys. Rooms with lock changes strictly controlled by Licensee unless an emergency.

Load In/Out ([Location Map](#))

- For exhibit halls: 20 upper loading dock spaces accessible from Franklin Street
- For ballrooms/meeting rooms: 2 loading dock spaces accessed from Platt Street
- Front drive: 36 metered spaces based on availability for up to 4 hours or daily rental
- Parking prohibited on loading docks; subject to towing at owner's expense
- 30 minute permit issued for active load in/out; additional time may be requested
- Licensee/Decorator responsible for establishing and communicating marshalling yards

Lighting

Bulb removal must be requested from CSM in advance of room setting. Fees apply.

Paramedics

Required by Tampa Fire Rescue for 500+ attendees & during move-in/out. Scheduled by CSM.

Room Set-up/Room Turns

One (1) room set complimentary and one (1) room turn if to/from a food function. Labor fees apply for room set changes less than 7 days prior to move-in date.

Website/Social Media

Contracted events not deemed private appear on TCC's website & social media complimentary.

Concessions

TCC maintains the right to open concessions to create a quality guest experience.

Decorations/Clings/Decals

Permitted in contracted or authorized spaces only.

Guidelines

- Decorations must not block building signage, digital media boards, or fire systems
- Emergency exit signs must be provided if covering TCC exit signs
- Holes may not be drilled, cored, or punched into any walls, floors or ceilings
- Clings must be transparent on any glass; a mock-up must be provided to CSM for approval
- Sample adhesive-backed decals must be approved by CSM 30 days prior to install
- Balloons permitted if securely anchored and not available to attendees. Air tanks must remain secured outside building during event.

Decorator Storage

Permitted within marked areas on exterior loading dock during Agreement term.

Drones

Permitted in contracted interior spaces with Drone/AUV liability insurance, to include products and completed operations property damage & bodily injury limit of \$1M per occurrence/\$2M aggregate. Not permitted in exterior spaces due to proximity to Tampa General Hospital & Peter O'Knight Airport.

Exclusive & Restricted Spaces

Used for food & beverage service and guest seating.

Exclusive Spaces on Exhibit Hall Level - not available for contracting or branding:

- 2 seating pods and areas along railing in front of pods where tables/chairs reside
- 20 FT in front of open concessions or seating must be provided for quality dining experience

Restricted Spaces - available only if contracted for another use:

- Food Court seating area in lower rotunda
- Lounge on upper rotunda
- Tiled area on Level 1 (i.e. pre-function Ballroom B & C)
- Exterior Landing outside upper rotunda
- Riverwalk zones

Exhibitor Services

Licensee must include provided service order forms and policies in exhibitor kits and submit a sample kit to [TCC Exhibit Services](#) for review prior to distribution. Re-selling services and rates changes prohibited. Exhibitor list to include contact, company, booth #'s, address, phone, and email must be submitted to [TCC Exhibit Services](#) 45 calendar days prior to contract start date with updates provided to event start.

Fire Marshal

Requirements

- Exit doors must remain unlocked and unobstructed at all times
- Fire hose cabinets, extinguishers, alarm pull-stations, fire connections remain unobstructed
- Flammable compressed gases, explosives, and blasting agents prohibited inside building
- Flammable liquids or materials require Fire Marshal approval and disposal plan
- Approved combustible materials for exhibit booths are limited to a 1-day supply
- Storage of waste material in non-combustible covered containers outside to be disposed daily
- Forklifts & cranes must be equipped with fire extinguishers and stored outside during event
- Open flame devices & Chinese lanterns prohibited; candles permitted if flame enclosed

Floorplan Permitting

Required by Fire Marshal 45 days prior to contract start date for tradeshow/exhibits or sporting events. Modifications subject to same approval. Permit required to open event.

Requirements

- Drawn to scale with name, location, move in/out dates, submission and revision dates
- All locations used for exhibits, signage and displays
- A legend with all icons represented on the floor plan
- Aisle dimensions, # of booths/sizes, net and gross square footage
- Exhibit booths must be in line with floor ports
- Locations shown for: building shell (including exits); columns; entrance displays; fire hoses, cabinets, extinguishers; floor ports; hard walls with measurements; motorized equipment; multi-level booths; perimeter pipe & drape; queuing lines; registration/lobby areas with structures; service desks; storage areas; vehicle displays
- 10 FT minimum width for interior aisles
- 10 FT minimum clearance for restrooms and common areas
- 20 FT clearance in front of concessions; or a designated area for dining on show floor
- 20 FT minimum clearance for points of ingress and egress
- 20 FT maximum length for dead-end corridors
- 200 FT minimum distance to exits

Floor Protection

Floors must be protected from dents, gouges and scratches. Labor fees assessed to restore any damaged surfaces.

Approved protection

Approved tapes

Prohibited tapes

Use of other tapes

6 Mil reinforced polyethylene sheeting, plywood or equivalent
Polyken 105C, Renfrew #174, Asiachem SST-736 or equivalent
carpet, duct, gaffer or other high residual tapes
requires sample to CSM for approval 45 days prior to installation

Food & Beverage Sampling

Requests must be made to [Catering Sales Director](#) 45 days prior to contract start date. Limited to 2 ounces for food/wine/beer & 1/2 ounce for liquor.

Food Cooking

Requires permitting by the Fire Marshal.

Guidelines

- Equipment must be UL listed and meet NFPA 101 Life Safety Code to include auto shut-off
- Equipment must be 2 FT from combustible material and 4 FT from the public
- Cooking surfaces limited to 288 sq. inches
- Use of commercial deep fryers is prohibited
- Use of grease products requires certified Class-K & 2A-10BC extinguisher
- Use of electrical warming equipment requires certified Class 2A-10BC fire extinguisher
- Designated food prep/clean-up areas must be located on show floor
- Holding tanks or grease barrels required; disposal in TCC drains strictly prohibited

ID Badges

All persons working in the building must be properly credentialed at all times; if not, they will be directed to Security Command for ID. [Children under age 16 not permitted in event space during move-in/move-out hours.](#)

Lost & Found

Report items to an active Information Desk or the nearest staff member.

Noise Guidelines

Notify CSM in advance of any musical presentations or noise-related activities. TCC retains the right to regulate volume so not to interfere with another event.

Security

TCC's in-house partner Allied Universal provides 24-Hr building security to monitor all critical systems and is the required vendor for security at our loading docks. Bag checking and metal detector surveillance is mandatory for public events, with TCC making final determination for check points.

TCC reserves the right to require security personnel to ensure a safe event to include uniformed Tampa Police officers for traffic control. Security services form a separate contract billable directly to Licensee.

Licensee using an outside security provider must notify CSM 45 days prior to contract start date and submit the following within 30 days prior to contract start date:

- Florida Dept. of Agriculture & Consumer Services Agency class "D" license
- Security plan to include the following:
 - Schedule of positions, hours of coverage and detailed cost estimate
 - Weapons policy, attendee screening & crowd management procedures
 - On-site contact person during event
- Florida Dept. of Agriculture & Consumer Service class "D" license for each officer within 48 hours prior to contract start date; TCC reserves right to spot check for licenses

Service Animals

Must be properly identified, leashed, and remain with owner at all times. Owner responsible for cleanup/disposal of waste.

Service Providers

Exclusive providers For pricing and ordering: thetampacc.com

Audio Visual	Encore Event Technologies
Banner/Sign installation	Encore Event Technologies
Digital Messaging Boards	Encore Event Technologies
Fire Watch/Permitting	Tampa Fire Rescue (TFR), Tampa Fire Marshall (TFM)
Food & Beverage	Aramark
Front Drive Ambassador	Sentry Event Services
Internet	SmartCity
Paramedics	Tampa Fire Rescue
Police/Traffic Control	Tampa Police Department (TPD)
Rigging	Encore Event Technologies
Security-loading & boat docks	Allied Universal
Utilities (electric, plumbing)	EDLEN

Preferred In-House providers

Ambassadors	Sentry Event Services
Security-events	Allied Universal

All Other providers

Use of outside providers must be submitted to CSM 45 days in advance of contract start date to include COI. Outside Production AV does not include break-out sessions. Providers subject to TCC's General Building Policies.

Smoking/Vaping

Strictly prohibited within 25 FT of building in compliance with the Florida Clean Indoor Air act. The Sail outdoor restaurant is the designated smoking area. Licensee and its General Contractors must enforce.

Tax Exemption

A Florida Sales Tax Exemption Certificate with the same organization listed in license agreement, must be submitted to TCC's Fiscal Department within 7 days of contract start date. US Federal Income Exemption not accepted.

Vehicles/Motorized equipment

May be displayed on the Front Drive or inside building after Tampa Fire Rescue approves the number and location of vehicles; Fire Watch services required for six (6) or more.

Guidelines

- Must not block entrances/exits or Tampa Fire Rescue access locations
- Fuel tanks must be less than ½ a tank for cars and less than ¼ if larger than a car
- Fueling and de-fueling must be done off premises
- Keys must remain in Security Command during event
- May not be jump-started on premises
- Operators must be at least 16 years old
- Visqueen or carpet must be placed underneath and remain in place at all times

EMERGENCY PROCEDURES

Security Officers are in the building 24/7 at can be reached at (813) 274-7791 or by picking up the white house phones located throughout.

Active Shooter

The 3 best options recommended by Homeland Security are: RUN, HIDE, and FIGHT.

AED-Automated External Defibrillator

On-site paramedics bring portable AED's with them dispatched. CSM's also trained in AED use.

Location of wall-mounted units in building:

1st Floor

1-Franklin Street Entrance inside alcove area next to Ballroom D

2-Inside rotunda between Meeting Room 17 & Ballroom A

3rd Floor

3-Outside Central Hall entry doors next to UPS Store

4-Back of West Hall next to Dock Door #2

Bomb Threat

Tampa Police Department (911) will be called to assess threat and communicate action plan to CSM.

Fire Alarm & Evacuation

Everyone must evacuate the building when fire alarm sounds with the evacuation announcement. The designated safe assembly is Cotanchobee Park (next to Marriott Waterside Hotel) and the Sail Plaza (on TCC property) for persons with disabilities until the "all clear" is given by officials.

Medical Emergency

Contact CSM with emergency situation and location. CSM will radio on-site paramedic and/or Tampa Fire Rescue. Paramedics use on-site First Aid rooms. Security will file a confidential Incident Report with TCC Management only.

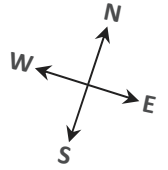
Power Outage

A generator will activate emergency lighting in hallways, stairwells, restrooms, ballrooms, meeting rooms and exhibit halls within approximately 5 seconds of a power interruption for at least 24 hours.

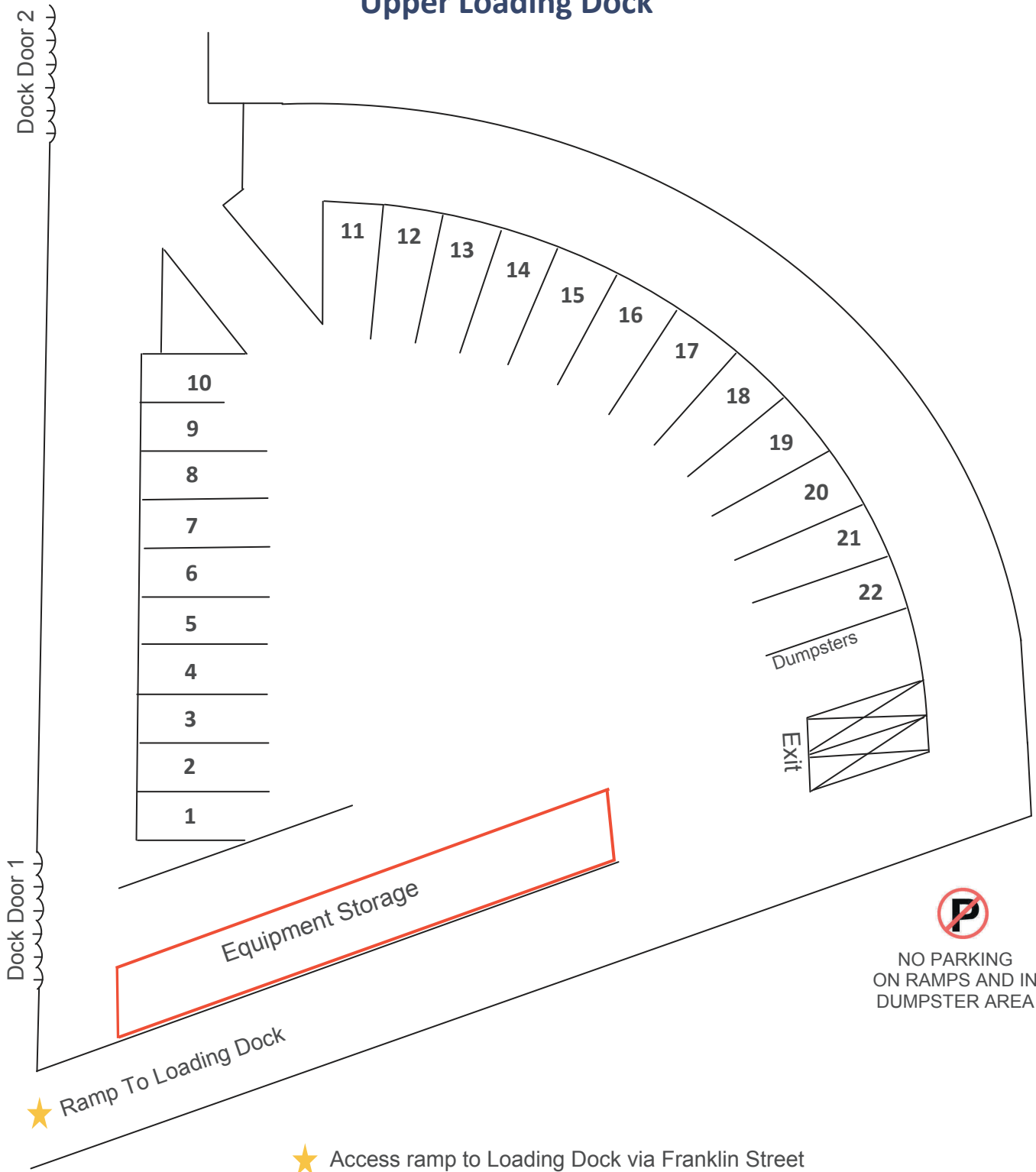
Severe Weather Conditions

The CSM will help prepare a plan of action to include guests "sheltering in place" until conditions improve.

Tampa Convention Center Street Level Map



Tampa Convention Center Upper Loading Dock




NO PARKING
ON RAMPS AND IN
DUMPSTER AREA

Tampa Convention Center

Directions to Upper Loading Dock & Front Drive

From St. Petersburg, Clearwater (West)

From I-275 N take exit 44 toward Downtown-East West. Merge onto N. Ashley Drive toward Downtown-West. Turn slight left onto ramp. Merge onto N. Tampa Street. Go past Brorein Street and travel under highway. Follow roadway curve to stop sign (Franklin Street). Continue onto S. Franklin Street and take immediate right into the ★ Upper Loading Dock entrance ramp. Continue down Franklin Street thru Channelside Drive and the ★ Front Drive entrance is on the right.

From Orlando, Lakeland, Plant City, Daytona

Take I-4 West toward Tampa. From I-4 take I-275 South. Take exit 45A toward Downtown. Keep right to take the Ashley Dr. ramp toward Downtown West. Merge onto N. Ashley Drive via the ramp on the left toward Tampa Street. Turn slight left onto ramp. Merge onto N. Tampa Street. Continue south on Tampa Street. Cross Brorein Street and travel under highway. Follow roadway curve to stop sign (Franklin Street). Turn right onto S. Franklin Street and take immediate right into the ★ Upper Loading Dock entrance ramp. Continue down Franklin Street thru Channelside Drive and the ★ Front Drive entrance is on the right.

From Brandon & Riverview

Take Hwy 618 West (Toll Road) to Exit 7 Downtown West. Go west on Brorein Street to Franklin Street. Turn left on Franklin Street. ★ Upper Loading Dock entrance is 1/2 block south of Brorein Street on right. Continue down Franklin Street thru Channelside Drive and the ★ Front Drive entrance is on the right.

From Ocala & Gainesville

Take I-75 South to Tampa. Merge onto I-275 South via exit 274 toward Tampa/St. Petersburg. Take exit 45A toward Downtown. Keep right to take the Ashley Drive ramp toward Downtown West. Merge onto N. Ashley Drive via the ramp on the left toward Tampa Street. Turn slight left onto ramp. Merge onto N. Tampa Street. Continue south on Tampa Street. Cross Brorein Street and travel under highway. Follow roadway curve to stop sign (Franklin Street). Turn right onto S. Franklin Street. Take immediate right into the ★ Upper Loading Dock entrance ramp. Continue down Franklin Street thru Channelside Drive and the ★ Front Drive entrance is on the right.

From Ruskin, Sarasota, Sun City Center, Apollo Beach, Bradenton (South)

Take I-75 to Exit 256, Highway 618 West (Toll Road). Exit 7 Downtown West. Go west on Brorein Street to Franklin Street. Turn left on Franklin Street. ★ Upper Loading Dock entrance is 1/2 block south of Brorein Street on right. Continue down Franklin Street thru ★ Channelside Drive and the Front Drive entrance is on the right.

Tampa Convention Center

Directions to Platt Street Loading Dock

From St. Petersburg, Clearwater (West)

From I-275 N take exit 44. Follow signs for Tampa Street. From Tampa Street turn right onto Brorein Street. Go west on Brorein Street to Platt Street & Bayshore Blvd. At the light turn left onto Platt Street. Go over the bridge and stay in the right lane. The ★ Platt Street Loading Dock will be on your right as you enter the tunnel.

From Orlando, Lakeland, Plant City, Daytona

Take I-4 West toward Tampa. From I-4 take I-275 South. Take exit 45A toward Downtown. Follow signs for Tampa Street. From Tampa Street turn right on Brorein Street to Platt Street & Bayshore Blvd. At the light turn left onto Platt Street. Go over the bridge and stay in the right lane. The ★ Platt Street Loading Dock will be on your right as you enter the tunnel.

From Brandon & Riverview

Take Hwy 618 West (Toll Road) to Exit 7 Downtown West. Keep left to take the Brorein Street ramp. Merge onto Brorein Street. Go west on Brorein Street to Platt Street and Bayshore Blvd. At the light turn left onto Platt Street. Go over the bridge and stay in the right lane. The ★ Platt Street Loading Dock will be on your right as you enter the tunnel.

From Ocala & Gainesville

Take I-75 South to Tampa. Merge onto I-275 South via exit 274 toward Tampa/St. Petersburg. Take exit 45A toward Downtown. Keep right to take the Ashley Drive ramp toward Downtown West. Merge onto N. Ashley Drive via the ramp on the left toward Tampa Street. Turn slight left onto ramp. Merge onto N. Tampa Street. Continue south on Tampa Street. Turn right on Brorein Street to Platt Street and Bayshore Blvd. At the light turn left onto Platt Street. Go over the bridge and stay in the right lane. The ★ Platt Street Loading Dock will be on your right as you enter the tunnel.

From Ruskin, Sarasota, Sun City Center, Apollo Beach, Bradenton (South)

Take I-75 to Exit 256, Highway 618 West (Toll Road). Take exit 7 Downtown West. Keep left to take the Brorein Street ramp. Merge onto Brorein Street. Take Brorein Street to Platt Street & Bayshore Blvd. At the light turn left onto Platt Street. Go over the bridge and stay in the right lane. The ★ Platt Street Loading Dock will be on your right as you enter the tunnel.



Internet Service Contract Tampa Convention Center

Exhibitor Company Name:	Show Name:
Billing Company Name:	Show Dates: / / To / /
Billing Company Address:	Incentive Order Deadline: 14 Days Prior to 1st Day of Show Move-in
City, State / Country, Zip:	Booth / Room #:
Contact Name:	Phone Number: () -
Contact Email:	Cell Number: () -
On-Site Contact:	On-Site Number: () -

**When your order is processed, you will receive an email with a link to Smart City Networks payment portal.
Payment in full is required prior to the event.**

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments.

View complete Terms & Conditions at: orders.smartcitynetworks.com/tc.aspx?center=099

Print Authorized Name Accepting Terms and Conditions:	Authorized Signature Accepting Terms and Conditions:
<p>Dedicated Wired Internet - Routers Allowed Connection speeds of 3Mbps and up Required for:</p> <ul style="list-style-type: none"> • Web Casting • HD Streaming • Routers (wired or wireless) <p>Includes 5 Static Public IP Addresses</p>	<p>Broadband Wired Internet - No Wired or Wireless Routers Connection speeds of 1.5Mbps Burstable to 3Mbps, DHCP Recommended for:</p> <ul style="list-style-type: none"> • Email • Social Media • Surfing the web <p>Includes 1 Private IP Addresses</p>

Additional services available — please contact us at (888) 446-6911 or visit our website

ORDER ONLINE: orders.smartcitynetworks.com/ordering.aspx

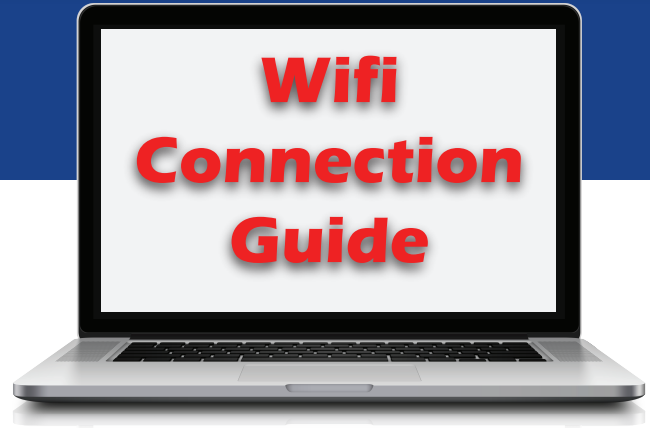
*****Incentive rate applies to orders received with payment 14 days prior to 1st day of show move-in*****

	QTY	Incentive	Base	On-Site	Total
1. Internet Services – Routers Prohibited					
a. Broadband Internet Service – Includes 1 Private IP Address		\$895	\$1,140	\$1,368	
b. Additional Device for Broadband Service, Per Device Up to 4		\$185	\$220	\$255	
If you require 6 or more devices – Please call (888) 446-6911.					
2. Dedicated Internet Services – Routers Supported					
a. Dedicated 3Mbps – Includes 5 Static IP Addresses		\$3,495	\$4,370	\$5,244	
b. Dedicated 6Mbps – Includes 5 Static IP Addresses		\$5,900	\$7,375	\$8,850	
c. Dedicated 10Mbps – Includes 5 Static IP Addresses		\$7,850	\$9,810	\$11,772	
d. Dedicated 15Mbps – Includes 5 Static IP Addresses		\$11,700	\$14,630	\$17,556	
e. Dedicated 20Mbps – Includes 5 Static IP Addresses		\$15,500	\$19,380	\$23,256	
f. Upgrade to 29 Public Static IP Addresses		\$995	\$1,194	\$1,433	
Higher Bandwidth Services Available – Please call (888) 446-6911 for quote.					
3. Internet Equipment & Labor					
a. Switch Rental – up to 24 ports		\$185	\$225	\$270	
b. Patch Cable (up to 100') – Cat5e		\$50	\$62	\$74	
c. Labor / Floor Work – Fee Per Hour		\$125	\$125	\$125	
4. Wireless Customized Hot Spots Available – Please call (888) 446-6911 for quote.					
5. Special Quote – Attachment A or Statement of Work (if applicable)					
6. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue x (# of lines)					
				SUBTOTAL	
				ESTIMATED 10% Tax/FEEs	
				GRAND TOTAL	
Make Checks Payable to SMART CITY NETWORKS Send Completed Orders with Payment To: 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118 (888) 446-6911 FAX (702) 943-6001 csr@smartcity.com					
Effective January 1, 2019 – December 31, 2019			Customer No: 2019 – 046 -		



Smart City Wireless Services

Tampa Convention Center



Wireless Options

Depending on where you are in the facility, you will see one or both of the following SSIDs (network names). Although you may see both Exhibitor and Instant Internet, they are not actually supported in all areas. These networks are supported only in the areas designated below. Choose the option which best suits your location and requirements.

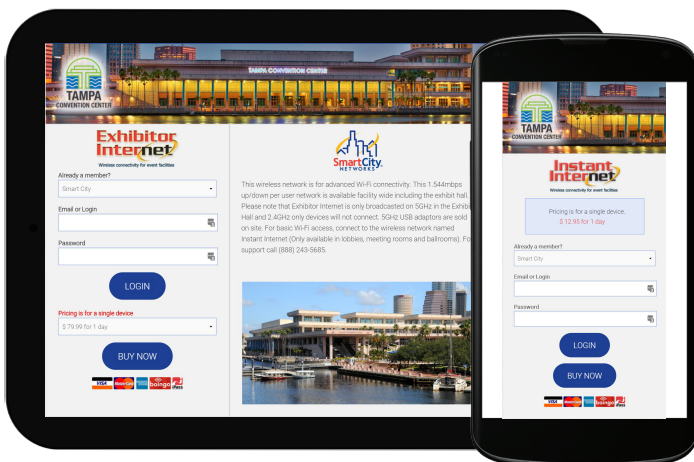
Exhibitor Internet	Instant Internet
Available facility wide	Available throughout the lobby and meeting room spaces
*Connectivity speeds up to 1.54Mbps up/down	*Connectivity speeds up to 768k up/down
5 GHz wireless frequency only	1 day for \$12.95
1 day for \$79.99	Complimentary Internet
3 day for \$227.97 5% discount	Available at the Sail Pavilion and the Bay Bistro area
5 day for \$359.95 10% discount	*Connectivity speeds up to 256k up/down

* Each purchase is limited to one device. One account cannot be shared among multiple devices simultaneously.

Questions

For questions regarding wireless services of any of the other wired internet and telephone services we provide, please call Smart City at 888-446-6911 or visit us online at www.smartcitynetworks.com

- CONNECT**
 Connect to the network name (i.e., Exhibitor Internet or Instant Internet) by following your computer's procedure for choosing available wireless networks.
- OPEN BROWSER**
 Open your browser (Internet Explorer, Firefox, Safari, or other browser). You should see a page resembling the graphic shown below. If you do not see the graphic shown, please refresh your browser.
- BUY NOW**
 If this is your initial purchase, enter your username (email address) and password, then click BUY NOW. Follow prompts to complete your purchase or log-in. Refer to service options and limitations shown to the right.
- LOGIN**
 If you have already created an account and are returning for additional sessions, click LOGIN.





Hotspot Options

STANDARD (1.5Mbps)			
Device Limit	Incentive	Base	On-Site
5	\$2,339	\$2,807	\$3,368
15	\$4,133	\$4,960	\$5,952
30	\$6,762	\$8,114	\$9,737

Premium Hotspots available for High Bandwidth Users- Please call 888-446-6911

All Hotspot products include a customized SSID, password (must be 8 characters) and the opportunity to purchase a customized WiFi splash page which can be used for sponsorships. Design services are available at \$250 per hour with a one hour minimum. Additional information on WiFi Splash Page

Design can be found at:

<https://orders.smartcitynetworks.com/SplashPageDesign.aspx>

All Hotspot products required a completed Network Security Declaration and Floor Plan when submitting your order.

SSID (name of network): _____

Password (must be 8 characters): _____



Telephone Contract Tampa Convention Center

Exhibitor Company Name:	Show Name:
Billing Company Name:	Show Dates: / / To / /
Billing Company Address:	Incentive Order Deadline: 14 Days Prior to 1st Day of Show Move-in
City, State / Country, Zip:	Booth / Room #:
Contact Name:	Phone Number: () -
Contact Email:	Cell Number: () -
On-Site Contact:	On-Site Number: () -

**When your order is processed, you will receive an email with a link to Smart City Networks payment portal.
Payment in full is required prior to the event.**

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments.

View complete Terms & Conditions at: orders.smartcitynetworks.com/tc.aspx?center=099

Print Authorized Name Accepting Terms and Conditions:	Authorized Signature Accepting Terms and Conditions:
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Additional services available — please contact us at (888) 466-6911 or visit our website

ORDER ONLINE: orders.smartcitynetworks.com/ordering.aspx

*****Incentive rate applies to orders received with payment 14 days prior to 1st day of show move-in*****

1. Voice Services: PBX Service – Domestic LD Included	QTY	Incentive	Base	On-Site	Total
a. Single Line - <input type="checkbox"/> Instrument, <input type="checkbox"/> Non Dial 9, <input type="checkbox"/> Int'l LD		\$275	\$345	\$414	
b. Multi-line Phone w/ 1 main number & 1 rollover line		\$415	\$520	\$624	
c. Speaker Phone Line w/ Polycom Instrument		\$465	\$575	\$690	
2. Special Quote – Attachment A or Statement of Work (if applicable)					
3. Distance Fee of \$100 for each Telephone line outside the convention venue x (number of lines)					
				SUBTOTAL	
Make Checks Payable to SMART CITY NETWORKS Send Completed Orders with Payment To: 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118 (888) 446-6911 FAX (702) 943-6001 csr@smartcity.com				ESTIMATED 10% Tax/FEES	
				GRAND TOTAL	
Effective January 1, 2019 – December 31, 2019			Customer No: 2019 – 046 -		

ELECTRICAL ORDER FORM



The Power People

EDLEN ELECTRICAL EXHIBITION SERVICES OF ORLANDO, INC

Support@edlenelectrical.com

Advance Payment Deadline: 07/26/19



TAMPA CONVENTION CENTER
333 S. Franklin Street
Tampa, FL 33602
Phone: (407) 854-9991
Fax: (407) 854-9992

COMPANY:		BTH #	
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EVENT:	DoDIIS Intelligence Conference
FACILITY:	TAMPA CONVENTION CENTER
DATES:	August 18-21

ONLINE ORDERING AVAILABLE AT WWW.EDLEN.COM
POWER USAGE GUIDE—<http://www.edlen.com/exhibitor-resources/>

ORDER INSTRUCTIONS

120 VOLT POWER DELIVERY

The cost of 120-Volt outlets includes delivery to one location at the rear of inline or peninsula booths. If you require the outlets to be distributed to any other location, there is a minimum charge of 1 hour for installation & removal. Complete a floor plan layout of your booth space indicating outlet locations.

208/480V CONNECTIONS & POWER DELIVERY

All 208/408V Single Phase must accompany a NEMA plug variable. All 208/408V Three Phase need to inquire if Edison or large cam hookup. Edlen Electricians must make all high voltage connections and disconnects. Please complete a floor plan layout of your booth space indicating outlet locations.

ISLAND BOOTHS

There is a minimum labor charge of 1 hour for installation & removal. A scaled booth plan must accompany orders showing locations of electrical outlets and lighting equipment.

CALCULATING LABOR

If labor applies to your order, the following is a guide to calculate the quantity:
1-6 outlets = 1hr (\$82.00)
7-13 outlets = 2hrs (\$164.00)
14+ outlets = 3hrs (\$246.00)

CEILING DROPS

Ceiling drops utilize electrical access from the ceiling as required for lighting, rigging, etc. There is a fee for each drop installed from the ceiling in addition to the electrical power charge. Please contact our office for more information.

24 HOUR SERVICES

All prices include 24 hour power. Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing.

DEDICATED OUTLETS

For a dedicated outlet, order a 20 amp and indicate location on the floor plan.

MATERIAL DELIVERY

Material requested on this order form will be dropped in booth by an electrician. If not there, please visit the Edlen Service

ORDER CONFIRMATION

Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates.

TERMS & CONDITIONS

I agree in placing this order that I have accepted Edlen's payment policy and the terms and conditions of this contract.

ELECTRICAL OUTLETS Approximately 120V/208V A.C. 60 Cycle - Prices are for entire event

	QTY	ADVANCE PAYMENT PRICE	REGULAR PAYMENT PRICE	ONSITE PRICE	TOTAL COST
120 VOLT					
500 WATTS (5 AMPS)	_____	101.00	151.00	176.00	_____
1000 WATTS (10 AMPS)	_____	127.00	191.00	223.00	_____
2000 WATTS (20 AMPS)	_____	153.00	230.00	269.00	_____
3000 WATTS (30 AMPS)	_____	234.00	352.00	410.00	_____
5000 WATTS (50 AMPS)	_____	288.00	432.00	504.00	_____
208 VOLT SINGLE PHASE; 1-HR LABOR INCLUDED IN PRICE					
20 AMPS	_____	342.00	473.00	593.00	_____
30 AMPS	_____	410.00	573.00	655.00	_____
60 AMPS	_____	517.00	734.00	842.00	_____
100 AMPS	_____	690.00	993.00	1146.00	_____
208 VOLT THREE PHASE; 1-HR LABOR INCLUDED IN PRICE					
20 AMPS	_____	489.00	693.00	795.00	_____
30 AMPS	_____	517.00	734.00	842.00	_____
60 AMPS	_____	690.00	994.00	1147.00	_____
100 AMPS	_____	838.00	1215.00	1404.00	_____

ADDITIONAL EQUIPMENT & SERVICES

15' EXTENSION CORD	34.00	_____
POWER STRIP	34.00	_____
CEILING DROPS (PER DROP)	201.00	301.00
	351.00	_____

120 VOLT ELECTRICAL LABOR

1-hr min labor for island booth	82.00	_____
1-hr min labor for power other than back of booth	82.00	_____

SUB TOTAL	
------------------	--

SALES TAX DUE UNLESS EXEMPTION CERTIFICATE ACCOMPANIES ORDER: (FLORIDA AND FEDERAL GOVERNMENT ACCEPTED)	
8.5% SALES TAX	

PLACE TOTAL HERE	
-------------------------	--

PRINT NAME:	
AUTHORIZED SIGNATURE:	DATE:
EMAIL:	PHONE:

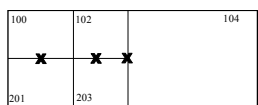
The "Method of Payment Form" must be completed and returned with this order form.

ELECTRIC TERMS & CONDITIONS

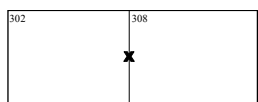
1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than 21 days prior to the 1st contracted date for advance payment rates to apply. Regular rates apply after the advance deadline and onsite rates apply during exhibitor move in and duration of show. Rates are for the entire show. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email or phone of any such corrections.
3. Outlet rates listed include bringing the services to one location at the rear of inline and peninsula booths.
4. Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets to other locations within the booth space. Distribution to all other locations *regardless of booth type* require labor and floor plan with booth orientation. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Island booths - If a floor plan showing main power location is not submitted to Edlen prior to our first move-in date, Edlen will deliver the power to the most convenient location.
7. Electricity will be turned on 30 minutes prior to show opening and turned off within 30 minutes after the show closes.
8. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
9. Edlen is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
10. Material requested on this order form will be dropped in the booth by an electrician. If not there, please visit the Edlen Service Desk.
11. Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
12. Surge protectors are recommended for computers and other sensitive equipment.
13. All equipment, regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
14. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
15. All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
16. Exhibitors ARE NOT billed post-show for services provided. Payment in full **must be rendered during the event**. Services may be interrupted if payment is not received onsite.
17. The sharing of electrical power with other exhibitors is not allowed.
18. Credit will not be given for services installed and not used. Notification of cancellation of services **MUST** be postmarked in writing a MINIMUM of 14 days prior to the first scheduled show date to receive a full refund, less a \$75 administrative fee. If notification of cancellation is received less than 14 days prior to the first scheduled show date, no refund will be issued. Edlen will not refund overpayments, except sales tax, in amounts less than \$15.00, unless specifically requested in writing.
19. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
20. Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
21. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
22. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
23. By signing this and/or the Method of Payment form, exhibitor hereby agrees to all terms and conditions on this order form.

COMMONLY ASKED QUESTION - WHERE WILL MY OUTLET BE LOCATED?

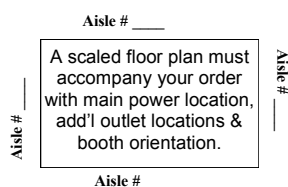
Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



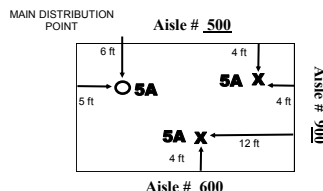
(INLINE BOOTHS) (PENINSULA)



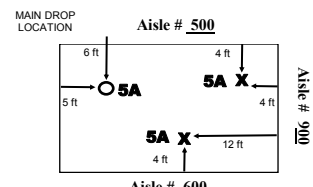
(BACK TO BACK PENINSULAS)



ISLAND BOOTHS



EXAMPLE-FLOOR POWER



EXAMPLE-CEILING POWER

For further information please call our office at (407) 854-9991, or email at support@edlenelectrical.com

METHOD OF PAYMENT FORM



Advance Payment Deadline: 07/26/19



TAMPA CONVENTION CENTER
 333 S. Franklin Street
 Tampa, FL 33602
 Phone: (407) 854-9991
 Fax: (407) 854-9992

The Power People
EDLEN ELECTRICAL EXHIBITION SERVICES
OF ORLANDO, INC
 Support@edlenelectrical.com

COMPANY:		BTH #	
EVENT:	DoDIIS Intelligence Conference		
FACILITY:	TAMPA CONVENTION CENTER		
DATES:	August 18-21		

ONLINE ORDERING AVAILABLE AT WWW.EDLEN.COM

EXHIBITOR INFORMATION

COMPANY NAME:		PHONE:	
ADDRESS:		FAX:	
CITY:	ST:	ZIP:	
COUNTRY:		CELL:	
EMAIL:			

METHOD OF PAYMENT

All transactions require a credit card on file with proper authorization. In addition to checks, Edlen also accepts American Express, Master Card and Visa. Please indicate form of payment below.

CREDIT CARD

For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of final charges will be sent to the email address provided in the payment information section.

COMPANY CHECK

Please make check payable to: Edlen Electrical. All foreign checks must be drawn on U.S. Banks only. Please reference the Event listed above on your remittance.

Checks can be mailed to 2456 Commerce Park Drive, Suite 300, Orlando, FL 32819.

VISA **MASTER CARD** **AMEX**

CHECK AND CREDIT CARD INFORMATION

CHECK #											
CREDIT CARD NUMBER:										EXP DATE:	
CARD HOLDER SIGN:						PRINT NAME:					
EMAIL ADDRESS:										THIRD PARTY: YES or NO	
CREDIT CARD ADDRESS INFORMATION IF DIFFERENT THAN INFORMATION ABOVE											
ADDRESS:						CITY:			ST:		ZIP:

By signing and placing this order, I accept all payment policies and the terms and conditions outlined on all service order forms completed.

PLEASE SIGN	
	AUTHORIZED SIGNATURE
	PRINT NAME DATE

SERVICE TOTALS

ELECTRICAL/LABOR/MATERIAL	
SUB TOTAL	
8.5% SALES TAX. SALES TAX IS DUE UNLESS EXEMPTION CERTIFICATE ACCOMPANIES THIS ORDER.	
TOTAL DUE	

ELECTRICAL LAYOUT FORM



Advance Payment Deadline: 07/26/19



TAMPA CONVENTION CENTER
 333 S. Franklin Street
 Tampa, FL 33602
 Phone: (407) 854-9991
 Fax: (407) 854-9992

EDLEN ELECTRICAL EXHIBITION SERVICES OF ORLANDO, INC
 Support@edlenelectrical.com

COMPANY:	_____	BTH #	_____
EVENT:	DoDIIS Intelligence Conference		
FACILITY:	TAMPA CONVENTION CENTER		
DATES:	August 18-21		

Use the grid below to indicate the location of each electrical outlet ordered. If power is only required at the rear of an inline booth this form is not necessary.

Indicate booth type: Island Peninsula Inline (Provide aisle or adjacent booth #'s for orientation)

Power is brought to one location in island booths and then distributed from that point. Indicate this location and all other outlet locations using the legend below:

X = Main Distribution Point ◆ = 5amp/500watt ▲ = 10amp/1000watt ★ = 20amp/2000 watt ● = 30amp/3000 watt

P = Plumbing A = Air

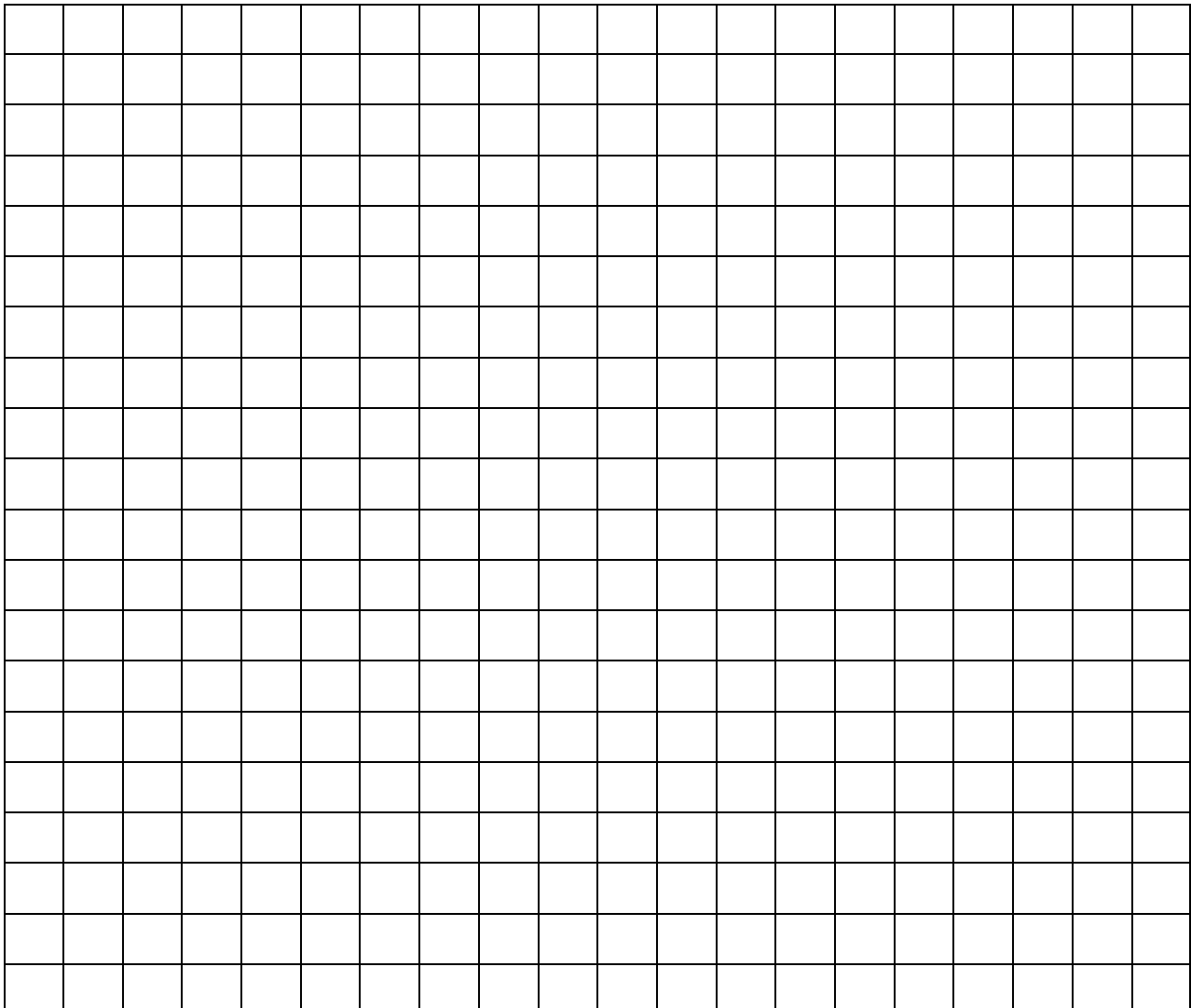
Indicate the layout scale and total square footage. Example: 1 Square = 1 Foot

_____ Square = _____ Ft Total Square Footage = _____

Adjacent Booth or Aisle # _____

Adjacent Booth or Aisle # _____

Adjacent Booth or Aisle # _____



Adjacent Booth or Aisle # _____

PLUMBING ORDER FORM



The Power People

Advance Payment Deadline: 07/26/19



CONVENTION CENTER

TAMPA CONVENTION CENTER
333 S. Franklin Street
Tampa, FL 33602
Phone: (407) 854-9991
Fax: (407) 854-9992

EDLEN ELECTRICAL EXHIBITION SERVICES OF ORLANDO, INC

Support@edlenelectrical.com

COMPANY:		BTH #	
EVENT:	DoDIIS Intelligence Conference		
FACILITY:	TAMPA CONVENTION CENTER		
DATES:	August 18-21		

ONLINE ORDERING AVAILABLE AT WWW.EDLEN.COM

ORDER INSTRUCTIONS

LABOR REQUIREMENTS

The cost of all air, water and drain outlets includes delivery to one location at the rear of inline or peninsula booths. If you require the outlets to be distributed to any other location, material and labor charges apply. There is a minimum charge of 1-hr for installation & removal included in rate.

ADDITIONAL CONNECTIONS

If you have more than one machine, or multiple connections on a machine order an additional connection for each machine or connection within 20 feet of the outlet ordered. Otherwise you *must order another outlet*.

OUTLET DISTRIBUTION

Outlets are delivered to the rear of inline and peninsula booths and to one location in island booths.

SERVICE CONNECTIONS

All service connections are to be made by Edlen plumbers. Material charges may apply.

AIR LINE RESPONSIBILITIES

Edlen is not responsible for moisture, oil or water in air lines, or loss of flow or drop or increase in pressure in line to equipment. Exhibitor should supply their own filters, driers or other equipment as needed. No compressors are allowed other than those supplied by Edlen unless they are a fixed part of your machine. If 24 hour air is needed please call for a quote.

WATER PRESSURE

Pressure may vary. No guarantee can be made to minimum or maximum pressures. If pressure is critical the exhibitor should arrange to have a pressure regulator valve or pump installed. Edlen is not responsible for sediment, color or taste of water.

WASTE WATER

If waste water from your drain contains hazardous materials, chemicals or metals, Edlen cannot drain it.

ORDER CONFIRMATION

Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates.

TERMS & CONDITIONS

I agree in placing this order that I have accepted Edlen's payment policy and the terms and conditions of this contract.

UTILITY SERVICES

COMPRESSED AIR: 90-100 LBS. Psi

	Advance	Regular	Onsite	Total
Air Outlet	348.00	480.00	546.00	
CFM requirements (There is a 5 CFM min. charge per outlet)	6.00/CFM	9.00/CFM	11.00/CFM	

If 12+ CFM are needed, call our office at (407) 854-9991 to order.

Remember to order CFM with air services. Connection size see # 8 on back of form.

WATER, FILL & DRAIN (Edlen is not responsible for sediment or the color or taste of the water.)

Please note that all prices include 1 hour of labor.

Water Outlet	285.00	386.00	437.00	
Drain Outlet	256.00	343.00	570.00	
0 - 49 Gallons	117.00	134.00	143.00	
50 - 99 Gallons	146.00	179.00	194.00	
100 - 199 Gallons	175.00	222.00	295.00	
200 - 499 Gallons	204.00	265.00	322.00	
Each additional 1,000 Gallons	116.00	132.00	141.00	

Connections more than 20 ft. require additional air & water lines. Please call for quote.

Please Specify:

Connection Size Requirement: _____ Total # of Connections: _____ PSI Required: _____

GPM Required: _____ Continuous: _____ Intermittent: _____

GAS & MISC. REQUIREMENTS (Call for an estimate)

SUB TOTAL	
SALES TAX DUE UNLESS EXEMPTION CERTIFICATE ACCOMPANIES ORDER: (FLORIDA AND FEDERAL GOVERNMENT ACCEPTED)	
8.5% SALES TAX	
PLACE TOTAL HERE	
PRINT NAME:	
AUTHORIZED SIGNATURE:	DATE:
EMAIL:	PHONE:
The "Method of Payment" form must be completed and returned with this order form.	

UTILITIES TERMS, CONDITIONS & REGULATIONS

1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than 21 days prior to the 1st contracted date for advance payment rates to apply. Regular rates apply after the advance deadline and onsite rates apply during exhibitor move in and duration of show. Rates are for the entire show. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. In the event that totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections. Exhibitors will be notified by email or phone of any corrections made. This includes adding the required minimum CFM charges when applicable and labor charges.
3. All booths will require 1 hour of labor and a scaled floor plan.
4. All outlets will be installed on the floor at the back wall of inline and peninsula booths. All services ordered for island booths will be dropped to one location in the booth. Edlen will make every attempt to deliver these services to a location convenient to the exhibitor.
5. The CFM requirements (Cubic Feet per Minute) determine the volume of air required to properly operate exhibitor equipment. CFM is a labor charge for sizing and installation of the service infrastructure.
6. In some instances a pump is required to drain services out of an exhibitor's booth. When this occurs, time & material charges apply. Exhibitors are encouraged to contact Edlen to discuss any potential additional costs.
7. Edlen plumbers make all service connections. Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without Edlen plumbers.
8. Service outlet size is determined by the volume required. Air line size is dictated by the CFM requirements. Standard air lines terminate with a 1/2" female iron pipe valve.
9. Compressed Air is supplied during show hours only. If compressed air is required for non-show hours call for a quote.
10. Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors.
11. Unless otherwise directed, Edlen personnel are authorized to cut floor coverings to permit installing service(s) ordered.
12. Pressure for Water Services may vary. No guarantee can be made of minimum or maximum pressure. If pressure is critical, the exhibitor should arrange to have a pressure regulator valve installed..
13. Gas & Cylinders: When available 1025 - 1030 BTU per cubic foot at 7' water column pressure. Credit will not be provided on unused cylinders.
14. All equipment using water must have inlet and outlet properly tagged.
15. All equipment must comply with state and local codes.
16. Edlen will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.
17. For gas cylinders or any other special requirements call Edlen for a quote at the number on the front of the form. Delivery charges will apply to any specialty equipment delivered and removed from the exhibitor booths.
18. Edlen must have 14 days notice in order to supply special regulators, strainers, traps, etc..
19. Claims will not be considered or adjustments made unless filed by the exhibitor in writing prior to close of the event, no exceptions.
20. Credit will not be given for outlets installed or connections made and not used. Notification of cancellation of services MUST be postmarked in writing a MINIMUM of 14 days prior to the first scheduled show date to receive a full refund, less a \$75 administrative fee. If notification of cancellation is received less than 14 days prior to the first scheduled show date, no refund will be issued. Edlen will not refund overpayments, except sales tax, in amounts less than \$15.00, unless specifically requested in writing.
21. Payment in full for all plumbing services provided must be made prior to close of the event.
22. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, exhibitor will pay Edlen its attorney fees or applicable agency fees.
23. A service charge of \$25.00 will be assessed for all returned checks or declined credit cards.
24. A service charge of 1.5% per month on any unpaid balances will be made starting 10 days after date of invoice.

POWER TO OPERATE ANY PLUMBING APPARATUS IS NOT INCLUDED.

ALL ELECTRICAL REQUIREMENTS MUST BE ORDERED ON THE ELECTRICAL FORM

For further information please call our office at (407) 854-9991, or email at support@edlenelectrical.com

METHOD OF PAYMENT FORM



Advance Payment Deadline: 07/26/19



TAMPA CONVENTION CENTER
 333 S. Franklin Street
 Tampa, FL 33602
 Phone: (407) 854-9991
 Fax: (407) 854-9992

The Power People
EDLEN ELECTRICAL EXHIBITION SERVICES
OF ORLANDO, INC
 Support@edlenelectrical.com

COMPANY:		BTH #	
EVENT:	DoDIIS Intelligence Conference		
FACILITY:	TAMPA CONVENTION CENTER		
DATES:	August 18-21		

ONLINE ORDERING AVAILABLE AT WWW.EDLEN.COM

EXHIBITOR INFORMATION

COMPANY NAME:		PHONE:	
ADDRESS:		FAX:	
CITY:	ST:	ZIP:	
COUNTRY:		CELL:	
EMAIL:			

METHOD OF PAYMENT

All transactions require a credit card on file with proper authorization. In addition to checks, Edlen also accepts American Express, Master Card and Visa. Please indicate form of payment below.

CREDIT CARD

For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of final charges will be sent to the email address provided in the payment information section.

COMPANY CHECK

Please make check payable to: Edlen Electrical. All foreign checks must be drawn on U.S. Banks only. Please reference the Event listed above on your remittance.

Checks can be mailed to 2456 Commerce Park Drive, Suite 300, Orlando, FL 32819.

VISA **MASTER CARD** **AMEX**

CHECK AND CREDIT CARD INFORMATION

CHECK #											
CREDIT CARD NUMBER:										EXP DATE:	
CARD HOLDER SIGN:						PRINT NAME:					
EMAIL ADDRESS:										THIRD PARTY: YES or NO	
CREDIT CARD ADDRESS INFORMATION IF DIFFERENT THAN INFORMATION ABOVE											
ADDRESS:						CITY:			ST:		ZIP:

By signing and placing this order, I accept all payment policies and the terms and conditions outlined on all service order forms completed.

PLEASE SIGN	
	AUTHORIZED SIGNATURE
	PRINT NAME DATE

SERVICE TOTALS

PLUMBING	
SUB TOTAL	
8.5% SALES TAX. SALES TAX IS DUE UNLESS EXEMPTION CERTIFICATE ACCOMPANIES THIS ORDER.	
TOTAL DUE	

PLUMBING LAYOUT FORM



The Power People

EDLEN ELECTRICAL EXHIBITION SERVICES

OF ORLANDO, INC

Support@edlenelectrical.com

Advance Payment Deadline: 07/26/19



TAMPA CONVENTION CENTER

333 S. Franklin Street

Tampa, FL 33602

Phone: (407) 854-9991

Fax: (407) 854-9992

COMPANY: _____

BTH # _____

EVENT: DoDIIS Intelligence Conference

FACILITY: TAMPA CONVENTION CENTER

DATES: August 18-21

Use the grid below to indicate the location of each electrical outlet ordered. If power is only required at the rear of an inline booth this form is not necessary.

Indicate booth type: Island Peninsula Inline (Provide aisle or adjacent booth #'s for orientation)

Power is brought to one location in island booths and then distributed from that point. Indicate this location and all other outlet locations using the legend below:

X = Main Distribution Point **◆** = 5amp/500watt **▲** = 10amp/1000watt **★** = 20amp/2000 watt **●** = 30amp/3000 watt

P = Plumbing **A** = Air

Indicate the layout scale and total square footage. Example: 1 Square = 1 Foot

____ Square = ____ Ft Total Square Footage = _____

Adjacent Booth or Aisle # _____

Adjacent Booth or Aisle # _____

Adjacent Booth or Aisle # _____

Adjacent Booth or Aisle # _____



Audiovisual Order Form

Exhibitor Guide

ADVANCED RATE: 21 or more days from show start • **STANDARD RATE:** 20 days or less from show start

Audio Equipment

Sound System w/2 powered speakers/stands/mixer
 Wireless Microphone
 handheld lavalier headset
 Wired Microphone
 handheld lavalier
 CD Player

QTY	ADV.	STD.	DAYS	TOTAL
	\$150.00	\$175.00		
	\$125.00	\$150.00		
	\$25.00	\$35.00		
	\$40.00	\$50.00		

Display Equipment

Digital Media Player (USB)
 24" LCD Flat Panel Display (table top only)
 42" Plasma Display
 table top wall mount floor stand (+\$40)
 55" Plasma Display
 wall mount floor stand (+\$40)
 70" LCD Flat Panel Display
 wall mount floor stand (+\$40)

QTY	ADV.	STD.	DAYS	TOTAL
	\$40.00	\$50.00		
	\$125.00	\$150.00		
	\$325.00	\$350.00		
	\$475.00	\$500.00		
	\$625.00	\$650.00		

Computers

PC Laptop
 MAC Laptop

QTY	ADV.	STD.	DAYS	TOTAL
	\$150.00	\$175.00		
	\$275.00	\$300.00		

Accessories

Rolling Cart with Black Drape
 Keyboard & Mouse
 25' VGA Cable or 6' HDMI Cable
 Polycom Speaker Phone (phone line not included)

QTY	ADV.	STD.	DAYS	TOTAL
	\$10.00	\$15.00		
	\$15.00	\$20.00		
	\$40.00	\$50.00		
	\$100.00	\$125.00		

Other

QTY	RATE	HOURS	DAYS	TOTAL

Rental Totals

EQUIPMENT TOTAL	1.	_____
DELIVERY / SETUP/ PICKUP (24% of line 1 or \$75.00 min.)	2.	_____
SUBTOTAL (add line 1, line 2)	3.	_____
SALES TAX (8.5% of line 3)	4.	_____
TOTAL DUE	5.	_____

Payment is due when order is placed

Customer Information

Show Name/Date _____
 Firm Name _____
 Ordered By _____
 Address _____

 City/State/Zip _____
 Phone _____
 Fax _____
 E-mail Address _____

Orders not received **21** days in advance of load-in will be subject to the **STANDARD RATE**

Prices subject to change without notice

Ordering Instructions

- All items are charged daily. The total charge is per item multiplied by the number of show days. Show days are days the exhibit floor is open. No charge for set up days.
- Please include applicable Sales Tax on equipment rental.

TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

- All orders must include a service charge of 24%. Please multiply the Equipment Total (Line #1) by 24% - if the % amount is lower than \$75 then add \$75 on line 2.
- To guarantee equipment availability and advanced rate, this order should reach us **21 DAYS PRIOR** to delivery.
- A e-mail confirmation will be sent to you within 5 days of your order. If you do not receive a confirmation, please re-send and call.
- Operator labor, if requested, is subject to the prevailing hourly rate with a 5 hour minimum.
- CANCELLATIONS** - A. Cancellation of equipment ordered must be received **48 HOURS PRIOR** to delivery date to avoid a minimum one day charge. B. If services have already been provided at the time of cancellation, **50% OF ORIGINAL CHARGES** will be applied.
- Client or representative must be present at booth at time of delivery. Encore will not simply drop off equipment.

On-site Information

On-site Contact _____
 On-site Phone # _____
 Installation Date & Time _____
 Dismantle Date & Time _____
 Booth # _____



Rigging Signage Form

Exhibitor Guide

Rigging Information

- Encore is the exclusive rigging provider at the Tampa Convention Center (TCC). All rigging must conform to TCC limitations and show Management rules and regulations.
- All signs and banners must be assembled and disassembled by the exhibiting company.
- Hanging anchor points must be prefabricated and ready for use.
- If rigging must be installed prior to posted load-in dates please notify Encore for special authorization.
- Encore exercises reasonable care while rigging but isn't responsible for damage.
- All electrical signs must be in good working order and functionality is the sole responsibility of the owner.
- Electricity must be ordered in advance through the TCC Electric Service Order Form.

Please include a placement diagram and specs for review and approval. Actual placement may need to be adjusted based on available rigging points or structure.

Hourly Rates

Rigging Rates per hour	Straight Time	Overtime	Double Time
Advance Rate - 21 days prior to load in	\$285.00	\$427.50	\$570.00
Standard Rate - 1 to 20 days prior to load in	\$427.50	\$641.25	\$855.00
On-Site Rate - Load in Day(s)	\$570.00	\$855.00	\$1,140.00

(1) hour install and (1) hour dismantle minimum.

Straight Time: Mon - Fri 8am-5pm

Overtime: Mon - Fri 5pm-12am & Sat 8am-12am

Double Time: Mon - Sat 12am-8am, Sun Anytime & Holidays

Encore Event Technologies Rigging Conditions

Hardware:

1. The manufacturer must rate and mark all rigging hardware with a "Working Load Limit" (WLL).
2. The manufacturer of the rigging hardware must be legally liable for its products in the continental United States.
3. All wire rope slings 3/8" and larger must be certified and proof-tested (tested to twice its working load limit).
4. Flemish eye construction is preferred for all wire rope slings 3/8" and larger.
5. Encore rigging reserves the right to substitute hardware on a case-by-case basis at its discretion.

Manufactured or Custom Built Signs:

1. All signs must be well-made and in good condition to be suspended.
2. All signs must have through bolting of connected pieces including rigging attach points.
2. All drawings, diagrams, etc. must be submitted at least three weeks in advance of the event.
3. All signage is subject to on-site inspection for final approval.
4. An engineer's certification may be required under certain conditions.
5. All hardware and equipment must be approved by the manufacturer for overhead suspension.

Orders not received **21** days in advance of load-in will be subject to the **STANDARD RATE**

Prices subject to change without notice

Ordering Instructions

Please visit our website to place your order.

<http://rigging.encore-us.com/app/locations/locationsMain.html>

TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

- After assembly of your banner and before rigging can commence, you must inform the service desk you are ready.
- All hourly rates include lift and crew
- Minimum (2) hour charge
- To guarantee standard rate, this order should reach us at least **21 DAYS PRIOR** to load-in.
- An e-mail confirmation will be sent to you within 5 days of your order. If you do not receive a confirmation, please re-send and contact us.
- A structural integrity statement form must be received by encore prior to installation.
- **CANCELLATIONS** - Cancellation of an order must be received **72 HOURS PRIOR** to delivery date to receive a full refund less a \$50 administrative fee.





Structural Integrity Form

Exhibitor Guide

_____, the buyer (exhibitor), confirms and guarantees that the supplied hanging sign or equipment is structurally sound and properly engineered using hardware that is correctly rated for the loads necessary to hang the sign. If at any time Encore detects that some portion or all of the sign or equipment is not structurally sound, Encore reserves the right to refuse hanging service at the buyer's expense.

The buyer hereby releases, indemnifies and forever holds harmless Encore, the Tampa Convention Center and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from claims of damage, liability, loss, fines or penalties arising from the installation, use or dismantling of the hanging sign, equipment or its structure.

Company	Booth #
Contact	Phone #
Contact Email	
Onsite Contact	Phone #
Display/Sign Builder	
Signature	



Credit Card Form

Exhibitor Guide

Customer Information

Company _____	
Contact _____	Order # _____
Address _____	Order Amount _____
City/State _____	Phone _____
Zip Code _____	E-mail _____

Credit Card Information

Credit Card # _____		
CC Type: <input type="checkbox"/> Visa	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX
Exp. Date _____	CCV (Security) Code _____	
Cardholder Name _____		
Address _____		
City _____	State _____	Zip Code _____

I authorize the above named business to charge the credit card indicated in this authorization form. This payment authorization is for the services described in the order number specified above, for the amount indicated above and any additional charges related to the same order number. This authorization is only valid for this order. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

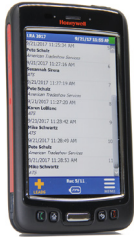
Cardholder Signature _____	Date _____
----------------------------	------------



Lead Retrieval Order Form

DISCOUNT DEADLINE: FRIDAY, JULY 19, 2019

CHOOSE YOUR UNIT(S)



Mobile Plus™

- Wireless Handheld Unit
- Cellular connected
- Large Touch Screen Display
- Real-Time Online Lead Management
- Customize Qualifiers Online - \$55 savings!
- Extended Battery Life

\$369.00

(Before 7/19/2019)

_____ (# of Units)

\$419.00

(Show Rate)



iPad® Mini Plus™

- ATS iPad Mini (LeadsPlus App Enabled)
- Large HD Display
- Take Notes with Siri Voice to Text
- Customizable Qualifiers
- Real-Time Lead Management
- No Network Connection Necessary

\$449.00

(Before 7/19/2019)

_____ (# of Units)

\$499.00

(Show Rate)

**Uploads Leads Automatically when (devices) have internet connectivity*



LeadsPlus™ App

- Utilizes your personal device
- iPhone® or iPad® with iOS 7.0 or higher
- Android® phones with OS 4.0 or higher
- Custom Qualifiers Included
- Note Taking Capabilities
- No Network Connection Necessary

\$359.00

(First License)

_____ (# of Units)

\$99.00

(Additional License)

**Uploads Leads Automatically with internet connectivity*

**First License Included in All Bundles*

APP BUNDLE OPTIONS

3 Pack Bundle
\$499.00

6 Pack Bundle
\$799.00

10 Pack Bundle
\$999.00

_____ (App Bundle Total)

ADDITIONAL SERVICES FOR THE MOBILE PLUS

Z Printer Plus™ *1 per unit ordered

\$75.00 (Before 7/19/2019)

\$95.00 (Show Rate)

Custom Survey *1 per unit ordered

\$60.00 (Before 7/19/2019)

\$80.00 (Show Rate)

Delivery & Setup **OPTIONAL** *Not for app

\$65.00 (Before 7/19/2019)

\$85.00 (Show Rate)

ADD IT UP

Sub-Total=

Add TAMPA, FL Sales Tax

+ 8.50% = \$

Total Due (in US funds)

= \$

COMPANY _____ BOOTH NO. _____

EMAIL _____

ALTERNATE EMAIL _____

**These emails will be sent login credentials to access leads*

ADDRESS _____ CITY, STATE, ZIP, COUNTRY _____

ORDER CONTACT _____ PHONE NO. _____

ONSITE CONTACT _____ ONSITE CELL PHONE _____

Visit Us at: www.american-tradeshow.com

Email Orders to: orders@american-tradeshow.com

Questions? Please call: 985-809-0600, ext. #777 Fax: 985-809-1888

Mail Checks to: ATTN - American Tradeshow Services | 217 General Patton Ave. Mandeville, LA 70471

Click [HERE](#) to Order Online

Username: **DODIIS2019**

Password: **3619**



DoDIIS
WORLDWIDE 2019
18-21 August | Tampa, FL



217 General Patton Ave.
Mandeville LA, 70471

Payment Authorization Form

*A credit card is required on all orders as a security deposit on rental equipment. See Terms & Conditions at the bottom of this page.

COMPANY _____

ORDER CONTACT _____

EMAIL FOR INVOICE _____

PHONE NUMBER _____

Choose Payment Method:



To Pay By Credit Card

We accept American Express, MasterCard and Visa. Please choose "To Pay By Credit Card" option and enter your credit card details below. Your credit card will be charged upon receipt of your order and an email confirmation/receipt will be sent to the email address listed on Page 1 of the order form.



To Pay By Company Check

(Security Deposit Required*)

Please make checks payable to American Tradeshow Services. Please choose "To Pay By Check" option and enter your credit card number below for security deposit purposes. Please check the "Security Deposit Use Only" checkbox. Checks are due in the office ten (10) days prior to show start. Checks must be in US Funds and be drawn from a US Bank.



To Pay By Wire Transfer

(Security Deposit Required*)

For information on paying by Wire Transfer, please contact Exhibitor Services at 985-809-0600, ext 201. Wire Transfers must be paid in US Dollars. Please choose "To Pay By Wire Transfer" and enter your credit card number below for security deposit purposes. Please check the "Security Deposit Use Only" checkbox. An invoice will be sent once your order is processed along with details on how to complete your wire transfer transaction. Wire Transfers are due in the office ten (10) days prior to show start.



Credit Card Details *Required For All Orders



--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Use As Security Deposit Only



Cardholder Name: _____



Expiration Date: _____ / _____ Security Code: _____

Cardholder Signature: _____



Terms & Conditions

All equipment ordered must be picked up at the service desk prior to the start of the show unless you have selected the Delivery and Setup option. Refunds will not be made for unclaimed equipment. Equipment must be returned to the service desk within one hour after the close of the show to avoid additional charges. If ATS staff has to pick up your scanner, you will be charged \$100.00.

Renter is responsible for the full replacement value of lead retrieval equipment if lost, stolen or damaged while in possession of renter.

All cancellations received earlier than seven (7) working days prior to show opening date will be subject to a \$75.00 service fee. All cancellations received within seven (7) working days prior to show opening date will be billed at full rental price and will not be eligible for refund.

A credit card is required on all orders as a security deposit on rental equipment. ATS will not charge anything to credit card held as security deposit with out prior authorization, however, ATS reserves the right to charge fees associated with lost, stolen or damaged units as a last chance effort to recover damages. ATS will allow ample time (at least sixty days) for exhibitor to arrange payment for lost, stolen or damaged units, before this step is taken.

Checks are due in the office ten (10) days prior to show start.

Click HERE to Order Online.

OR Visit us at:

www.american-tradeshow.com

Username: **DoDIIS2019**

Password: **3619**

EMAIL ORDERS TO:

orders@american-tradeshow.com

FAX:

985-809-1888

SEND CHECKS TO:

American Tradeshow Services

ATTN: Exhibitor Services

217 General Patton Avenue

Mandeville, LA 70471

QUESTIONS?

Call 985-809-0600, ext. #777



FLORAL EXPOSITIONS

1264 La Quinta Drive, Suite D Orlando, FL 32809
 Email: orders@floralexpo.net Phone: 407-855-0339 Fax: 407-855-0242

PROFESSIONAL FLORAL (A TO Z): ORDER ON PAGE 4

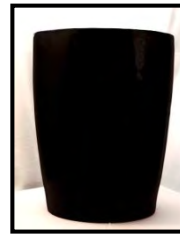
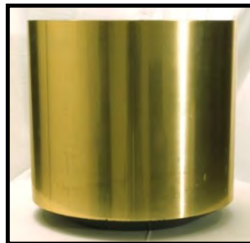
<p>A1 4" square \$30</p>	<p>A2 4" round \$30</p>	<p>A3 \$30</p>	<p>B 5" w x 5" h \$50</p>	<p>C 5" w x 6" h \$75</p>	<p>D 6" w x 6" h \$50</p>	<p>E 5" w x 5" h \$45</p>
<p>F 8" w x 10" h \$75</p>	<p>G 5" w x 12" h \$45</p>	<p>H 8" w x 8" h \$75</p>	<p>I 8" w x 8" h \$95</p>	<p>J 8" w x 8" h \$50</p>	<p>K 12" w x 12" h \$95</p>	
<p>L 10" w x 14" h \$95</p>	<p>M 14" w x 12" h \$75</p>	<p>N 8" w x 18" h \$95</p>	<p>O 14" w x 12" h \$75</p>	<p>P 14" w x 14" h \$135</p>		
<p>Q 12" w x 18" h \$85</p>	<p>R 14" w x 10" h \$55</p>	<p>S 9" w x 6" h \$75</p>	<p>T 14" w x 12" h \$95</p>	<p>U 12" w x 18" h \$85</p>		
<p>V 20" w x 10" h \$150</p>	<p>X 6" w x 24" h \$120</p>	<p>Y 20" w x 30" h \$200</p>	<p>Z 36" w x 48" h \$250</p>			
<p>W 18" w x 10" h \$150</p>						

Please call to create a custom design!

GREEN PLANTS 3FT – 8FT: ORDER ON PAGE 4



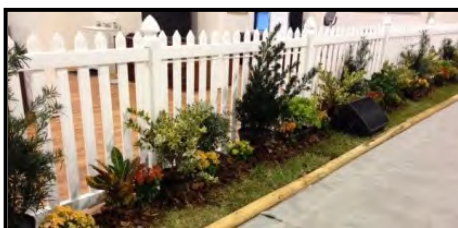
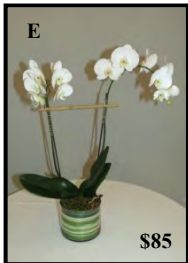
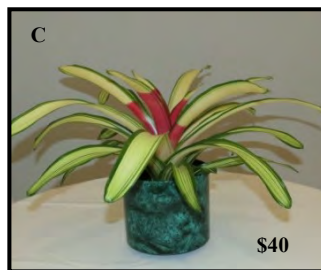
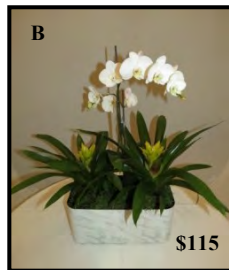
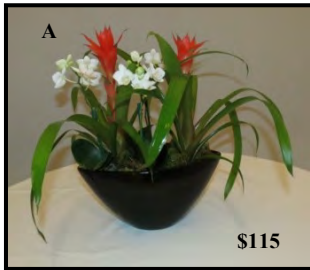
UPGRADED CONTAINER SELECTION: ORDER ON PAGE 4



BLOOMING, FERNS, IVY & POTHOS: ORDER ON PAGE 4



SPECIALTY DESIGNS (A to J): ORDER ON PAGE 4



FLORAL EXPOSITIONS

PROFESSIONAL FLORAL	Option (A to Z)	Cost	Quantity	Total
Fresh Floral (A thru Z)				
Fresh Floral (A thru Z)				
Customized Fresh Floral Arrangement	Color: Height: Width:			
Clear Bubble Bowl	8" For Business Cards	\$30.00		

Customized floral arrangements for hospitality suites, luncheons and banquets available.

GREEN PLANTS	Cost	Quantity	Total
3 Foot Green Plant	\$41.00		
4 Foot Green Plant	\$51.00		
5 Foot Green Plant	\$61.00		
6 Foot Green Plant	\$71.00		
7 - 8 Foot	\$16.00/ft		

Standard containers come with all plant orders. Indicate preference: **Black** _____ **White** _____
Please Call for Specialty Requirements on Topiaries, Exterior Plants, Large Trees, Andonidia Palms and More

UPGRADED CONTAINER SELECTION

Dark Wicker _____ Green Marble _____ Mahogany Marble _____ Black Marble _____
White Marble _____ Brushed Brass _____ Brushed Chrome _____

*Small - \$5 _____ (Blooming Plants) *Medium - \$15 _____ (3 to 4 Ft. Plants) *Large - \$20 _____ (5 to 6 Ft. Plants)

Black Urns and Marble Pedestals - Please call for pricing

TOTAL:

BLOOMING, FERNS,	Color/Type	Cost	Quantity	Total
IVY & POTHOS	Fern _____ Ivy _____ Pothos _____	\$35.00		
Azaleas	Red _____ White _____ Pink _____	\$33.00		
Bromeliads	Red _____ Orange _____ Yellow _____	\$33.00		
Mums	Yellow _____ White _____ Lavender _____ Bronze _____	\$25.00		
Seasonal Blooming	Available Upon Request	Please Call		

SPECIALTY DESIGNS	(A thru J)	Cost	Quantity	Total
Planted Gardens				
Planted Gardens				
Planted Gardens				

DELIVERY/MAINTENANCE	\$15.00
SUB TOTAL	
8.5% SALES TAX:	
GRAND TOTAL:	

RETURN THIS ORDER FORM WITH YOUR PAYMENT TO FLORAL EXPOSITIONS INC.

SHOW NAME _____ LOCATION: _____
SHOW DATES: _____ BOOTH#: _____ BOOTH REPRESENTATIVE: _____
COMPANY _____ ONSITE PHONE#: () _____ - _____
CC BILLING ADDRESS: _____ CITY: _____ STATE: _____
ZIP CODE#: _____ AUTHORIZED SIGNATURE: _____
PAYMENT ENCLOSED: Check: _____ CC: _____ EMAIL ADDRESS: _____
Credit Card#: _____ Expiration Date: _____
Name of Credit Card Holder: _____ Security Code (CVV)#: _____

*If tax exempt, you must include your tax-exempt form for the state in which the show is being held.

EXHIBITOR - PLEASE RETAIN A PHOTOCOPY FOR YOUR FILES
CALL US 407-855-0339 or FAX US 407-855-0242 or EMAIL US orders@floralexpo.net

We will happily discuss and price your ideas or offer suggestions for unique, distinctive decorating.

_____ Enclosed is a photo or layout of our booth. Please have a designer contact me.
_____ Please have a designer see us at our booth.

Date/Time _____ Representative _____

RENTAL POLICIES

- All materials and plants available on a rental basis only.
- Items missing from booth upon dismantling are the responsibility of the exhibitor and an additional charge will be applied.
- All prices include: servicing and removal at end of show.
- The availability of some items is subject to season and geography.
- Some specialty items must be ordered in advance to assure availability.

PAYMENT POLICIES

- Checks need to be drawn from a U.S. bank.
- All orders must be paid in full in U.S. currency prior to show date.
- Adjustments cannot be made after the close of the show.
- All orders are final 30 days prior to the show.